



## Mayor and Common Council Borough of Flemington

June 27, 2022

Council Meeting Room and Online

### Call to Order

Mayor Driver called the meeting to order at 6:30 p.m. All Council members were present, with Council Members Parker, Hand, Rosetti and Johnston attending online. Mayor Driver read the following statement: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of June 27, 2022 was included in a list-of-meetings notice sent to the Hunterdon County Democrat and Courier-News on Jan. 5, 2022, posted on the bulletin board at Borough Hall on that date, and has remained continuously posted as required. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Borough Clerk.

### Executive Session (6:30 PM)

1. RESOLUTION 2022-149: 2022-149: EXECUTIVE SESSION- POSSIBLE NEGOTIATIONS ON LAND ACQUISITION (ACTION MAY BE TAKEN)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

Minutes kept separately. The session ended at 6:45 p.m. and Council adjourned until the start of the work session.

### Work Session (7:00 PM)

Discussion regarding the rise of antisemitism around the country and what we can do to prevent such a rise here - American Jewish Committee's New Jersey Region

Rabbi David Levy of the AJC gave a presentation to Council on the rise of antisemitism, noting that antisemitism is the template for hate in the world, including the current "replacement theory." His presentation is attached to these minutes. He urged Council to consider passing a resolution documenting the definition of antisemitism.

When asked how best to battle antisemitism when it's coming from people in power, Rabbi Levy said people can speak out against it, engage with people by speaking in positive ways, and educate our youth.

### Regular Meeting (7:30 PM)

Flag Salute

Roll Call:

Attendee Name	Title	Status	Arrived
Jessica Hand	Council Vice President	Present	
Malik Johnston	Council Member	Present	
Jeremy Long	Council President	Present	
Tony Parker	Council Member	Present	
Elizabeth Rosetti	Council Member	Present	
Kimberly Tilly	Council Member	Present	
Betsy Driver	Mayor	Present	

## I. Mayor's Report

Mayor Driver thanked the AJC Committee representatives for their presentation at the work session and said Council will be acting on a resolution at its next meeting.

She noted the opening of Viva Mexico on Main Street and said they've gone from a rental space to owning their own property. The proprietor of Millie's will be before the Planning Board tomorrow for a completeness review.

Some tax-exempt properties no longer meet the conditions of their tax exemptions, and she's reviewing their status with the tax assessor.

On 6/16 she participated in a walk audit of the south end of the Borough, in connection with the Neighborhood Preservation Program grant. She noted that the Chamber has opened its community business center.

Work on the Courthouse Square project continues, with footings and some structural bracing occurring. She said fireworks will be presented at RFIS on July 3, with a rain date of July 5. She thanked Marc Hain for organizing the event. She noted traffic studies are underway in several areas of town.

## II. Council Members' Reports

### Council Vice President Hand

Ms. Hand switched from attending online to attending in person, and arrived in Borough Hall at 7:40 p.m.

She said she's been working with Habitat for Humanity regarding the community garden, and is awaiting paperwork for the 501(c)3 status.

Members for the Environmental Commission are needed.

She discussed the recent Pride Night festivities, and said when she was younger, being so out and open wasn't possible.

### Council Member Parker

Mr. Parker attended the Juneteenth event in Montgomery Township, where they're building an African American museum, and he said Flemington should hold a Juneteenth event next year. He'd like to see the Borough join forces with Montgomery Township's efforts.

### Council Member Johnston

Mr. Johnston had no report.

### Council Member Rosetti

Ms. Rosetti has spoken with the property maintenance official, and all is going well. He's taking care of issues regarding pests, grass, gutters and sidewalks.

She said she enjoyed from a distance the Police community night, and the fly-over.

She noted the library's summer reading program has started, and recommended it.

### Council President Long

Mr. Long said the police community day was a success.

For the July 4th weekend, he advised that projectile fireworks are not allowed in the Borough - anything that flies in the air.

The FCP stakeholders met recently.

He congratulated Viva Mexico on its grand opening on Main Street.

He discussed events, including Ghost Tours that will be starting soon. He had a planning meeting with the FCP and other officials regarding the Corn, Tomato and Beer Festival planned for August 13.

### Council Member Tilly

Ms. Tilly discussed the details of the fireworks show planned for Sunday, July 3.

A water bottle drive is underway to benefit the Fire Department. People can bring cases of water to Borough Hall for drop-off.

## III. Public Comments - Session I (up to 3 minutes each, for a maximum of 30 minutes)

No comments were made.

## IV. Approval of Minutes

Motion To: **Approve Minutes: June 13, 2022 Regular Council Meeting**

<b>RESULT:</b>	<b>APPROVED [5 TO 0]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jessica Hand, Council Vice President
<b>AYES:</b>	Johnston, Long, Parker, Rosetti, Tilly
<b>ABSTAIN:</b>	Jessica Hand

Motion To: **Approve Minutes: June 13, 2022 Executive Sessions**

<b>RESULT:</b>	<b>APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jessica Hand, Council Vice President
<b>AYES:</b>	Malik Johnston, Jeremy Long, Elizabeth Rosetti, Kimberly Tilly
<b>ABSTAIN:</b>	Jessica Hand, Tony Parker

### Regular Agenda

1. ORDINANCE 2022-8: ORDINANCE AMENDING SECTION 1404 OF THE BOROUGH CODE REGARDING THE HISTORIC PRESERVATION COMMISSION

Ms. Tilly said this makes changes in the ordinance regulating the HPC, so that Flemington can become a certified local government and apply for grant money. The HPC and the Planning Board have worked out the details of the language, she said.

<b>RESULT:</b>	<b>INTRODUCED [UNANIMOUS]</b>	<b>Next: 7/11/2022 7:30 PM</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member	
<b>SECONDER:</b>	Jessica Hand, Council Vice President	
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly	

2. ORDINANCE 2022-9: AN ORDINANCE AUTHORIZING AN AGREEMENT FOR THE ACQUISITION OF LEASEHOLD INTEREST, AND NON-EXCLUSIVE GROUND LEASE AGREEMENT, BETWEEN THE BOROUGH OF FLEMINGTON AND 307(L) FLEMINGTON LAND HOLDINGS, LLC FOR PROPERTY KNOWN AS BLOCK 44, LOT 6 IN THE BOROUGH OF FLEMINGTON

This is in connection with the living wall and billboard on the Route 202-31 circle. Attorney St. Angelo said DOT regulations say that since the Borough logo is on display and time is given to Borough messages, that the Borough has to have some interest in the property. This ordinance allows the Borough to effectuate the intent of the Planning Board's approval of the project.

<b>RESULT:</b>	<b>INTRODUCED [UNANIMOUS]</b>	<b>Next: 7/11/2022 7:30 PM</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member	
<b>SECONDER:</b>	Jessica Hand, Council Vice President	
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly	

3. RESOLUTION 2022-150: URGING THE SWIFT PASSAGE OF SENATE BILL S-330, WHICH RESTORES ENERGY TAX RECEIPTS

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

4. RESOLUTION 2022-151: 2022-151: AUTHORIZING SUBMISSION OF DOT GRANT FOR N. MAIN ST. IMPROVEMENT PROJECT

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

5. RESOLUTION 2022-152: AUTHORIZING AN ARRANGEMENT WITH LEBANON BOROUGH REGARDING STREET SWEEPING

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jessica Hand, Council Vice President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

6. RESOLUTION 2022-153: AUTHORIZING APPLICATION FOR A "REDISCOVER HUNTERDON" GRANT TO SUPPORT THE PRESENTATION OF FIREWORKS IN THE BOROUGH OF FLEMINGTON

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

7. RESOLUTION 2022-154: AUTHORIZING CHANGE ORDER 6, EXISTING WATER TANK & IMPROVEMENTS PROJECT, FOR A TOTAL OF \$135,446.41

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jessica Hand, Council Vice President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

8. RESOLUTION 2022-155: GRANTING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MAIN STREET AND CHURCH STREET IMPROVEMENT PROJECT

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

V. Public Comments - Session II (up to 3 minutes each, for a maximum of 30 minutes)

No comments were made.

VI. Attorney's Report

The water tank work has been delayed a bit due to weather. She's working with the Borough engineer regarding the North Main Street road improvement project, regarding easements.

VII. Payment of the Bills

Motion To: **Pay the Bills in the Amount of \$1,627,568.32**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

VIII. Executive Session for Any Other Applicable Matter Identified During the Regular Meeting (Action May Be Taken)

None needed.

IX. Adjournment

Motion To: **Adjourn**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jessica Hand, Council Vice President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

The meeting was adjourned at 8:15 p.m.

Attest: Sallie Graziano  
Sallie Graziano, Borough Clerk

Approved by Council 7/11/22.

**Mayor and Common Council**

38 Park Avenue  
Flemington, NJ 08822

Meeting: 06/27/22 07:30 PM  
Department: Clerk of the Borough  
Category: Board Policy  
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

**ADOPTED**

**RESOLUTION 2022-149**

DOC ID: 3833

**Entering into Executive Session for the Purpose of  
Discussing Possible Negotiations on Land Acquisition**

WHEREAS, the Common Council of the Borough of Flemington desires to discuss and obtain attorney advice regarding possible negotiations on land acquisition; and

WHEREAS, an executive session for this discussion is justified under N.J.S.A. 10:4-12 (5), which cites:

any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed; and

WHEREAS, an executive session for this discussion is also justified under N.J.S.A. 10:4-12 (7), which cites:

any pending or anticipated litigation or contract negotiation other than in section (4) herein which the public body is, or may become a party; and

WHEREAS, a date cannot yet be given for when the minutes from the executive session may be made public;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the Borough of Flemington go into executive session for the above-started purpose.

Adopted: June 27, 2022

Attest:

  
Sallie Graziano, Borough Clerk

  
Betsy Driver, Mayor

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

ADOPTED

RESOLUTION 2022-150

Urging the Swift Passage of Senate Bill S-330, Which  
Restores Energy Tax Receipts

BOROUGH OF FLEMINGTON, HUNTERDON COUNTY

WHEREAS, taxes on gas and electric utilities were originally collected by the host municipalities to be used for local purposes and to compensate the public for the use of their rights of way; and

WHEREAS, when the State made itself the collection agent for these taxes, it promised to dedicate the proceeds to municipal property tax relief; and

WHEREAS, for years, State budget makers have diverted funding from Energy Taxes to fund State programs; and

WHEREAS, calculations show that the Borough of Flemington has lost \$5.7 million in Energy Tax Receipts revenues over the past 20 years; and

WHEREAS, the diversion of dedicated energy tax receipts to the State's General Fund further jeopardizes this critical property tax relief funding in future years; and

WHEREAS, the cumulative impact of years of underfunding has left many municipalities with serious needs and burdensome property taxes; and

WHEREAS, local elected officials are in the best position to decide the best use of these resources, which were always intended to fund local programs and services; and


WHEREAS, Senator Singleton and Senate President Scutari have introduced legislation (S-330) that will restore, over a five-year period, Energy Tax Receipts to municipalities;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Flemington in the County of Hunterdon urges the Legislature to swiftly pass this legislation and Governor Murphy sign the legislation prior to passage of the FY2023 State budget.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Assemblyman Roy Freiman, Assemblywoman Sadaf Jaffer, Senator Andrew Zwicker, Senate President Scutari, Assembly Speaker Coughlin, Governor Murphy, and the League of Municipalities.

Adopted: June 27, 2022

Attest:

  
Sallie Graziano, Borough Clerk

  
Betsy Driver, Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Tilly, Council Member
SECONDER:	Jeremy Long, Council President
AYES:	Hand, Johnston, Long, Parker, Rosetti, Tilly

**Mayor and Common Council**

38 Park Avenue  
Flemington, NJ 08822

Meeting: 06/27/22 07:30 PM  
Department: Clerk of the Borough  
Category: Board Policy  
Prepared By: Sallie Graziano

Initiator: Sallie Graziano  
Sponsors:

**ADOPTED**

**RESOLUTION 2022-151**

DOC ID: 3830

**Granting Approval to Submit a Grant Application and  
Execute a Grant Agreement with the New Jersey Department  
of Transportation for the North Main Street Improvement  
Project**

WHEREAS, North Main Street is in need of Improvement; and

WHEREAS, Jerome Harris, P.E., Borough of Flemington Engineer, has prepared a cost estimate for improvements to this road;

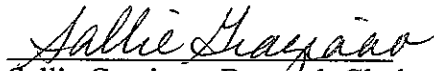
NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Flemington formally approves the grant application for the above-stated project.


BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2023- North Main Street Improvements-00296 to the New Jersey Department of Transportation on behalf of the Borough of Flemington.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Flemington and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Adopted: June 27, 2022

Attest:

  
Sallie Graziano, Borough Clerk

  
Betsy Driver, Mayor


<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

Certified as a true copy of the Resolution adopted by the Council  
On this 27th day of June 2022

  
Sallie Graziano, RMC

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

  
Sallie Graziano, RMC

  
Betsy Driver, Mayor



**Mayor and Common Council**

38 Park Avenue  
Flemington, NJ 08822

Meeting: 06/27/22 07:30 PM  
Department: Clerk of the Borough  
Category: Board Policy  
Prepared By: Sallie Graziano  
Initiator: Sallie Graziano  
Sponsors:  
DOC ID: 3829

**ADOPTED**

**RESOLUTION 2022-152**

**Authorizing an Arrangement with Lebanon Borough  
Regarding Street Sweeping**

**WHEREAS**, The Borough of Lebanon has a need for street sweeping services; and

**WHEREAS**, The Borough of Flemington has the available equipment and manpower to perform this service; and

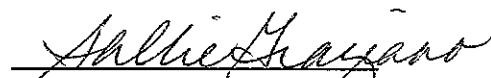
**WHEREAS**, The Borough of Flemington is willing to provide this service according to the following terms:

The Borough of Lebanon will reimburse the Borough of Flemington at a rate of \$200 per hour, portal to portal, which fee covers all labor, vehicle and fuel costs.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Flemington authorizes the above-stated arrangement with the Borough of Lebanon for the use of Flemington Borough equipment and Department of Public Works personnel.

Adopted: June 27, 2022

Attest:

  
Sallie Graziano, Borough Clerk

  
Betsy Driver, Mayor

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jessica Hand, Council Vice President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

ADOPTED

RESOLUTION 2022-153

Authorizing Application for a "Rediscover Hunterdon" Grant  
to Support the Presentation of Fireworks in the Borough of  
Flemington

WHEREAS, Hunterdon County has a municipal grant program entitled "Rediscover Hunterdon," under Hunterdon County Tourism's Explore Hunterdon Initiative; and

WHEREAS, the County is funding this grant program using some of the direct local aid allocation that was received under the American Rescue Plan; and

WHEREAS, this grant program is aimed at stimulating local economic activity for small businesses and getting people out and about now that COVID-19 numbers are declining; and

WHEREAS, eligible uses for this grant include community days and downtown festivals that were paused during the COVID-19 Public Health Emergency; and

WHEREAS, the maximum grant award is \$5,000; and

WHEREAS, Flemington Borough's annual presentation of fireworks around July 4<sup>th</sup> was paused in 2020 and 2021 during the Covid-19 Public Health Emergency, in an effort to contain the pandemic; and

WHEREAS, Flemington Borough is resuming its presentation of fireworks on July 3, 2022, with a rain date of July 5, 2022; and

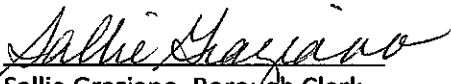
WHEREAS, a grant from the Rediscover Hunterdon program would offset some of the costs of presenting these fireworks;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of Flemington authorize an application to the Hunterdon County Department of Economic Development for a \$5,000 grant under the Rediscover Hunterdon program; and

BE IT FURTHER RESOLVED that fireworks organizers and other Borough officials as needed are authorized to submit such paperwork as required on the Borough's behalf for this grant program.

Adopted: June 27, 2022

Attest:

  
Sallie Graziano, Borough Clerk

  
Betsy Driver, Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kimberly Tilly, Council Member
SECONDER:	Jeremy Long, Council President
AYES:	Hand, Johnston, Long, Parker, Rosetti, Tilly

**Mayor and Common Council**

38 Park Avenue  
Flemington, NJ 08822

Meeting: 06/27/22 07:30 PM  
Department: Clerk of the Borough  
Category: Financial Approval  
Prepared By: Sallie Graziano

Initiator: Sallie Graziano  
Sponsors:

**ADOPTED**

**RESOLUTION 2022-154**

DOC ID: 3835

**Authorizing Change Order 6, Existing Water Tank & Improvements Project, for a Total of \$135,446.41**

**WHEREAS**, the Borough of Flemington advertised, and subsequently received bids, for Existing Water Tank & Improvements for the Borough of Flemington Water Department on December 8, 2020; and

**WHEREAS**, the Borough of Flemington awarded a Contract in the amount of \$4,124,479.00 base bid to Dulaine Contracting, P.O. Box 526, Gladstone, NJ 07934; and

**WHEREAS**, five previously approved change orders increased the total by \$52,649.06, to \$4,177,128.06; and

**WHEREAS**, Change Order No. 6 is for \$135,446.41. The work accommodates protection of cellular equipment on the existing standpipe water tank while blasting and painting of the tank takes place; a new utility pole for the new electric service; boost transformers to increase voltage to allow proper pump motor operation; roof guards to minimize ice and snow sliding from the metal roof of the new building; an enlarged, reinforced concrete pad for the booster pump skid; electrical code updates; privacy screening at the entry gate; a trash rack on the new storm sewer flared end section; and conduit and wiring for the altitude valve connections; and

**WHEREAS**, the CFO has noted that there are sufficient funds to complete this work;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Flemington that Change Order No. 6 for \$135,446.41 is awarded and the Mayor is hereby authorized to sign the Change Order.

Adopted: June 27, 2022

Attest:

  
Sallie Graziano, Borough Clerk

  
Betsy Driver, Mayor

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jessica Hand, Council Vice President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

**CERTIFICATION**

I, Sallie Graziano, Borough Clerk of the Borough of Flemington, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Council of the Borough of Flemington on June 27, 2022

  
Sallie Graziano, RMC, Flemington Borough Clerk

<b>Date of Issuance:</b>	<b>Effective Date:</b>
<b>Owner:</b> Borough of Flemington	<b>Owner's Contract No.:</b>
<b>Contractor:</b> Dulaine Contracting Inc.	<b>Contractor's Project No.:</b>
<b>Engineer for Construction:</b> CME Associates	<b>Engineer's Project No.:</b> PFM00402.01
<b>Project:</b> Existing Water Tank Improvement Project	<b>Contract Name:</b>

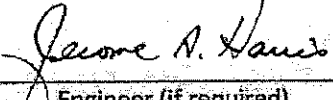


The Contract is modified as follows upon execution of this Change Order:

**Description:**

- #1. The Borough has lease agreements with various Telecom companies which allow the Telecoms to mount cellular antennas and associated equipment on the existing standpipe water tank. The Contract scope requires blasting and repainting of the standpipe water tank, and indicates that the existing cellular equipment would be relocated prior to the tank rehab work. The Borough was unable to reach agreeable terms with the Telecoms for temporarily removing their equipment from the tank, so the Contractor provided pricing to protect the existing equipment in-place and blast and paint around it. Protection of the equipment requires additional materials and manpower, and blasting and painting around the equipment results in inefficiencies which prolong the work, including handwork around the cellular equipment. An additional 71 calendar days of time are requested here.
- #2. The power Utility advised a new utility pole was needed for the new electric service, which was installed further from the building than the location shown on the contract drawings, requiring additional trenching, conduit and wire.
- #3a and #3b. New electrical service voltage to the site differs from the existing service voltage, so in order to power the Borough's existing well pump #1, additional boost transformers were required to increase the voltage to allow proper pump motor operation. These transformers required a supplemental fused disconnect switch per National Electric Code requirements.
- #4. The new building has a standing seam metal roof which is prone to sliding snow/ice. To protect personnel and equipment from falling snow/ice, supplemental metal roof guards were requested along building eaves and at roof penetrations.
- #5. As part of previously approved Change Order No. 3 the booster pump skid was revised from a 3-pump to 4-pump configuration, resulting in a larger footprint. The pump skid sits upon a raised concrete pad which had to be enlarged due to the larger pump skid footprint. Also, the Contract drawings do not detail pad reinforcement or anchorage to the building floor. This item reflects the larger concrete pad, plus furnish and install of pad reinforcement and anchorage to the building floor. An additional 21 calendar days of time are requested here.
- #6. While performing the Contract scope of electrical work in the existing well house, the Contractor noticed several items which are not up to current Electrical codes and provided a proposal for correction of same.
- #7. The Borough requested privacy screening be installed on the new entry gate.
- #8. Raritan Township Code Enforcement required a trash rack be installed on the new storm sewer flared end section.
- #9. The Altitude Valve installed in the building requires power/communications wire connections but no wire or conduit were shown on the drawings. This item provided the necessary conduit, wire and terminations.

