



Mayor and Common Council Borough of Flemington

March 28, 2022

Council Meeting Room and Online

Call to Order

Mayor Driver called the meeting to order at 7:00 p.m. Participating at Borough Hall were the Mayor, Council Members Long and Hand, Clerk Graziano and Attorney St. Angelo. Council Member Rosetti participated through Zoom. Council member Tilly was excused and Council Member Johnston was absent.

Work Session (7:00 PM)

Council Members Hand and Rosetti discussed organizing a Community Cleanup Day; it will be held Sunday, May 1, with the time yet to be determined.

Mr. Long said he's putting things together for the Civic Committee, including a presentation. Things are likely to be happening this summer.

Ms. Rosetti gave Council an update on a family shelter being planned at the Calvary Episcopal Church. She's also said the property maintenance department would welcome a replacement vehicle for its aging Durango.

The work session was adjourned at 7:09 p.m., until the start of the regular meeting.

Regular Meeting (7:30 PM)

Mayor Driver read the following notice: This meeting is called pursuant to the provisions of the Open Public Meetings Law, and is being held in person and online. Notice of this meeting was included in a list-of-meetings notice sent to the Hunterdon County Democrat and Courier-News on Jan. 5, 2022, posted on the bulletin board at Borough Hall on that date, and has remained continuously posted as required. Notice of the Council returning to in-person and online meetings was sent to the Hunterdon County Democrat and Courier-News on March 15, 2022, posted on meeting listings on the Borough website, and at Borough Hall. Copies of notices are on file in the office of the Borough Clerk.

Flag Salute

I. Consideration of Candidates to Replace Caitlin Giles-McCormick

Three names have been presented to Council for consideration to fill the council vacancy left by the resignation of Caitlin Giles-McCormick effective March 18, 2022.

Due to low attendance at this meeting, the selection was postponed until the April 11, 2022 Council meeting.

Roll Call:

Attendee Name	Title	Status	Arrived
Jessica Hand	Council Vice President	Present	
Malik Johnston	Council Member	Absent	
Jeremy Long	Council President	Present	
Elizabeth Rosetti	Council Member	Present	
Kimberly Tilly	Council Member	Excused	
Betsy Driver	Mayor	Present	

II. Mayor's Report

Mayor Driver talked about the budget and the tax rate. The rate is lower than last year's rate, but house values have increased. She noted property values were stagnant for more than a decade prior to this. She also noted that exempt properties are valued at \$62 million, about 11.17% of the tax base.

III. Council Members' Reports

Council President Long

Over the weekend, someone stole a catalytic converter off a vehicle in the Borough. People are urged to call the police if they see or hear anything suspicious, including mechanical sounds at night. Go Hunterdon will be again having a Street Smart pedestrian safety campaign in the Borough, and also a bike safety event.

FCP- David Johnston is the FCP board's new president. Restaurant Month Bingo is wrapping up, and the Borough's way-finding signs are being updated.

Civic Engagement – Mr. Long is working on some announcements. Summertime events are likely.

Council Member Rosetti

Ms. Rosetti is working with Property Maintenance official Dave Giuliani on sidewalk issues, and also noted that safety issues at Turntable Junction have been addressed.

There's a potential homeless shelter planned for the building next to the Episcopal Church on Broad Street. They're hoping to provide transitional housing for families. The Borough's construction official has informed them that the building is zoned as a single-family residence, so currently only one family at a time would be allowed. If changes are sought, the shelter organizers can go through the Board of Adjustment to request approvals.

Council Vice President Hand

Ms. Hand said the Environmental Commission is still looking for members. She's applied for a Community Energy Plan grant, and is awaiting word on that.

Council Member Johnston

Absent - no report.

Council Vice President Tilly

Excused - no report.

IV. JCP&L Representative Introduction

Mayor Driver introduced Amy Overman, the Borough's new liaison with JCP&L. Ms. Overman said the company is introducing smart meters, which don't require meter-readers to visit people's property. The company has invested heavily in smart technology and also its vegetation management program, addressing reliability issues. It's in the process of preparing a report on how its efforts have affected reliability.

Mayor Driver noted they've spoken about the possibility of adding a street light on William Street, and are awaiting estimates to see how feasible that would be.

