

FLEMINGTON BOROUGH
PLANNING/ZONING BOARD REORGANIZATION MEETING
38 PARK AVENUE, FLEMINGTON, NJ 08822
HELD VIRTUALLY VIA 'ZOOM WEBINAR' PLATFORM
TUESDAY, JANUARY 5, 2021 – 7:00 PM

MINUTES

This meeting was called to order at 7:00 PM by attorney Kaczynski in accordance with the Open Public Meetings Act held virtually using the Zoom Webinar platform. Ms. Kaczynski asked if any Board members had a conflict with any item on the agenda, hearing none the meeting proceeded.

Roll Call: Mayor Driver, Mr. Long, Mr. Campion, Mr. Cook, Mrs. Engelhardt, Mr. Doshna, Mr. Budney, Mr. Hain, Ms. Giffen, Mr. Hill, Mr. Norton, Attorney Kaczynski, Planner McManus

Excused: Engineer Clerico, Engineer Troutman

1. Oaths of Office:

Class	Years	Name	Expires
I	1	Betsy Driver - Mayor	12/31/2021
II	1	Michael Campion	12/31/2021
III	1	Jeremy Long	12/31/2021
IV	4	Todd Cook	12/31/2024
IV	4	Jeffrey Doshna	12/31/2024
Alternate #1	2	James Hill	12/31/2022

Oath was administered by the Board attorney to the above listed members.

Signed copies of the oath to be forwarded to Ms. