

Borough of Flemington

38 Park Avenue

Flemington, NJ 08822

Phone: 908/782-8840 / Fax: 908/782-0142

APPLICATION FOR CONTINUED CERTIFICATE OF OCCUPANCY

PROPERTY OWNER INFORMATION

NAME: _____

DATE: _____

ADDRESS: _____

FEE: \$100 _____

CHECK # _____

PHONE: _____

PROPOSED BUSINESS INFORMATION

BUSINESS OWNER NAME: _____

BLOCK: _____

NAME OF BUSINESS: _____

LOT: _____

BUSINESS ADDRESS: _____

ZONE: _____

BUSINESS PHONE: _____

E-MAIL ADDRESS: _____

PRESENT USE OF SPACE: _____

PROPOSED USE OF SPACE: _____

APPLICANTS SIGNATURE: _____

OFFICE USE ONLY

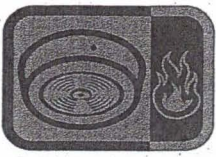
APPROVED: _____

DATE: _____

DENIED: _____

ZONING OFFICIALS SIGNATURE _____

Jeffrey F. Klein, Construction Official
jklein@historicflemington.com



Flemington Borough Fire Safety

38 Park Avenue

Flemington, NJ 08822



Phone: 908-782-8840 Ext 227

Fax: 908-782-8450

BUSINESS AND COMMERCIAL PROPERTIES

Each **building owner and all tenants** are required, per sections 8-10 thru 8-15 of the Flemington Borough Fire Prevention Code, to **register** with the Borough Fire Marshal annually.

When registering a new business, an annual registration and inspection fee, as determined by square footage, is required and will be invoiced at that time and at the beginning of each year after. **Late payments WILL result in a penalty being issued.**

A Continued Certificate of Occupancy (CCO) and Fire Inspection is mandatory (NJ State Statute) prior to **rental or re-rental** of **ALL** commercial properties.

Failure to comply with any of the Registration requirements and Inspections will result in a summons to appear in Municipal Court and may result in fines of \$500.00 per unit.

All necessary forms are available on the Flemington Borough web site at www.historicflemington.com, in the Departments link under the Fire Marshal heading.

If there are any questions about this process contact my office at (908) 782-8840 ext. 227

Thank you,

Kenneth McCormick
Fire Marshal



Flemington Borough Fire Safety
38 Park Avenue
Flemington, NJ 08822



Phone: 908-782-8840 Ext 227

Fax: 908-782-0142

Application for Non-Life Hazard Use

Business Location Information

Mun. Code: 1009	Block: <input type="text"/>	Lot: <input type="text"/>	Fed Tax ID #: <input type="text"/>
Business Name: <input type="text"/>			Address: <input type="text"/>
City: <input type="text"/>			Suite: <input type="text"/>
State: <input type="text"/>		Zip Code: <input type="text"/>	Telephone: <input type="text"/>

Business Ownership Type: ☐ Corporation ☐ Individual ☐ LLC ☐ Partnership
☐ Government ☐ Other, Describe:

Building Owner Information

Name: <input type="text"/>	Address: <input type="text"/>		
City: <input type="text"/>	E-mail: <input type="text"/>		
State: <input type="text"/>	Zip Code: <input type="text"/>	Telephone: <input type="text"/>	

Business Owner Information

Name: <input type="text"/>	Address: <input type="text"/>		
City: <input type="text"/>	E-mail: <input type="text"/>		
State: <input type="text"/>	Zip Code: <input type="text"/>	Telephone: <input type="text"/>	

Brief description of Business:

Application Date:

Use Group:

Occupancy Load:

Height of Building:

Stories:

Square Footage of Space:

Emergency Contacts

Name	Title/Position	Cell #	Other #
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>



**HUNTERDON COUNTY COMMUNICATIONS
BUSINESS FILE CHANGE FORM
FLEMINGTON BOROUGH**



Please Update the Following Business: _____ Not in Business List _____ Updated Contact Info

Requested by: Flemington Borough Fire Safety Date Requested: _____

Municipal No:
FLEMINGTON BORO - 49

Information Provided By: _____

Date Submitted: _____

TYPE OF INFORMATION: _____ New _____ Update

If new, what business does it replace: _____

Name of Business: _____

Address- (MUST include street): _____ SUITE: _____

Day Telephone: _____ Complex Name/Landmark: _____

EMERGENCY CONTACT PERSONNEL (MUST include all area codes)

1. Name: _____ Title: _____

CELL: _____ HOME: _____ OTHER: _____

2. Name: _____ Title: _____

CELL: _____ HOME: _____ OTHER: _____

3. Name: _____ Title: _____

CELL: _____ HOME: _____ OTHER: _____

4. Name: _____ Title: _____

CELL: _____ HOME: _____ OTHER: _____

Alarm Co: _____ Alarm Phone: _____

Hazards/Misc Info: _____

SKM/2013

**Please Update this Information As Soon As Possible and Fax to 908-806-8184
Or email to: COMMUNICATIONS@CO.HUNTERDON.NJ.US ATTENTION: FRANK-83**

Communications use only:

Entered by: _____ BUSINESS # _____ Date Updated: _____

The information provided on this form is for Emergency informational use, by Police, Fire, or Rescue Services personnel.

The information collected on this form is sent to the Hunterdon County 9-1-1 Center and entered into the Secure Computer Aided Dispatch program. In the event of an Emergency, the information will be used by the Communications Center Staff at the Request of Emergency Responders on scene to contact the individuals listed in numerical order (Until contact is made with someone). To either request a response from a Key Holder, or to provide information pertinent to an emergency situation that has occurred at or near your business.

It is important that when filling out this form that the persons listed are those who have key access to the business, are able to respond in a timely manner if requested, or have the ability to have someone with a key respond.

This information is used to augment any information that your landlord, or alarm company may have. If you experience a change in staff and need to update this form you can request an update form by either:

1. Sending an email to the address on the front of this form requesting a new form,
2. Call Hunterdon County Communications at 908-788-1202,
3. Call Flemington Borough Fire safety at (908) 782-8840, ext 227; or
4. Call the Flemington Borough Police Department at 908-782-3434

Thank you for your assistance.