Attachments: Proposals from Contractor dated March 11, 2022 (Item #1), February 15, 2022 (Item #2), February 18, 2022 (Item #3a), March 23, 2022 (Item #3b), April 27, 2022 (Item #4), May 2, 2022 (Item #5), May 12, 2022 (Item #6), May 23, 2022 (Item #7), May 23, 2022 (Item #8) and April 15, 2022 (Item #9).

CHANGE IN CONTRACT PRICE		CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>	
Original Contract Price:		Original Contract Times:	
\$ 4,124,479.00		Substantial Completion: 500 days (8/11/22)	
		Ready for Final Payment: 530 days (9/10/22)	
		days or dates	
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 5:		[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 5:	
\$ 52,649.06		Substantial Completion: +1 day	
		Ready for Final Payment: +1 day	
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ 4,177,128.06		Substantial Completion: 501 days (8/12/22)	
		Ready for Final Payment: 531 days (9/11/22)	
[Increase] [Decrease] of this Change Order:		[Increase] [Decrease] of this Change Order:	
\$ 135,446.41		Substantial Completion: +92 days	
		Ready for Final Payment: +92 days	
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ 4,312,574.47		Substantial Completion: +93 days (11/12/22)	
		Ready for Final Payment: +93 days (12/12/22)	
		days or dates	

<b>RECOMMENDED:</b>		<b>ACCEPTED:</b>		<b>ACCEPTED:</b>	
By: 	By: 	By: 			
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)			
Title: Borough Engineer	Title: Mayor	Title: President			
Date: June 24, 2022	Date: June 27, 2022	Date: 6-16-22			
Approved by Funding Agency (if applicable)					
By: _____	Date: _____				
Title: _____					

**Mayor and Common Council**

38 Park Avenue  
Flemington, NJ 08822

Meeting: 06/27/22 07:30 PM  
Department: Clerk of the Borough  
Category: Financial Approval  
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

DOC ID: 3836

**ADOPTED**

**RESOLUTION 2022-155**

**Granting Approval to Submit a Grant Application and  
Execute a Grant Agreement with the New Jersey Department  
of Transportation for the Main Street and Church Street  
Improvement Project**

**WHEREAS**, Main Street and Church Street are in need of Improvement; and

**WHEREAS**, Jerome Harris, P.E., Borough of Flemington Engineer, has prepared a cost estimate for improvements to this road;

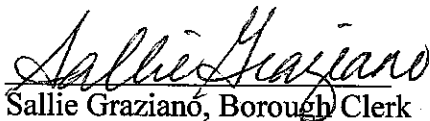
**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Flemington formally approves the grant application for the above-stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2023- Main Street and Church Street Improvements-00571 to the New Jersey Department of Transportation on behalf of the Borough of Flemington.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Flemington and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement.

Adopted: June 27, 2022

Attest:


  
Sallie Graziano, Borough Clerk

  
Betsy Driver, Mayor

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member
<b>SECONDER:</b>	Jeremy Long, Council President
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly

**CLERK'S CERTIFICATION**

Certified as a true copy of the Resolution adopted by the Council on the 27th day of June, 2022.

  
Sallie Graziano, RMC, Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

**ATTEST and AFFIX SEAL**

  
Sallie Graziano, RMC

  
Betsy Driver, Mayor

**Mayor and Common Council**

38 Park Avenue  
Flemington, NJ 08822

Meeting: 06/27/22 07:30 PM  
Department: Clerk of the Borough  
Category: Council Ordinance  
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

**TABLED**

**ORDINANCE 2022-8**

DOC ID: 3834

**Ordinance Amending Section 1404 of the Borough Code  
Regarding the Historic Preservation Commission**

**WHEREAS**, the Borough of Flemington Historic Preservation Commission (the "Commission") has suggested the following amendments to the ordinances regarding the Commission's establishment, powers, and review procedures.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Flemington, in the County of Hunterdon and State of New Jersey, as follows:


**SECTION 1.** Section 1404 of the Borough Code, entitled "Establishment of the Historic Preservation Commission" is hereby amended as follows (Additions noted in bold italics **thus** and deletions noted with a strikethrough ~~thus~~):

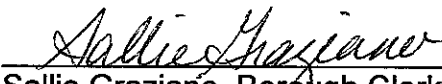
(See attached document)

Introduced: June 27, 2022

Adopted:

Attest:

  
Betsy Driver, Mayor

  
Sallie Graziano, Borough Clerk

**ATTACHMENTS:**

- HPC Ordinance (DOCX)

<b>RESULT:</b>	<b>INTRODUCED [UNANIMOUS]</b>	<b>Public Hearing: 7/11/2022 7:30 PM</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member	
<b>SECONDER:</b>	Jessica Hand, Council Vice President	
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly	

**ORDINANCE 2022-8 AMENDING SECTIONS 1404 OF THE BOROUGH CODE  
REGARDING THE HISTOIC PRESERVATION COMMISSION**

**WHEREAS**, the Borough of Flemington Historic Preservation Commission (the "Commission") has suggested the following amendments to the ordinances regarding the Commission's establishment, powers, and review procedures.

**NOW, THEREFORE, BE IT ORDAINED**, by the Mayor and Borough Council of the Borough of Flemington, in the County of Hunterdon and State of New Jersey, as follows:

**SECTION 1.** Section 1404 of the Borough Code, entitled "Establishment of the Historic Preservation Commission" is hereby amended as follows (Additions noted in bold italics *thus* and deletions noted with a strikethrough ~~thus~~):

- A. A Historic Preservation Commission (HPC) is hereby established consisting of 5 regular members and 2 alternate members, each of whom shall be appointed by the Mayor, of the following 3 classes:
  - 1. Class A - Persons who are knowledgeable in building design and construction or in architectural history;
  - 2. Class B - Persons who are knowledgeable or have a demonstrated interest in local history.
  - 3. Class C - Persons who are residents of the municipality and who hold no other municipal office, position or employment except for membership on the Planning Board.
  - 4. There shall be at least one regular member from each class. ***A majority of members shall be Class C. Class A and Class B members need not be residents of the municipality.***
  - 5. Alternate members shall meet the qualifications of Class C members and shall be designated "Alternate No. 1" and "Alternate No. 2" at the time of appointment.
- B. Terms of Membership.
  - 1. The term of each regular member shall be 4 years and the term of each alternate member shall be 2 years.
  - 2. Alternate Members. Alternate members shall be designated at the time of their appointment as "Alternate No. 1" and "Alternate No. 2."
  - 3. The term of any member in common with the Planning Board shall be for the term of membership on such Board.
- C. Role of Alternate Members. Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member of any Class. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, "Alternate No. 1" shall vote.
- D. Vacancies. If a vacancy shall occur otherwise than by expiration of term, it shall be filled by appointment for the unexpired term, only. ***All vacancies shall be filled within 60 days.*** ~~§ 1404~~
- E. Compensation. Members of the HPC shall serve without compensation except that reimbursement of reasonable expenses in the execution of official duties may be made by the municipality.
- F. Removal. Any member may be removed by the governing body for



cause but only after public hearing and other due process proceedings.

- G. Conflict. No member or alternate member of the HPC shall be permitted to act on any matter in which he or she has either directly or indirectly any personal or financial interest. No member who is so disqualified may act on that particular matter, shall not continue to sit with the Commission on the hearing of such matter, nor shall participate in any discussion or decision.
- H. Organization. The HPC shall elect from its members a chairman and vice-chairman and select a secretary who may or may not be a member of the HPC or a municipal employee.
- I. Funding. The governing body shall make provisions in its budget and appropriate funds for the expenses of the Historic Preservation Commission.
- J. Rules and Procedures. The HPC shall adopt and may amend internal rules and procedures for the transaction of its business subject to the following:
  - 1. A quorum for any action by the HPC shall be 3 members.
  - 2. All HPC minutes and records shall be public records.
  - 3. All HPC meetings shall comply with the Open Public Meetings Act (N.J.S.A. 10:4-7 et seq.).
  - 4. HPC meetings shall be scheduled at least once every month or as often as required to fulfill its obligations to advise the Planning Board, governing body, or construction official.

**K. Role of the HPC.**

- 1. For applications that would otherwise not require Planning Board review, the Zoning Officer shall refer the application to the HPC for a written report on the application ***in accordance with ordinance §1631*** and its compliance with the Borough's Historic District regulations. This report shall be submitted to the Zoning Officer, who shall issue a written approval or denial based on the HPC report, pursuant to N.J.S.A. 40:55D-111. The report of the HPC shall also be provided to the applicant and the Planning Board. The report shall be sent to the Zoning Officer within 45 days of the referral to the HPC. Failure of HPC to report within the forty-five-day period shall constitute a determination that the application is consistent with the Historic District regulations and that no condition on the issuance of the permit shall be imposed.
- 2. For applications that require Planning Board review based on provisions of the Borough Land Development Ordinance, ~~***Planning Board shall refer***~~ the application shall be referred to the HPC for a written report on the application ***in accordance with ordinance §1631*** and its compliance with the Borough's Historic District regulations. This report shall be submitted to the Planning Board which ***shall issue a written approval or denial based on taking into account the HPC report and recommendations, pursuant to N.J.S.A. 40:55D***~~shall make a final decision on the matter.~~ The report of the HPC shall be sent to Planning Board, ***Zoning Officer*** and applicant within 45 days of the referral to the HPC, or prior to the scheduled public hearing before the Board on the matter, whichever is sooner or prior to the scheduled public hearing before the Board on the matter, whichever is sooner. Failure of the HPC to report shall constitute a determination that

the application is consistent with the Historic District regulations and that no condition shall be imposed on the issuance of any approval.