V. Public Comments - Session I (up to 3 minutes each, for a maximum of 30 minutes)

Dominick Aboosamara, 11 New York Ave., asked about notifications to neighbors regarding any shelter approvals for the Episcopal Church on Broad Street. Mayor Driver said such plans would have to go before the zoning board, and properties within 200 feet of the site would be notified as part of that process.

Motion To: **Amend the Agenda to Include a Resolution Regarding the Town-Wide Cleanup Day**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jessica Hand, Council Vice President
SECONDER:	Elizabeth Rosetti, Council Member
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

1. RESOLUTION 2022-102: AUTHORIZING THE TOWN-WIDE CLEANUP DAY TO BE HELD ON MAY 1, 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jessica Hand, Council Vice President
SECONDER:	Elizabeth Rosetti, Council Member
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

VI. Approval of Minutes

Motion To: **Approve Minutes: March 14, 2022 Regular Council Meeting**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Motion To: **Approve Minutes: March 14, 2022 Early Executive Session**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Motion To: **Approve Minutes: March 14, 2022 Late Executive Session**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Consent Agenda

Moved by Long; Seconded by Hand; All present voted aye.

1. RESOLUTION 2022-91: AUTHORIZING THE REDEMPTION OF TAX SALE CERTIFICATE 2021-001 HELD ON BLOCK 2 LOT 7, 74 N MAIN STREET
2. RESOLUTION 2022-92: AUTHORIZING THE REDEMPTION OF TAX SALE CERTIFICATE 2021-002 HELD ON BLOCK 2 LOT 43, 3 WEST ROAD
3. RESOLUTION 2022-93: AUTHORIZING THE RENEWAL OF TAXI LICENSE 22-30 FOR COSMOS TAXI SERVICE FOR 2022
4. RESOLUTION 2022-94: A RESOLUTION CELEBRATING NATIONAL AUTISM AWARENESS MONTH

Regular Agenda

1. ORDINANCE 2022-4: SECOND READING, SALARY ORDINANCE FOR 2022

RESULT:	INTRODUCED [UNANIMOUS]	Next: 4/11/2022 7:30 PM
MOVER:	Jessica Hand, Council Vice President	
SECONDER:	Jeremy Long, Council President	
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

2. ORDINANCE 2022-5: FIRST READING, CALENDAR YEAR 2022 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK WHEN THE COLA IS EQUAL TO OR LESS THAN 2.5 PERCENT (N.J.S.A. 40A:4-45.14)

This ordinance was originally moved by Mr. Long and seconded by Ms. Hand and introduced. It was then rescinded on a motion by Mr. Long that was seconded by Ms. Hand and approved by all present. The ordinance will be considered at the April 11 meeting.

RESULT:	WITHDRAWN [UNANIMOUS]	Next: 4/11/2022 7:30 PM
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

3. RESOLUTION 2022-95: FIRST READING: ADOPTING THE 2022 MUNICIPAL BUDGET OF THE BOROUGH OF FLEMINGTON

Due to a lack of sufficient attendance at this meeting, the budget will be introduced at the April 11, 2022 Council meeting.

RESULT:	TABLED [UNANIMOUS]	Next: 4/11/2022 7:30 PM
MOVER:	Jeremy Long, Council President	
SECONDER:	Jessica Hand, Council Vice President	
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

4. RESOLUTION 2022-103: REQUESTING AN EXTENSION OF TIME TO INTRODUCE AND ADOPT THE 2022 BUDGET

RESULT:	ADOPTED [UNANIMOUS]	
MOVER:	Jeremy Long, Council President	
SECONDER:	Jessica Hand, Council Vice President	
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

5. RESOLUTION 2022-96: FLEMINGTON BOROUGH SELF-EXAMINATION FOR 2022 MUNICIPAL BUDGET

RESULT:	TABLED [UNANIMOUS]	Next: 4/11/2022 7:30 PM
MOVER:	Jeremy Long, Council President	
SECONDER:	Jessica Hand, Council Vice President	
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

6. RESOLUTION 2022-97: CERTIFYING COMPLIANCE WITH THE U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S 'ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964'

RESULT:	TABLED [UNANIMOUS]	Next: 4/11/2022 7:30 PM
MOVER:	Jeremy Long, Council President	
SECONDER:	Jessica Hand, Council Vice President	
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

