June 11, 2025. Flemington Borough Shade Tree Commission Meeting Minutes

The Flemington Borough Shade Tree Commission held its meeting both in-person and online. It was held at Borough Hall, 38 Park Avenue, Flemington, NJ 08822, and online through the Zoom platform.

This meeting was held in conformance with the Open Public Meetings Act.

Meeting called to order by Jane at 7:04pm.

In Attendance:

Jane Cannon – chair

Amy Liszt – vice chair

Nancy Schermerhorn – secretary

Mike DeLuca

Justin Schlenger

Absent:

Trent Levitt - Council liaison

John Gorman

Public Comment – (limited to 5 minutes per person) – none.

Reports

Secretary's Report

- **Approval of May Minutes. Motion by Jane. Seconded by Amy. Approved.**

Monthly Budget Report

- **Trent provided the information via a recent email – in which he said:**
- As of last night's bills list, $6,137.35 remains in the Shade Tree fund and $3,205.00 in the operating budget.

- Invoices were submitted to the Borough last week and this week for recent tree spend- additional appx. $2700 in spending not reflected in the bills update above.

- I have sent in our application for the NJSTF membership. This item is already included in the budget report.

Agenda Topics Discussion

Adopt-a-Tree

We've purchased 4 additional trees for the Adopt-A-Tree program. Invoices were submitted to the Borough last week and this week. This amounts to about an additional $2700 in spending.

- A. Galui at 34 Maple, Red bud
- D. Eckle at 53 Church, Stewartia,
- 6 Abbot Ct., Little Gem Magnolia,
- 10 NJ Ave., Brandywine Maple.
- 56 Bonnell, new request- Mike D to contact
- 2 addl:
    - Mine street – no responses from Mike's previous follow-up.
    - Maple tree planted has died, and nursery is to replace it.

Adopt-A-Tree signage –

Trent got a quote from Minuteman Press for 18"x24" lawn signs.
4 signs, $120 total / $30 each or
10 signs, $150 / $10 each.

A recent email included a sample design, with Trent being very open to suggestions.
Discussion ensured on the concept and consensus reached:
To continue with the plan to move ahead.
The initial design was a jumping off point, but enhancement suggestions are requested before placing the order.
Need to learn what material the signs will be of.
Ten signs for $150 was the preferred quantity/price.

Can we have verbiage added to the application to set expectations about the sign for the front yard for two weeks?

Community Outreach Events

Planning discussion- We could do a craft show table, approx. The Sept. timeframe. Could approach Marcia about participating in the sip and stroll. Another option is a car show table

Community Outreach Mechanisms- Newsletter & Facebook

Previously we discussed topics on tree maintenance, Adopt a Tree Care, General Tree Maintenance, JCP&L Tree Pruning policies and expectations for residents. Question on the article posting timeframe and did we make the cut.

New Tree Ordinance

Payment in lieu of planting fee increase ordinance has been passed.

Plans from Planning Board –

Nothing new.

Training –

Amy had training. Many contacts made. Several options for tree inventory, at different price points. ArborPro is a subscription-based service that could be a cost effective for us.

Trent's request for previous meeting minutes – Nov. and Dec. 2024 were posted.

New Items

Investigating underway re: the disappearance of a shade tree from 110 Main St.

Grant opportunity for the Community Wm J Porter Award. June 30th is the cutoff.

This may be an opportunity for a kiosk at Flemington Museum or the Park.

Year-end report is a best practice. Jane will draft it.

A group email address for us may be useful if our personal emails are not disclosed beyond our committee.

Next Meeting date. July 9 ….

Adjournment time 8:06 pm.

Approved 2025-09-10