3. An applicant may appeal any determination of the Zoning Officer to the Borough Planning Board. Said appeal shall occur within 45 days of the final determination by the Zoning Officer.
- L. The HPC shall advise the Planning Board from time to time through the process of amending the Historic Preservation Element of the Master Plan.
- M. The HPC shall recommend to the Planning Board for their approval ~~recommend to the Planning Board guidelines for review to be utilized in provide determinations of historic landmark status and undertake for reviews of~~ development applications or permits affecting historic landmarks or improvements within historic districts ***in accordance with ordinance §1631.*** ~~The Planning Board may recommend modifications of the guidelines.~~

**SECTION 2.** Section 1405 of the Borough Code, entitled "Powers and Responsibilities of the Historic Preservation Commission" is hereby amended as follows (Additions noted in bold italics ***thus*** and deletions noted with a strikethrough thus):

The Historic Preservation Commission shall have the following duties and responsibilities:

- A. To prepare a survey or surveys of historic sites and districts pursuant to criteria established in such survey;
- B. To make recommendations to the Planning Board on the Historic Preservation Element of the Master Plan and on the implications of any other Element on the preservation of historic sites and districts;
- C. To advise the Planning Board on the inclusion of historic sites in the recommended capital improvement program;
- D. To advise the Planning Board on applications for development;
- E. Provide written reports on the application of the zoning provisions of this Ordinance or other land development regulations on historic sites and districts;
- F. Provide technical assistance upon request to property owners on the preservation, restoration, and rehabilitation of historic structures;
- G. To carry out such other advisory, educational, and informational functions as will promote historic preservation in the municipality.
- H. To review applications in accordance with and for compliance with the Historic District Review Ordinance (Ordinance §1631) and Ordinance §1404.***
- I. To review and recommend to the Governing Body-Planning Board the designation of landmark and historic districts in accordance with Ordinance §1404.***

**SECTION 3.** Section 1631 of the Borough Code, entitled "Historic District Review Ordinance" is hereby amended as follows (Additions noted in bold italics ***thus*** and deletions noted with a strikethrough thus):

- A.** Introduction. The requirements of this Historic District Review Ordinance shall apply to all development, including new construction, repair, renovation, alteration, reconstruction, demolition, relocation, and additions to existing buildings, structures, real property, natural objects or configurations or any portion or group of the foregoing which are located in the Flemington Borough Historic District, or specifically identified as historic sites within the Historic

Preservation Plan of the Master Plan pursuant to N.J.S.A. 40:55D-28b(10). These requirements do not apply to normal maintenance (including in-kind repair of existing building features, repainting of existing color schemes, in-kind repair of an existing roof, etc.). Prior to construction or alteration of buildings or structures in the Historic District, an Application for Review by the Flemington Historic Preservation Commission must be submitted to the Flemington **Historic Preservation Commission** Borough Clerk, and the project must be reviewed at one of the Commission's regularly scheduled meetings. See Chapter 14 of the Flemington Borough Land Development Ordinance for additional information regarding project review.

1. **Definitions.** *In addition to the definitions set forth in Ordinance 1201, the following definitions apply in Ordinances 1404, 1405 and 1631:*

**Addition shall mean an extension or increase in the size, floor area or height of any building, structure, site, object, or improvement added at some time after the completion of the original.**

**Alteration shall mean any change in the exterior features of any building, structure, site, object or improvement.**

**Application shall mean a request to the Commission made pursuant to this ordinance for the purposes of obtaining approval or other action by the Commission hereunder specified.**

**Building shall mean any man-made structure created principally to shelter any form of human activity as well as its functionally related appurtenances such as a house and a barn.**

**Commission shall mean the Historic Preservation Commission established pursuant to the provisions of Ordinance Sections 1404 and 1405.**

**Construction Official shall mean the officer in charge of granting building or construction permits in the Borough.**

**Contemporary shall mean any buildings, structures, sites, objects, or improvements in a historic district which date from a later period but possess some architectural importance and/or visually contribute to the cohesiveness of the district's streetscapes.**

**Contributing shall mean any buildings, structures, sites, objects or improvements which are integral components of a historic district either because they date from a time period which makes them historically significant or because they represent an architectural type, period or method which is historically significant.**

**Demolition shall mean the partial or total razing, dismantling or destruction, whether entirely or in significant part, of any building, structure, site, object or improvement. Demolition includes the removal of a building, structure, site, object or improvement from its location or the removal or destruction of its facade or surface.**

**Designated historic landmark or historic district shall mean an individual building, structure, site, object, landscape, park, viewshed, improvement or district which has been determined to have historical significance pursuant to the provisions of this ordinance.**

**Emergency repairs shall mean immediate repairs to preserve the continued habitability and/or the health and safety of occupants or others, performed in accordance with Borough codes without first submitting an application. A consultation with the Commission or its**

**staff is still required.**

**Encroaching shall mean any buildings, structures, sites, objects or improvements in a historic district which date from a later period and do not visually contribute to the cohesiveness of the district's streetscapes.**

**Facade shall mean the face or front of a structure or any vertical surface thereof adjacent to a public way.**

**Historic shall mean having historical, cultural, architectural, archaeological, economic, social, or other significance as defined by the provisions of this ordinance.**

**Historical shall mean of, relating to, or having the character of history. Historic district shall mean a significant concentration, linkage or continuity of buildings, structures, sites, objects, or improvements united historically by plan or physical development which qualifies for designation under this ordinance including those which were formerly designated.**

**Historic district resources shall mean those resources classified as either significant, contributing, or noncontributing, which are defined as follows:**

- a. Significant shall mean any buildings, structures, sites, objects or improvements which, due to their significance, would individually qualify for historic landmark status;**
- b. Contributing shall mean any buildings, structures, sites, objects or improvements on the site which are integral components either because they date from a time period which makes them historically significant or because they represent an architectural type, period or method which is historically significant:**
- c. Noncontributing shall mean any building, structure, site, object or improvement on the site which do not have significant historical value because they neither date from a time period nor represent an architectural type, period or method which is historically significant**

**Historic landmark shall mean any building, structure, site, object or improvement which qualifies for designation under this ordinance.**

**Historic site shall mean any building, structure, site, landscape, object or improvement determined to be of historical, archeological, cultural, scenic or architectural significance in accordance with the provisions of this ordinance.**

**Improvement shall mean a building or other structure, or any work constituting a manmade alteration of, or addition to, any building, structure, site or object.**

**In-kind shall mean construction or construction materials that match construction or construction materials being replaced on a designated structure or object, thereby maintaining historic composition, design, color, texture and other visual qualities.**

**Integrity shall mean the authenticity of a building, structure, site, object, improvement or district evidenced by the survival of the physical characteristics that existed during its historic or prehistoric period.**

**Inventory shall mean a list of historic properties determined to meet criteria of significance specified herein.**

**Landscape shall mean the visual character of the land, including but not limited to architecture, building setbacks and height, fences, hedgerows, plantings, lawns trees as well as man-made features including, but not limited to, sculptures, patterned walks, fountains, reflecting pools and vistas.**

**Lot shall mean any designated parcel, tract, or area of land established by a plat or otherwise, as permitted by law and to be used, developed, or built upon as a unit.**

**Master plan shall mean the master plan of the Borough of Flemington, as amended from time to time, compiled pursuant to the Municipal Land Use Law.**

**Municipal Land Use Law shall mean the Municipal Land Use Law of the State of New Jersey, P.L. 1975, c. 291 (N.J.S.A. 40:55D-1, et seq.), as amended from time to time.**

**National Register Criteria shall mean the established criteria for evaluating the eligibility of properties for inclusion in the National Register of Historic Places, as set forth in 36 C.F.R. 60.4, et seq.**

**Non-contributing shall mean any buildings, structures, sites, objects or improvements in a historic district which do not have significant historical value because they neither date from a period of significance nor represent an architectural type, period or method which is historically significant, or due to alterations, disturbances, additions, or other changes, no longer possesses historic integrity reflecting its character at that time or is incapable of yielding important information about the period.**

**Object shall be used as a term to distinguish from buildings and structures those constructions or features that are primarily artistic in nature or are relatively small in scale and simply constructed. Examples include, but are not limited to, fountains, sculptures, statuary and similar items. Although it may be, by nature or design, movable, an object is associated with a specific setting or**

**environment.**

**Ordinary maintenance and repair shall mean the repair of any deterioration, wear or damage to a structure or any part thereof in order to return the same as nearly as practicable to its condition prior to the occurrence of such deterioration, wear, or damage with in-kind material and quality workmanship.**

**Owner shall mean the owner of record as shown on the current tax list of the borough tax collector; the mortgage holder of record, if any, as shown in the mortgage records of the borough; and any purchaser under a land contract.**

**Partial Demolition shall mean the pulling down, destruction or removal of a substantial portion of the exterior of a building or structure or the removal of architectural elements which define or contribute to the historic character of the structure.**

**Permit shall mean any required approval issued by the construction official pursuant to applicable building or construction codes for exterior work to be performed on any historic landmark or on any building, structure, object or site located within a historic district, which exterior work will be subject to public view. Said permit shall include but not be limited to a building permit, a demolition permit or a permit to move, convert, relocate or remodel or to change the use or occupancy of any landmark or any building, structure, object or site located within an historic district. "Permit" shall also include all exterior work to be performed on windows, doors, roofing, fences, signs, awnings, porches, railings, steps, lighting and sidewalks and any other work subject to public view which would alter the exterior appearance of historic landmarks or properties located within a historic district or their sites.**