7. RESOLUTION 2022-98: APPOINTING ALICIA PEREZ AS THE MUNICIPAL COURT VIOLATIONS CLERK AT AN ANNUAL SALARY OF \$40,000 EFFECTIVE MARCH 29, 2022

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

8. RESOLUTION 2022-99: AUTHORIZING RENEWAL OF AN AGREEMENT WITH COMMUNITY GRANTS, PLANNING, AND HOUSING AS FLEMINGTON'S ADMINISTRATIVE AGENT FOR COAH-RELATED CLIENT SUPPORT SERVICES

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jessica Hand, Council Vice President
SECONDER:	Jeremy Long, Council President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

9. RESOLUTION 2022-100: AUTHORIZING THE PURCHASE OF REUSABLE SHOPPING BAGS FROM TWISTED INK

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jessica Hand, Council Vice President
SECONDER:	Jeremy Long, Council President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

10. RESOLUTION 2022-101: AUTHORIZING A VENDOR AGREEMENT WITH THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS REGARDING THE LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

VII. Public Comments - Session II (up to 3 minutes each, for a maximum of 30 minutes)

No comments were made.

VIII. Attorney's Report

No report was given.

IX. Payment of the Bills

Motion To: **Pay the Bills in the Amount of \$418,530.87**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeremy Long, Council President

SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

X. Executive Session for Any Other Applicable Matter Identified During the Regular Meeting (Action May Be Taken)

No executive session was needed.

XI. Adjournment

Motion To: **Adjourn**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jessica Hand, Council Vice President
SECONDER:	Jeremy Long, Council President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

The meeting adjourned at 8:08 p.m.

Attest:

Sallie Graziano
Sallie Graziano, Borough Clerk

Approved by Council 4/14/2022.

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Rebecca Newman
Initiator: Rebecca Newman
Sponsors:
DOC ID: 3771

ADOPTED

RESOLUTION 2022-91

**Authorizing the Redemption of Tax Sale Certificate 2021-001
Held on Block 2 Lot 7, 74 N Main Street**

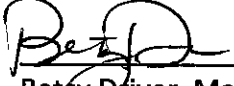
BOROUGH OF FLEMINGTON
COUNTY OF HUNTERDON

WHEREAS, funds were received in the amount of \$1,165.29 for the redemption of tax sale certificate # 2021-001 held on Block 2 Lot 7, known as 74 N. Main Street, property owners Andrea & Joyce Woltman, certificate owner, US Bank Cust/PC8 Firsttrust Bank;


NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that the Tax Sale certificate #2021-001 held on Block 2 Lot 7 is redeemed in the amount of \$1,165.29 plus a premium of \$500.00 and the CFO is instructed to cut a check to the lien holder.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to the Tax Collector.

Adopted: March 28, 2022


Betsy Driver, Mayor

Attest:


Sallie Graziano, R.M.C.
Borough Clerk

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Rebecca Newman
Initiator: Rebecca Newman
Sponsors:
DOC ID: 3768

ADOPTED

RESOLUTION 2022-92

**Authorizing the Redemption of Tax Sale Certificate 2021-002
Held on Block 2 Lot 43, 3 West Road**

BOROUGH OF FLEMINGTON
COUNTY OF HUNTERDON

WHEREAS, funds were received in the amount of \$2,000.32 for the redemption of tax sale certificate # 2021-002 held on Block 2 Lot 43, known as 3 West Rd., property owners Carlos Luna-Perez & Mario Pelacz, certificate owner, US Bank Cust/PC8 Firsttrust Bank


NOW, THEREFORE BE IT RESOLVED by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that the Tax Sale certificate #2021-002 held on Block 2 Lot 43 is redeemed in the amount of \$2,000.32 plus a premium of \$700.00 and the CFO is instructed to cut a check to the lien holder.

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be provided to the Tax Collector.