**Person shall mean any individual, natural persons, partnerships, joint ventures, societies, associations, clubs, trustees, trusts, firms, companies, corporations, entities or unincorporated groups; or any officers, agents, employees, servants, factors or any kind of personal representatives of any thereof in any capacity, acting either for himself or for any other person, under either personal appointment or pursuant to law.**

**Preservation shall mean the act or process of applying measures necessary to sustain the existing form, integrity and materials of an historic landmark. Work, including preliminary measures to protect and stabilize the property, generally focuses upon the ongoing maintenance and repair of historic materials and features rather than extensive replacement and new construction.**

**Protection shall mean the act or process of applying measures designed to affect the physical condition of a property by defending or guarding it from deterioration, loss or attack, or to cover or shield the property from danger or injury.**

**Reconstruction shall mean the act or process of reproducing, by means of new construction, the form, features and detailing of a non-surviving building, structure, site, object, improvement or landscape for the purpose of replicating its appearance at a specific period of time and in its historic location when documentary and physical evidence is available.**

**Rehabilitation shall mean the act or process of returning a property to a state of utility through repair or alteration which makes**

**possible an efficient contemporary use while preserving those portions or features of the property which are significant to its historic values.**

**Replacement shall mean the act or process of replicating any exterior architectural feature that is used to substitute for an existing deteriorated or extensively damaged architectural feature. Restoration shall mean the act or process of accurately recovering the form and details of a property and its setting as it appeared at a particular period of time. It may sometimes mean the removal of later work or the replacement of missing earlier work.**

**Secretary of the Interior's Standards shall mean the publication issued by the U.S. Department of the Interior, National Park Service, entitled: "The Secretary of the Interior's Standards for the Treatment of Historic Properties," 36 C.F.R. 68, revised and supplemented from time to time.**

**Site shall mean the location of a significant event, a prehistoric or historic occupation or activity, a building or structure, or a burial ground or cemetery, whether standing, ruined or vanished, where the location itself possesses historical, cultural or archaeological value regardless of the value of any existing structure.**

**Significant shall mean any buildings, structures, sites, objects or improvements in a historic district which, due to their extraordinary significance, would individually qualify for historic landmark status.**

**Staff means the Historic Preservation Consultant, the Zoning Officer and such other consultants or officials as may from time to time be retained and/or employed to provide application review services to the Commission.**

**Streetscape shall mean the visual character of the street including, but not limited to, the architecture, building setbacks and height, fences, storefronts, signs, lighting, parking areas, materials, sidewalks, curbing and landscaping.**

**Structure shall be used as a term to distinguish from buildings those functional constructions made usually for purposes other than creating human shelter, such as a bridge, a walkway, driveway and sometimes referred to as a type of improvement, meaning a combination of materials that becomes a part of, is placed upon, or is affixed to real estate.**

**Survey shall mean the inventory of buildings, structures, sites, objects, improvements and districts located within the Borough of Flemington which is conducted by the Commission for the ascertainment of their historical significance pursuant to the provisions of this ordinance.**

**Survey data shall mean the raw data produced by the survey; that is, all the information gathered on each property and area investigated.**

**View, vista or viewshed shall mean the view by the public of a building, structure, site, object, improvement or landscape from any point on a street, road or walkway which is used as a public thoroughfare, either vehicular and/or pedestrian.**

**B. The purposes of the Historic District Review Ordinance include:**

1. Safeguarding the heritage of Flemington Borough by preserving its historical, cultural, social, economic and architectural resources;
2. Encouraging the continued use of historic buildings, structures and sites and to facilitate their appropriate re-use;
3. Maintaining and developing a harmonious setting for the historically significant buildings, structures, sites, objects and District;
4. Preventing the unnecessary demolition or relocation of historic resources;
5. Preventing new construction or development which is not in keeping with or that negatively impacts the ambience and character of the Historic District;
6. Encouraging the proper maintenance, per the Borough's existing Property Maintenance Code Chapter 9B, and preservation of buildings, structures and sites within the Historic District so as to promote Flemington Borough as an attractive area to live, work and visit;
7. Protecting and enhancing property values;
8. Promoting civic pride in and appreciation of Flemington Borough's historic resources for the education, pleasure and welfare of its citizens and visitors; and
9. Fostering beautification and private reinvestment.

**C. General Guidelines.**

1. Building Design. All development that is situated within the Flemington Borough Historic District and all development that affects individual historic sites shall be designed to reflect the design vocabulary, massing, proportion, directional expression, height, width, scale, orientation, windows, roof, details and materials of vernacular 18th and 19th and early 20th-century styles found in the Borough of Flemington. These styles include Georgian, Federal, Greek Revival, Gothic Revival, Italianate, Second Empire, Queen Anne, Shingle, Romanesque Revival, Colonial Revival, Neoclassical and Tudor Revival styles. Acceptable styles and examples from the relevant periods can be found within the following references, which are maintained for review in the Borough Hall and the Public Library:
  - a. Historic District Guidelines; Flemington Historic Preservation Commission (~~McCormick-Taylor, 2006~~); See for definitions of general architectural, style and building terminology, as well as more detailed design recommendations.
  - b. What Style Is It? A Guide to American Architecture (Poppeliers, John C., John Wiley & Sons, Inc., ~~1983~~)
  - c. A Field Guide to American Houses (McAlester, Knopf ~~1984~~)
  - d. Identifying American Architecture (Blumenson, Norton)
  - e. The Secretary of the Interior's Standards for the Treatment of Historic Properties ([www.nps.gov/history/](http://www.nps.gov/history/))



hps/tps/standards\_guidelines.htm): See for definitions regarding historic preservation terminology including "preservation," "restoration," "rehabilitation," "reconstruction," "renovation," etc.

2. Procedures for review by the Flemington Historic Preservation Commission are contained within Chapter 14 of the Flemington Borough Land Development Ordinance.
3. New buildings are not required to copy historic examples. Individual architectural expressions that incorporate the stylistic tenets of historical buildings are acceptable, provided that the design principles in the above references are adhered to. New buildings shall show a harmony of design with their surroundings, and any shapes, massing, materials, signs, lighting, colors and other characteristics which might cause a new building to call excessive attention to itself and create disharmony within the historic district, shall be avoided.
4. All buildings shall be related harmoniously to the context of the site, the neighborhood as a whole and to existing buildings and other structures in the vicinity that have a visual relationship to the proposed building or buildings. The achievement of such relationship may include the enclosure of space in conjunction with other existing/proposed buildings or the creation of focal points. With respect to public spaces, building design/orientation may have to be adjusted in order to maintain a positive spatial relationship or to preserve visual access to community focal points, either natural or man-made.
5. The selection of building design elements, for example in the use of materials, windows, color, texture, and other design considerations, should ensure that such treatment is generally consistent with traditional and vernacular 18th and 19th and early 20th- century architectural styles. If the applicant is an existing building, the design elements shall be consistent with the existing building's style and configuration.
6. Building additions and renovations should be designed to reflect the existing building in terms of scale, materials, massing, window and door configuration and color.
7. Appearance of the side and rear elevations of buildings shall receive architectural treatments comparable to that of any proposed front façade only if said elevations are generally within the public view.
8. Buildings should, where appropriate, strengthen the particular design features of their neighborhood by, for example, reinforcing the "street wall", or continuing a particular design feature or statement. Such construction should complement the existing historic building designs in the Borough.
9. Buildings deemed to be "Significant" and indicated as such on the Flemington Historic District Map, shall be reviewed with particular care and have special requirements that are described later in this section (see Subsection C17). These are buildings that have been determined to be particularly important to the character of the Historic District.
10. Buildings located on Main Street, from the Traffic Circle to the Monument, along East Main Street to Hopewell Avenue, as well as North Main Street from the Monument to Hopewell Avenue, are also considered to be particularly important to the

character of Flemington and the Historic District, partly through their location along the busiest thoroughfare and partly from the quality of buildings along this route. Many of these structures are indicated to be "Significant" on the Flemington Historic District Map. Because of the importance of this area to the character of the Borough, all of these buildings will be reviewed **for strict compliance with the Historic Guidelines** with particular care. ~~Some Buildings~~ that are deemed particularly prominent or visible **by the Historic Preservation Commission** shall be reviewed using the same criteria as "Significant" structures, even if they are not listed as such on the Historic District Map.

11. Contemporary designs for new buildings and for additions to existing buildings or landscaping in the Historic District are not discouraged if such designs are compatible with the character, scale and materials of the neighborhood and its environment.
12. New additions or alterations to buildings should be done in such a manner that they reflect the materials, massing and scale of the existing building. In addition, alterations and additions should be designed such that they are reversible, i.e. that if they were to be removed in the future, the essential form and integrity of the original building would be unimpaired.
13. Exterior alterations should not destroy the distinguishing qualities or character of the property and its environment, and the removal or alteration of any historical material or architectural features is not permitted.
14. Deteriorated architectural features should be repaired rather than replaced wherever possible, and in the event, replacement is necessary, the new material should match the material being replaced in composition, design, color, texture and other visual qualities.
15. Repair or replacement of missing architectural features should be based on accurate duplication of original features, substantiated by physical or pictorial evidence rather than on conjectural designs or the availability of different architectural features from other buildings.
16. Wherever possible, there should be compliance with the standards set forth in the "Secretary of the Interior's Standards for the Treatment of Historic Properties", as periodically amended and available through the National Park Service.
17. Alternative Materials. The use of nonhistoric, alternative materials may be considered under certain circumstances. These materials include, but are not limited to: vinyl or composite siding (smooth finish only); vinyl, fiberglass or composite railings and porch columns, particularly when these materials are paintable; fiberglass or composite trim, brackets or moldings; composite porch floor decks; vinyl, clad, or aluminum windows and doors; fiberglass/asphalt shingle roofing; etc. The use of these materials will be limited on all buildings or structures deemed to be "Significant" on the Flemington Historic District Map, or that are located along Main Street, from the Traffic Circle to the Monument, along East Main Street to Hopewell Avenue, as well as North Main Street from the Monument to Hopewell Avenue, as indicated in Subsection C10 above. Specifically, the use of vinyl siding or windows and doors of alternative materials will

be prohibited on the public sides of "Significant" structures. Where visible roofs need to be replaced on "Significant" structures, using replacement materials and methods that match the historic materials is preferable. If the use of historic materials is not feasible, particular care will be taken in selecting alternative materials that match the historic appearance as closely as possible. Composite materials that are painted and that match the configuration of the historic materials are considered to be more acceptable than other replacement materials. Buildings in other parts of the Historic District that are considered to be "Contributing", "Non-Contributing" or "Encroaching" will be permitted to use alternative materials, provided that the following conditions are met:

- a. Vinyl or composite siding shall be smooth (i.e. not textured) and shall be of a scale and color compatible with the buildings in the immediate vicinity of the applicant property. Existing decorative trim shall not be removed or covered by new vinyl siding or trim casing. This trim shall be retained and repaired so that the building's distinguishing historic features shall remain.
  - b. Replacement windows and doors shall fit the existing openings exactly and shall be configured to match the historic appearance and detail. Existing window and door openings shall not be "infilled" or made smaller to accommodate standard window or door sizes.
  - c. Alternative materials may only be used to replace existing porches if the historic porch is not repairable, if the new porch configuration and appearance closely matches the original, and if the new materials that are clearly visible from a public way are painted. The Commission will consider additional new materials as they become available.
  - d. Alternative materials may be considered for visible roofs when existing slate, copper, wood shakes, etc., are shown to be beyond repair. The alternative materials on the visible facades shall match the existing appearance as closely as possible. Alternative materials are acceptable to be used on roofs that are not visible from public streets.
18. Sustainable Energy Sources and Energy Efficiency. This Ordinance is not intended to discourage the installation and use of sustainable energy sources, including solar panels, geothermal wells and wind turbines, provided that the installations meet all required building, zoning and safety codes, etc., and that they are installed to have as minimal an impact on the visible portions of the historic property as possible. Particular care shall be taken to reduce the impact on buildings listed as "Significant" on the Flemington Historic District Map or that are located along Main Street, from the Traffic Circle to the Monument, along East Main Street to Hopewell Avenue, as well as North Main Street from the Monument to Hopewell Avenue.
19. This Ordinance is not intended to discourage the improvement of the energy efficiency characteristics of the

historic structures in Flemington. However, where energy efficiency improvements are being considered, care should be taken to reduce negative impacts on the historic character of the building. In particular on all buildings or structures deemed to be "Significant" on the Flemington Historic District Map, or that are located along Main Street, from the Traffic Circle to the Monument, along East Main Street to Hopewell Avenue, as well as North Main Street from the Monument to Hopewell Avenue, it is important to keep, repair or restore existing character-defining features that affect energy efficiency, including original doors and windows. Energy efficiency improvements for these features can be achieved through weather-stripping, interior storm windows, appropriate exterior storm windows or doors and other appropriate measures. See the Borough's "Historic District Guidelines" for suggestions.

20. Additional Matters Considered. In regard to all applications, additional pertinent matters may be considered, but in no instance shall interior arrangements be considered except as it may result in exterior changes important to the integrity of the historic structure, such as additions, chimneys, roof design, blocking of windows or similar changes.

**21. *Emergency reviews of applications to the Historic Preservation Commission may be requested for construction or repair work that is required to be undertaken before the next scheduled meeting of the Historic Preservation Commission. The applicant shall notify the Historic Preservation Commission and request an emergency review and the Historic Preservation Commission shall determine if an emergency review is required and the format of the review. Any work done by the applicant prior to formal approval by the Historic Preservation Commission shall be at the sole risk of the applicant.***

**a. *In the event an applicant requires an emergency review, the applicant shall pay all fees incurred by the Commission to properly advertise an emergency meeting of the Commission.***

**D. Building Massing and Scale of New Buildings and Additions.**

1. Scale of Building. The size of a proposed building or addition and the mass of a proposed building or addition in relation to open spaces, the windows, door openings, porches and balconies shall be visually compatible with the other buildings and built features to which it is visually related.
2. On proposed buildings and additions, long, horizontal facades should be broken down into segments having vertical orientation and tall vertically oriented facades shall be broken down into horizontal components through use of appropriate design features in proportions complementary to the overall architecture and design.
3. New buildings or additions with expansive blank walls are prohibited, particularly on sides of the building facing public ways.
4. New buildings and additions should be designed so that facades are the prominent architectural feature and the

roofs are visually less dominant in the total design. Architecturally accurate roof styles shall be consistent with the surrounding historic context.

5. A pedestrian scale should be achieved at ground level and along street frontages and entryways through the use of such scale elements as windows, doors, columns, plazas, awnings, canopies, and site furnishings.
6. In new infill construction, the alignments of proposed facades shall be consistent with the existing setback of nearby buildings to the extent permitted by this Ordinance.
7. Height. The height of any proposed structure and landscaping shall be visually compatible with adjacent structures.
8. Proportion of Building's Front Façade. The relationship of the width of any new building or addition to the height of the front elevation shall be visually compatible with the nearby buildings and structures.
9. Proportion of Openings. The relationship of the width of windows to the height of windows in a new building or addition shall be visually compatible with the nearby buildings and structures.
10. Rhythm of Solids to Voids on Facades Fronting on Public Places. The relationship of solids to voids in facades of new or altered buildings shall be visually compatible with the nearby buildings and structures.
11. Rhythm of Spacing of Structures on Streets. The relationship of any new structure to the open space between it and adjoining structures shall be visually compatible with the nearby buildings and structures.
12. Rhythm of Entrance and/or Porch Projection. The relationship of new or renovated entrances and porch projections to the street shall be visually compatible with the nearby buildings and structures.
13. Roof Shapes. The roof shape of a new building or addition shall be visually compatible with nearby buildings and structures.
14. Walls of Continuity. Features of a proposed building or addition, such as walls, open-type fencing, evergreen landscape masses, shall form cohesive walls of enclosure along a street, to the extent necessary to maintain visual compatibility of any structure with the nearby buildings and structures.
15. Directional Expression of Front Elevation. A new or altered building shall be visually compatible with nearby buildings and structures, whether this is a vertical, horizontal or nondirectional character.

**E. Facade Treatment.**

1. The Flemington Historic Preservation Commission is particularly concerned with elevations of buildings that are visible from public ways. Rear and side elevations that are not visible will have greater flexibility in terms of design and materials.

2. Multi-tenant buildings shall provide uniform store fronts, doorways, windows, awnings and other design features for all ground floor tenants. Upper floors of said buildings shall at a minimum be coordinated with the ground floor through common materials and colors.
3. New buildings should use windows of similar sizes and shapes or incorporate other façade elements that establish the same pattern as other buildings in the immediate area.
4. Design elements that carry through a block such as store front patterns, window spacing, entrances, canopies or awnings, etc., should be incorporated into new or renovated facades.
5. Exterior mounted mechanical and electrical equipment (e.g. air conditioning units, satellite dishes, etc.) shall be located so that they are not visible from public ways, or shall be completely screened from public view with opaque architectural elements that are unobtrusive and visually compatible with the character of the Historic District and the nearby structures.
6. Facade renovations should be consistent with the original architectural style of the building. Original details should be retained; when it becomes necessary to introduce new features, they should harmonize with existing features. If windows and doors must be replaced, new windows and doors that match the original design should be used. Window and door sizes and shapes should not be altered by any building renovation. Changes to window and door sizes and configurations may be considered if a building is being restored to an earlier, documented, historic appearance. In buildings that are listed as Significant or which are located along Main Street, from the Traffic Circle to the Monument, along East Main Street to Hopewell Avenue, as well as North Main Street from the Monument to Hopewell Avenue, replacement doors, windows and trim on the visible facades should match the original materials. On other buildings, alternative materials may be used. See Subsection C10 for more information.
7. The use of overly dramatic and/or intrusive lighting designs and fixtures is not permitted.

**F. Building Materials, Colors and Texture.**

1. On existing buildings, original materials shall be retained wherever possible. No existing brick or stone shall be covered for cosmetic reasons, and the repair and restoration of existing materials deemed of architectural value is strongly encouraged. Great care shall be taken in the cleaning and repair of existing materials. The gentlest, effective means shall be used in all cases. "Sandblasting" and other abrasive cleaning techniques, as well as harsh chemical cleaning methods are not to be used under any circumstances.
2. Where appropriate, building renovations shall incorporate elements of the original structure into the renovation design.
3. The use of brick, stone, clapboard, shakes and other façade materials of a traditional and vernacular nature is strongly encouraged. In general, a maximum of 2 principal

facade materials shall be permitted for new structures.

4. Flat, metal panels and mirrored glass surfaces are prohibited on all existing, historic buildings, as are flush metal, composite or wood doors on visible facades. On buildings indicated as "Significant" on the map of the Flemington Historic District or buildings located along Main Street, from the Traffic Circle to the Monument, along East Main Street to Hopewell Avenue, as well as North Main Street from the Monument to Hopewell Avenue, the use of vinyl or aluminum siding on facades visible from public ways shall also be prohibited.
5. The painting of buildings in patterns, checks, stripes or overly bold colors is not permitted.
6. The use of colors generally associated with traditional building design is required on all buildings. Accent or complementary colors which harmonize with the main façade colors shall be permitted for trim, awning and other building details. Acceptable paint colors from the relevant periods can be found within the following reference, which is maintained for review in the Planning Office: Paint in America, the Colors of Historic Buildings (Moss, Roger, John Wiley & Sons, Inc., 1994)
7. Relationship of Materials, Texture and Color. The relationship of materials, texture and color of the facade and roof of a building shall be visually compatible with the predominant materials used in the buildings to which it is visually related, especially those immediately adjacent.