Adopted: March 28, 2022


Betsy Driver, Mayor

Attest:


Sallie Graziano, R.M.C.
Borough Clerk

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Sallie Graziano
Initiator: Sallie Graziano
Sponsors:
DOC ID: 3776

ADOPTED

RESOLUTION 2022-93

**Authorizing the Renewal of Taxi License 22-30 for Cosmos
Taxi Service for 2022**

**BOROUGH OF FLEMINGTON
COUNTY OF HUNTERDON**

WHEREAS, Ordinance 2017-3 sets eligibility criteria for obtaining a Taxi Owner's License in Flemington Borough, including vehicle insurance and registration, vehicle inspection, criminal background checks, and driver's license history and provides for 10 licenses to be issued; and

WHEREAS, Ordinance 2018-21 describes the renewal process for Taxi Owner's Licenses; and

WHEREAS, the following company has met the renewal criteria and submitted all necessary fees for renewal of a Taxi Owner's License in 2022:

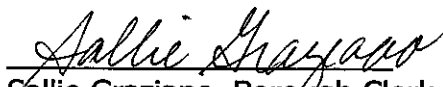
Cosmos Taxi Service, License 22-30

WHEREAS, the Flemington Borough Police Department has inspected the vehicle used by this service and determined that it is in satisfactory condition to safely carry passengers;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington in the County of Hunterdon, State of New Jersey, hereby approve the renewal of the above-listed Taxi Owner's License, which will be effective through December 31, 2022.

Adopted: March 28, 2022

Attest:

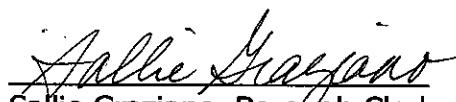

Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

CERTIFICATION

I, Sallie Graziano, Clerk of the Borough of Flemington, County of Hunterdon, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on March 28, 2022.


Sallie Graziano, Borough Clerk

ADOPTED

RESOLUTION 2022-94

A Resolution Celebrating National Autism Awareness Month

WHEREAS, autism spectrum disorder (ASD) is a developmental disability encompassing a broad range of conditions characterized by challenges associated with social skills, repetitive behaviors, speech and nonverbal communication; and

WHEREAS, the Centers for Disease Control and Prevention reports that approximately 1 in 44 children in the United States is diagnosed with an autism spectrum disorder; and

WHEREAS, according to the CDC 2021 Community Report, A Snapshot of Autism Spectrum Disorder in New Jersey, 1 in 35 children were identified with ASD in 2018; and

WHEREAS, autism is four times more likely to occur in boys than in girls, but can affect anyone, regardless of race, ethnicity, or other factors; and


WHEREAS, early diagnosis and intervention programs lead to significantly improved outcomes for individuals with autism; and

WHEREAS, April 2022 is designated as National Autism Awareness Month to increase public awareness of the need to support individuals with autism and the family members, educators and other professionals who teach and care for individuals with autism.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Flemington in the county of Hunterdon celebrates National Autism Awareness Month from April 1-30, 2022; and

BE IT FURTHER RESOLVED, that the Flemington Borough Council recognizes and commends the family members of children with autism for their sacrifices and dedication in providing for the special needs of children with autism and stresses the need to begin early intervention services soon after a child is diagnosed with autism.

Adopted: March 28, 2022
Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	ADOPTED BY CONSENT VOTE [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

TABLED

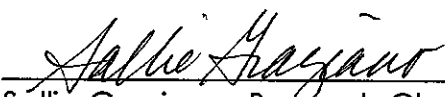
RESOLUTION 2022-95

Adopting the 2022 Municipal Budget of the Borough of
Flemington

BE IT RESOLVED that the 2022 Municipal Budget, shown in the attached document, be adopted by the Council of the Borough of Flemington, County of Hunterdon, State of New Jersey.

Tabled: March 28, 2022
Introduced: April 11, 2022
Adopted: May 9, 2022

Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

ATTACHMENTS:

- 1009_introbudget_2022(XLSM)

RESULT:	TABLED [UNANIMOUS]	Next: 4/11/2022 7:30 PM
MOVER:	Jeremy Long, Council President	
SECONDER:	Jessica Hand, Council Vice President	
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Sallie Graziano
Initiator: Sallie Graziano
Sponsors:
DOC ID: 3775

TABLED

RESOLUTION 2022-96

Flemington Borough Self-Examination for 2022 Municipal Budget

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5 the Borough of Flemington has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2022 budget year;


THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Flemington that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification, the governing body has found that the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payments of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)
3. That the budget is in such form, arrangement and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Tabled: March 28, 2022
Introduced:

Adopted:
Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	TABLED [UNANIMOUS]	Next: 4/11/2022 7:30 PM
MOVER:	Jeremy Long, Council President	
SECONDER:	Jessica Hand, Council Vice President	
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

TABLED

RESOLUTION 2022-97

DOC ID: 3774

**Certifying Compliance with the U.S. Equal Employment
Opportunity Commission's 'Enforcement Guidance on the
Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act
of 1964'**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

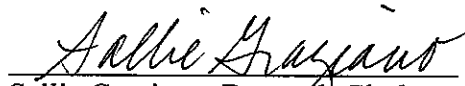
WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Tabled: March 28, 2022

Adopted:

Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT: **TABLED [UNANIMOUS]**

Next: 4/11/2022 7:30 PM

MOVER: Jeremy Long, Council President

SECONDER: Jessica Hand, Council Vice President

AYES: Jessica Hand, Jeremy Long, Elizabeth Rosetti

ABSENT: Malik Johnston

EXCUSED: Kimberly Tilly

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Appointments
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

ADOPTED

RESOLUTION 2022-98

DOC ID: 3766

Appointing Alicia Perez as the Municipal Court Violations Clerk at an Annual Salary of \$40,000 Effective March 29, 2022

BOROUGH OF FLEMINGTON
COUNTY OF HUNTERDON

WHEREAS, the position of full-time Municipal Court Violations Clerk is currently vacant; and

WHEREAS, the Borough accepted applications and interviewed several candidates; and

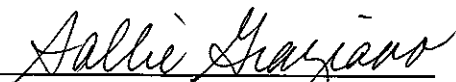
WHEREAS, Alicia Perez was the strongest candidate for the position.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey, that Alicia Perez be appointed as the Municipal Court Violations Clerk effective March 29, 2022 at an annual salary of \$40,000.00.

BE IT FURTHER RESOLVED that this appointment complies with the provisions of the Borough of Flemington Personnel Policies and Procedures Manual, including an introductory period of six months and at-will employment.

Adopted: March 28, 2022

Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Financial Approval
Prepared By: Sallie Graziano

Initiator: Sallie Graziano
Sponsors:

ADOPTED

RESOLUTION 2022-99

DOC ID: 3777

Authorizing Renewal of an Agreement with Community Grants, Planning, and Housing as Flemington's Administrative Agent for COAH-Related Client Support Services

BOROUGH OF FLEMINGTON, COUNTY OF HUNTERDON

WHEREAS the Borough of Flemington is in need of an administrative agent to provide COAH support services, such as income qualification and advertising, for rehabilitation projects and for owners who wish to sell their COAH deed-restricted property, and

WHEREAS CGP&H LLC, 1249 South River Road, Suite 301, Cranbury, NJ 08512, will charge an hourly fee for administrative agent services of \$95 per hour, and an hourly fee for additional services of \$140 per hour, as detailed in the attached document, for a total not to exceed \$8,300.00 without additional written authorization from the borough; and

WHEREAS CGP&H will charge for additional services as outlined in the attached document; and

WHEREAS Community Grants, Planning, and Housing (CGP&H) performed these services in 2021; and

WHEREAS CGP&H's prices are considered reasonable for the services provided and the Mayor and Council wish to continue the arrangement with CGP&H;


NOW, THEREFORE, BE IT RESOLVED that CGP&H LLC, with offices in Cranbury, NJ, is hereby designated as the administrative agent for COAH-related client support services for the Borough of Flemington for a period of one year, April 1, 2022 through March 31, 2023, with prices as shown on the attached agreement, and

BE IT FURTHER RESOLVED that the Mayor is authorized to sign an agreement with CGP&H, in substantially the same form as attached, for the services described herein.