**G. Demolition.**

1. The integrity of historic districts depends on the preservation and retention in situ of the original historic structures. The demolition or partial demolition of any structure deemed Contributing or Significant in the Historic District is generally not permitted, except when public health or safety is at risk, as certified by a licensed structural engineer, or there are other reasons deemed to be crucial for the future development and prosperity of the Borough. ~~*or, following a minimum 12 month period from the date of application for demolition to the Historic Preservation Commission and demonstration to the satisfaction of the Historic Preservation Commission that all alternatives to avoid demolition have been fully explored.*~~
2. Applications to demolish any structure within the Historic District must be presented to the Flemington Historic Preservation Commission and must address the following issues, as well as any other factors the Historic Preservation Commission considers to be relevant:
  - a. The structure's historic, architectural and aesthetic significance;
  - b. Its current and potential uses;
  - c. Its overall condition, including a report from a structural engineer licensed in the State of New Jersey and with experience dealing with historic structures indicating its condition and suitability for preservation and re-use.;

- d. Its importance to the municipality and the extent to which its historical or architectural value is such that its removal would be detrimental to the public interest;
- e. The extent to which it is of such old, unusual or uncommon design, craftsmanship, texture or material that it could not be reproduced or could be reproduced only with great difficulty;
- f. The extent to which its retention would promote the general welfare;
- g. The extent to which its retention would encourage study and interest in Flemington's history, stimulate interest and study in architecture and design, educate citizens in American culture and heritage, or make the municipality a more attractive and desirable place in which to live; and
- h. The probable impact of its removal upon the character and ambience of the Historic District.
- h.i. The impact of its removal upon future development or redevelopment. [TSA1]

**H. Relocation of Structures Out of the Flemington Historic District.**

1. The integrity of historic districts depends on the preservation and retention in situ of the original historic structures. Therefore, the review of applications for the relocation of any structure currently located within the Flemington Historic District to a location outside of the District will be undertaken with the greatest care. The relocation of any structure deemed Contributing or Significant in the Historic District is generally not permitted, except when public health and safety is at risk.
2. Applications to relocate any structure currently located within the Flemington Historic District to a location outside of the District must be presented to the Flemington Historic Preservation Commission and must address the following issues, as well as any other factors the Historic Preservation Commission considers to be relevant:
  - a. The structure's historic, architectural and aesthetic significance;
  - b. Its current use;
  - c. Its condition, including a report from a structural engineer licensed in the state of New Jersey and with experience dealing with historic structures indicating its condition and suitability for relocation and re-use.;
  - d. The extent of the historic and architectural loss to the site and District that results from moving the structure from its original location;
  - e. The reasons for not retaining the structure at its present site;
  - f. The proximity of the proposed new location to Flemington Borough, including the accessibility by the residents of Flemington Borough and other citizens;
  - g. The probability of significant damage to the structure



during the relocation.

- h. The extent to which its retention would encourage study and interest in Flemington's history, stimulate interest and study in architecture and design, educate citizens in American culture and heritage, or make the municipality a more attractive and desirable place in which to live; and

- i. The probable impact of its relocation upon the character and ambience of the Historic District.

- j. The impact of its relocation upon future development or redevelopment. [TSA2]

- i.k.

**I. Relocation within Flemington Borough.**

- 1. The integrity of historic districts depends on the preservation and retention in situ of the original historic structures. Therefore, the review of applications for the relocation of any structure currently within the Flemington Historic District to another location within the District will be undertaken with the greatest care. The relocation of any structure deemed Contributing or Significant in the Historic District is not permitted.

- 2. Applications to relocate any structure currently located within the Flemington Historic District to another location within the District must be presented to the Flemington Historic Preservation Commission and must address the following issues, as well as any other factors the Historic Preservation Commission considers to be relevant:

- a. The structure's historic, architectural and aesthetic significance;

- b. Its current use;

- c. Its condition;

- d. The extent of the historic and architectural loss to the site and District that results from moving the structure from its original location;

- e. The reasons for not retaining the structure at its present site;

- f. The probability of significant damage to the structure during the relocation;

- g. The extent to which its retention would encourage study and interest in Flemington's history, stimulate interest and study in architecture and design, educate citizens in American culture and heritage, or make the municipality a more attractive and desirable place in which to live;

- h. The probable impact of its relocation upon the character and ambience of the Historic District; and

- i. The compatibility, nature and character of the current and of the proposed surrounding areas as they relate to the intent and purposes of this Ordinance.

- j. The impact of its relocation upon future development or redevelopment. [TSA3]

J. Other Requirements.

1. Signage. Appropriately designed signage can be an important design feature in the Historic District. A member of the Historic Preservation Commission is appointed by the HPC Chair to the SRC (Sign Review Committee) and participates in the review of proposed signage on properties within the Historic District, whether or not they will be attached to a structure. Relatively small, painted signage either mounted to the face of the building as part of the storefront design, or perpendicular to the face of the building, is encouraged. Large, contemporary, neon or neon-like, or plastic internally illuminated signs are not permitted, as are signs that conceal important architectural features. All signs must also meet the requirements of the Flemington Land Development Ordinance, Chapter 26, Zoning. ~~[Amended 6-10-2019 by Ord. No. 2019-12]~~
2. Awnings. Appropriately designed awnings may be acceptable on residential and nonresidential buildings. All awnings shall be constructed and installed so that the frame and fabric of the awning is integrated into the overall building design. Awnings shall not extend beyond a dimension appropriate with the size and scale of the subject building. Awnings shall not be placed so as to conceal or disfigure any architectural feature or detail. Awning materials shall be limited to cloth, canvas and similar materials; metal and aluminum awnings are prohibited. Plastic and/or internally illuminated awnings are also prohibited. Awnings may be solid or striped, but colors shall complement the façade colors. If the building has several tenants, the overall awning design should be consistent and compatible across the entire façade.
3. Public Art. All art visible from public ways, including murals, outdoor sculpture, etc., that is being permanently attached or applied to structures in the Historic District shall be reviewed by the Flemington Historic Preservation Commission for compatibility with the design of the building and neighboring structures.
4. Street Furniture. The installation of all street furniture, including benches, fencing, trash cans, lighting, planters, etc., that is visible from public ways must be reviewed by the Flemington Historic Preservation Commission. The items should be selected to fit the scale, materials and character of the Historic District.
5. Building and Accessibility Codes. The Flemington Historic Preservation Commission does not review applications for compliance with relevant building or accessibility codes. Compliance with these codes is the responsibility of the applicant. The Flemington HPC review in no way supersedes or alters building code or accessibility requirements, although these codes, including the Rehabilitation Subcode and Barrier Free Subcode of the Uniform Construction Code of the State of New Jersey, take into account existing conditions and the special characteristics of historic buildings. Any changes to the exterior of a building in the Flemington Historic District that are necessitated by requirements of building and

handicapped accessibility codes should be designed to complement the character and style of the existing building to the greatest degree possible.

**K. Violations and Penalties.**

1. Any person who undertakes an activity which would cause a change in the exterior architectural appearance of any improvement within the Flemington Historic District or on any individually listed structure by addition, alteration, relocation, demolition or replacement without obtaining the approval of the Flemington Historic Preservation Commission shall be deemed to be in violation of this Ordinance.
2. Upon learning of the violation, the Construction Official for Flemington Borough shall personally serve upon the owner of the lot or property whereon the violation is occurring a notice describing the violation in detail and giving the owner 10 days to abate the violation by restoring the property, structure or improvement to the condition it was in prior to the violation occurring. If the owner cannot be personally served within the municipality with this notice, a copy shall be posted on the site and a copy sent to the owner at his or her last known address as it appears on the municipal tax rolls.
3. In the event that the violation is not abated within 10 days of service or posting on site, whichever is earlier, the Construction Official shall cause to be issued a summons and complaint, returnable in the Municipal Court, charging violation of this Ordinance and specifying the wrongful conduct of the violator. Each separate day the violation exists past the initial 10-day abatement period shall be deemed to be a new and separate violation of this Ordinance.
4. The penalty for violation past the initial 10-day abatement period shall be as follows:
  - a. For each day up to 15 days, not more than \$50.00 per day.
  - b. For each day 16 to 30, not more than \$75.00 per day.
  - c. For each day beyond 30 days, not more than \$100.00 per day.
5. If any person undertakes activity which would cause a change to the exterior architectural appearance of any structure within the historic district or of any structure individually listed as historically significant within the Borough of Flemington by addition, alteration or replacement without first having obtained the approval of the Historic Preservation Commission, he or she shall be required to immediately stop the activity, apply for approval and take any necessary measures to preserve the historic structure affected, pending a decision. If the proposed project is denied, the historic structure shall be immediately restored to its pre-activity condition. The Construction Official is authorized to seek injunctive relief regarding a "stop action" on the activity in the Superior Court, Chancery Division, not less than 10 days after the delivery of notice pursuant to Subsection K2 above. Such injunctive relief shall be in addition to the penalties authorized in Subsection K4 above.

**L. Designation of Historic Landmarks and Historic Districts**

1. ***The Commission shall maintain and expand, when appropriate, a comprehensive survey of the Borough of***

***Flemington to identify historic landmarks and historic districts that are worthy of protection and preservation.***

- 2. Criteria for Designation. The criteria for evaluation and designating historic landmarks and historic districts shall be guided by the National Register Criteria as currently published and amended from time to time. The Commission or any person may recommend designation of historic landmarks or historic districts that are in accordance with the National Register Criteria or that possess one or more of the following attributes:***
  - a. Character, interest, or value as part of the development, heritage or cultural characteristics of the borough, State or Nation; or***
  - b. Association with events that have made a significant contribution to the broad patterns of our history; or***
  - c. Association with the lives of persons significant in our past; or***
  - d. Embodiment of the distinctive characteristics of a type, period or method of construction, architecture, or engineering; or***
  - e. Identification with the work of a builder, designer, artist, architect or landscape architect whose work has influenced the development of the borough, State or Nation; or***
  - f. Embodiment of elements of design, detail, material or craftsmanship that render an improvement architecturally significant or structurally innovative; or***
  - g. Unique location or singular physical characteristics that make a district or landmark an established or familiar visual feature; or***
  - h. Ability or potential ability to yield information important in prehistory or history.***
- 3. Procedures for Designation. Proposals to designate a property as historic pursuant to this ordinance may be made by the governing body, the Commission, or the planning board, in accordance with the following procedures:***
  - a. Nomination report for historic landmark. A nomination to propose an historic landmark shall include the following information which addresses the criteria for designation as set forth herein:***
    - i. A photograph of the proposed landmark; and***
    - ii. A copy of the municipal tax map showing the property on which the proposed landmark is located; and***
    - iii. A physical description of the proposed landmark; and***
    - iv. A statement of significance.***

- b. Nomination report for historic district. A nomination to propose an historic district shall include the following information which addresses the criteria for designation as set forth herein:**
  - i. A building-by-building inventory of all properties within the district identifying significant, contributing, non-contributing, or encroaching; and**
  - ii. A photograph of each property and building within the district; and**
  - iii. A copy of the municipal tax map of the district showing boundaries; and**
  - iv. A physical description of the proposed district; and**
  - v. A statement of significance.**
- c. Schedule a hearing. Following receipt of a nomination to propose an historic landmark or historic district, the Commission shall schedule a public hearing on the proposed designation.**
- d. Notification requirements. At least 20 days prior to the public hearing, the Commission shall, by personal service or certified mail, perform the following:**
  - i. Notify the owner(s) of record of a property that has been proposed for historic landmark designation, or the owner(s) of record all properties located within a district that has been proposed for historic district designation, that the property or district, as applicable, is being considered for such designation and the reasons therefor;**
  - ii. Advise the owner(s) of record of the significance and consequences of such designation, and of the rights of the owner(s) of record to contest such designation under the provisions of this ordinance;**
  - iii. Notify the owner(s) of record of the date, time and location of the hearing concerning the proposed designation of the property or district; and**
  - iv. Serve any further notices as may be required under the provisions of the Municipal Land Use Law.**
- e. Public notice of hearing. At least 20 days prior to the public hearing, the Commission shall also cause public notice of the hearing to be published in the official newspaper of the borough.**
- f. Public report. At least 20 days prior to the public hearing, a copy of the nomination report shall also be made available for public inspection in the municipal offices of the borough.**
- g. Public hearing. At the public hearing scheduled in accordance with this ordinance, the Commission shall review the nomination report and accompanying documents. Interested persons shall be given the opportunity to be heard and to**

**comment on the proposed nomination for designation.**

- h. Commission report. If the proposed nomination is approved by the Commission, then the Commission shall forward a report to the governing-  
~~body~~Planning Board for review, which shall contain a statement of the Commission's recommendations and the reasons therefor with regard to proposed designations considered at the hearing, including a list and map of properties approved for designation.**
- i. ~~Referral to planning~~Report to governing body-  
~~board. The governing body~~Planning Board shall ~~refer the report to the planning board, which in turn shall review and provide a report with~~  
recommendations to the governing body as soon as possible, but within 60 days. ~~Failure of the planning board to transmit its report within the sixty-day period provided herein shall relieve the governing body of its obligations relating to the referral of such a report to the planning board. The governing body action on historic landmark or historic district designations shall be otherwise subject to those procedures and statutes which apply to a change of a zoning designation and the adoption, revision or amendment of any development regulation.~~**
- j. Final designation. As soon as possible after its receipt of the report of the planning board ~~or the expiration of the period allowed for planning board comment on designations~~, the governing body shall act upon the proposed designation list and map and may approve, reject or modify by ordinance the designation recommendations made by the planning board. In the event that the governing body votes to reject or modify any planning board recommendations for a proposed designation, the governing body shall record in its minutes the reasons for not following such recommendation.**
- k. Public notice of designation. Notice of designation shall be made public by publication in the official newspaper of the borough and by distribution to all municipal agencies reviewing development applications and permits. A certificate or letter of designation shall be sent to the owner(s) of record.**
- l. Incorporation of designated landmarks into Borough records. Upon adoption of a resolution by the governing body designating an historic landmark or an historic district, the said designation shall supplement, rather than supersede, the existing zoning district in which the affected historic landmark or historic district is located. At that time, the designation list and map shall be incorporated into the master plan and zoning ordinance of the borough as required by the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq. Designated properties shall also be noted as such on the records for those properties as maintained by the engineering and zoning offices, as well as the offices of the construction official, the borough**

**tax assessor and the borough clerk. In addition to the requirement for notation in the foregoing borough records upon the designation of a landmark or historic district by the governing body, within 90 days of the adoption of this Ordinance, there shall be entered upon the property records in the offices of the Tax Assessor, the Construction Code Official, the Borough Engineer, the Zoning Officer and the Borough Clerk a notation which identifies the designation of each property located within or historic district as constituted on the date of adoption hereof.**

**Each tax/assessment search requested for a property located within an historic district shall note thereon the subject property is so located. Similarly, all forms maintained and issued by the Construction Code Official, Borough Engineer, Zoning Officer and Borough Clerk responsive to requests for information, permits, and like documents, shall contain a notation which identifies, as applicable, the designation of a property within an historic district as constituted on the date of the adoption hereof and as new landmarks as historic district designations occur hereafter.**

- m. Amendments. Amendments to historic landmark or historic district designations may be made in the same manner as they were adopted in accordance with the provisions of this ordinance.**

#### **M. Appeals.**

**Whenever the Commission shall make a final decision regarding the grant or denial of a permit, the decision shall be subject to appeal to the Planning Board operating as the Zoning Board of Adjustment as provided under N.J.S.A. 40:55D-70. An appeal from the decision of the Planning Board operating as the Zoning Board of Adjustment shall be made in the same manner as permitted and prescribed by law for appeals from any other decisions made by such Boards in accordance with applicable law.**

#### **N. Escrow Review Fees**

**The Commission may require an applicant for a demolition or relocation permit to post a review escrow fee in an amount not to exceed \$1,000.00 if the review of said application will be complicated and require consultation with a professional engineer or architect. Such escrow account will be managed consistent with the Municipal Land Use Law (N.J.S.A. 40:55D-53.1 et seq.) and Ordinance Section 2800.**

**SECTION 4. All ordinances of the Borough of Flemington, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.**

**Section 5. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.**

**Section 6. This Ordinance shall take effect upon final passage and publication as required by law.**

**Mayor and Common Council**

38 Park Avenue  
Flemington, NJ 08822

Meeting: 06/27/22 07:30 PM  
Department: Clerk of the Borough  
Category: Council Ordinance  
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

**TABLED**

**ORDINANCE 2022-9**

DOC ID: 3837

**An Ordinance Authorizing an Agreement for the Acquisition of Leasehold Interest, and Non-Exclusive Ground Lease Agreement, Between the Borough of Flemington and 307(L) Flemington Land Holdings, LLC for Property Known as Block 44, Lot 6 in the Borough of Flemington**

WHEREAS, 307(L) Flemington Land Holdings, LLC ("Lessor") is the fee owner of the real property commonly known at 307 US Highway 202, Flemington, NJ 08822 (Block 44, Lot 6); and

WHEREAS, Lessor was granted preliminary and final major site plan approval with variances to construct signage, a living wall, solar trees, and associated site improvements pursuant to Flemington Borough Planning Board Resolution No. 2019-5 (the "**Resolution**"),

WHEREAS, pursuant to a condition of the Resolution, the Borough has use of the signage for eight (8) seconds every two (2) minutes to display public messaging; and

WHEREAS, the Borough desires to lease from Lessor and Lessor desires to lease to the Borough, subject to the terms and conditions set forth in a Non-Exclusive Ground Sublease Agreement (attached in substantially the same form as Exhibit "A" hereto), a portion of Lessor's Property where the monument display is located in order to facilitate Lessor's performance of its obligations and exercise of its rights under the Resolution; and

WHEREAS, Lessor desires to promote the Borough by having the Borough's official seal on the Lessor's property; and

WHEREAS, the Lessor's property will contain public service messages and emergency messaging which will provide a public purpose; and

WHEREAS, this Non-Exclusive Ground Sublease Agreement will promote and facilitate this public purpose; and

WHEREAS, the Local Lands and Buildings Law, N.J.S.A. 40A:12-5, requires that the lease of real property by a public entity be authorized by Ordinance, and it is the desire of the Borough Council to enact this Ordinance authorizing same to comply with the terms and conditions of the Local Lands and Buildings Law.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Mayor and Council of the Borough of Flemington, County of Hunterdon, and State of New Jersey, as follows:

**Section 1.** The Mayor and Borough Council hereby authorizes the lease of a long-term leasehold interest in property owned by 307(L) Flemington Land Holdings, LLC at Block 44, Lot 6. The Council further authorizes the execution of such documents as may prove necessary for the Non-Exclusive Ground Sublease Agreement. Said lease of land by the Borough shall be subject to a Non-Exclusive Ground Sublease Agreement between the Borough and 307(L) Flemington Land Holdings, LLC. The lease of the interest in the property known as Block 44, Lot 6, also known as 307 US Highway 202, Flemington, NJ 08822, shall be for a period of twenty-five (25) years.

**Section 2.** Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

**Section 3.** Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Mayor and Council hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Borough to meet the goals of the Ordinance.

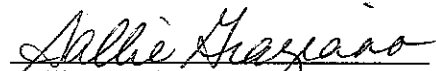


**Section 4.** Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Introduced: June 27, 2022

Adopted:

Attest:

  
Sallie Graziano, Borough Clerk

  
Betsy Driver, Mayor

<b>RESULT:</b>	<b>INTRODUCED [UNANIMOUS]</b>	<b>Public Hearing: 7/11/2022 7:30 PM</b>
<b>MOVER:</b>	Kimberly Tilly, Council Member	
<b>SECONDER:</b>	Jessica Hand, Council Vice President	
<b>AYES:</b>	Hand, Johnston, Long, Parker, Rosetti, Tilly	