Adopted: March 28, 2022

Attest:


Sallie Graziano, Municipal Clerk


Betsy Driver, Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jessica Hand, Council Vice President
SECONDER:	Jeremy Long, Council President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Appointments
Prepared By: Rebecca Newman
Initiator: Rebecca Newman
Sponsors:
DOC ID: 3779

ADOPTED

RESOLUTION 2022-100

Authorizing the Purchase of Reusable Shopping Bags from Twisted Ink

WHEREAS, beginning May 4, 2022 the State of New Jersey is banning single-use plastic carry-out bags as part of the Get Past Plastic initiative; and

WHEREAS, the Borough of Flemington desires to support this initiative by offering residents reusable shopping bags with the Borough Logo; and

WHEREAS, Clean Communities Grant Funds can be utilized to offset the costs for this purchase; and

WHEREAS, seven vendors were contacted, five responded and the quote that is most advantageous is from Twisted Ink, located at 15 Main Street, Flemington in the amount of \$8,250.00; and

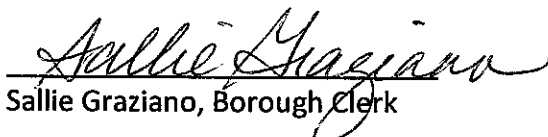
WHEREAS, the Borough will mail postcards out to residents letting them know they can come take one bag each while supplies last and the cost of that will not exceed \$1,300.00.


NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that an order will be placed with Twisted Ink in Flemington Borough for 5,000 reusable shopping bags in the amount not to exceed \$8,500.00 and postcards will be mailed via every door direct mail for a cost not to exceed \$1,300.00.

BE IT FURTHER RESOLVED, the funds for the bags will come out of Clean Community Grant Funds.

Adopted: March 28, 2022

Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jessica Hand, Council Vice President
SECONDER:	Jeremy Long, Council President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Sallie Graziano

Initiator: Sallie Graziano

Sponsors:

DOC ID: 3780

ADOPTED

RESOLUTION 2022-101

**Authorizing a Vendor Agreement with the New Jersey
Department of Community Affairs Regarding the Low Income
Household Water Assistance Program**

WHEREAS, state law now requires municipalities to offer residential ratepayers the opportunity to enter into an installment plan for satisfying the unpaid balance of their utility bills; and

WHEREAS, the State of New Jersey has opened the Low Income Household Water Assistance Program to assist customers in paying their arrears; and

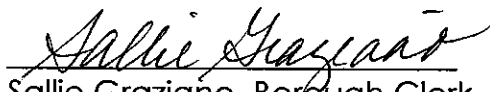
WHEREAS, the attached vendor agreement allows LIHWAP to pay arrears for Flemington Borough utility customers;

NOW, THEREFORE, BE IT RESOLVED that the Council authorizes a vendor agreement with the state Department of Community Affairs regarding participation in the Low Income Household Water Assistance Program, in substantially the same form as attached.

BE IT FURTHER RESOLVED that the Mayor and other Borough officials as required are authorized to sign such vendor agreement.

Adopted: March 28, 2022

Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Sallie Graziano
Initiator: Sallie Graziano
Sponsors:
DOC ID: 3782

ADOPTED

RESOLUTION 2022-102

Authorizing the Town-Wide Cleanup Day to be Held on May 1, 2022

BOROUGH OF FLEMINGTON
COUNTY OF HUNTERDON


WHEREAS, the Borough holds an annual town-wide cleanup day in the spring; and

WHEREAS, the date that is preferable to hold the 2022 spring cleanup is Sunday, May 1, 2022;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey, that the annual town-wide cleanup for 2022 be held on May 1st.

Adopted: March 28, 2022

Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jessica Hand, Council Vice President
SECONDER:	Elizabeth Rosetti, Council Member
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

INTRODUCED

ORDINANCE 2022-4

First Reading, Salary Ordinance for 2022

An ordinance to fix the rate of compensation of the Mayor, Council and non-union employees of the Borough of Flemington, County of Hunterdon, State of New Jersey.

BE IT ORDAINED, by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey as follows:

Section 1: The rate of compensation of the following employees shall be on a yearly basis, payable quarterly and effective January 1, 2022:

Mayor	\$6,120
Council Member	\$4,935
Public Defender	\$9,988

Section 2: The rate of compensation of the following non-union employees shall be on a yearly basis, payable bi-weekly and effective January 1, 2022:

Borough Clerk (To include Registrar of Vital Statistics)	\$58,428
Deputy Clerk	\$26,869
Administrator / Engineer	\$120,000
Chief Financial Officer (To include Deputy Collector)	\$48,785
Tax Collector	\$22,372
Tax Assessor	\$32,684
Finance Assistant	\$19,650
Municipal Court Judge	\$26,507
**\$1,030.00 per 4th Monday Court Session	
Court Administrator	\$56,100
Court Officer (per night)	\$97
Court Night Violations Clerk	\$40,000
Construction Official / Building Sub-Code Inspector / Zoning	\$59,853
Property Maintenance Officer (per hour rate)	\$23.54
Fire Sub-Code Inspector	\$11,829
Plumbing Sub-Code Inspector	\$11,829
Electric Sub-Code Inspector	\$13,215
Fire Marshal	\$45,101
Planning Board Secretary	\$25,589
Office of Emergency Management	\$2,341
Department of Public Works Director / Recycling Coordinator	\$115,022
Library Director	\$71,138
Librarian I	\$41,479
Librarian II	\$39,422
Property Maintenance Inspector (per hour rate)	\$23.08

Fire Prevention Inspector Step I (per hour rate)	\$20.40
Fire Prevention Inspector Step II (per hour rate)	\$22.07
Right to Know Officer	\$2,500
Police Secretary (per hour rate)	\$15.24
Library Aide (per hour rate)	\$13- \$16
Adult Crossing Guards (per hour rate)	\$16 - \$27
Tax Assessor Assistant (per hour rate)	\$26.52
Parking Enforcement Officer (per hour rate)	\$15 - \$27
Special Police Officer: Class I (per hour rate)	\$13 - \$27
Casual Employees (per hour rate)	\$13 - \$58
Administrative Assistant	\$17

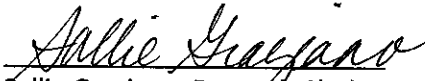
Section 3: The rate of compensation of the following police non-union employee shall be on a yearly basis, payable bi-weekly:

Chief of Police	\$154,098
-----------------	-----------

Introduced: March 28, 2022

Adopted:

Attest:


Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	INTRODUCED [UNANIMOUS]	Next: 4/11/2022 7:30 PM
MOVER:	Jessica Hand, Council Vice President	
SECONDER:	Jeremy Long, Council President	
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti	
ABSENT:	Malik Johnston	
EXCUSED:	Kimberly Tilly	

Mayor and Common Council

38 Park Avenue
Flemington, NJ 08822

Meeting: 03/28/22 07:30 PM
Department: Clerk of the Borough
Category: Board Policy
Prepared By: Sallie Graziano
Initiator: Sallie Graziano
Sponsors:
DOC ID: 3781

ADOPTED

RESOLUTION 2022-103

Requesting an Extension of Time to Introduce and Adopt the 2022 Budget

WHEREAS, the Mayor and Council of the Borough of Flemington must introduce the 2022 budget by March 31, 2022 and adopt the 2022 budget by April 29, 2022 pursuant to Local Finance Notice 2021-24 and N.J.S.A. 52:27BB-18;

WHEREAS, the Mayor and Council have spent significant time reviewing the budget requests and finding places to cut the budget and are awaiting additional opportunities to reduce the budget;

WHEREAS, at the Borough Council's regular meeting on March 28, 2022, an insufficient number of Council members were in attendance in order to introduce the 2022 budget.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington request an extension of the March 31, 2022 deadline to April 11, 2022 introduce the 2022 budget; and

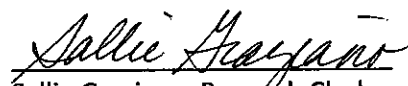
BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Flemington request an extension of the April 29, 2022 deadline to May 9, 2022 to adopt the 2022 budget; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Flemington will introduce the 2022 municipal budget at the April 11, 2022 regularly scheduled council meeting and hold a public hearing on the 2022 budget at its May 9, 2022 regularly scheduled meeting; and

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Flemington authorize the Borough Clerk to forward a certified copy of this resolution to the Office of the Director of Local Government Services and furnish said Director with any further information required to act upon this matter.

Adopted: March 28, 2022

Attest:



Sallie Graziano, Borough Clerk


Betsy Driver, Mayor

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jeremy Long, Council President
SECONDER:	Jessica Hand, Council Vice President
AYES:	Jessica Hand, Jeremy Long, Elizabeth Rosetti
ABSENT:	Malik Johnston
EXCUSED:	Kimberly Tilly

CERTIFICATION

I, Sallie Graziano, Clerk of the Borough of Flemington, County of Hunterdon, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on March 28, 2022.


Sallie Graziano, Borough Clerk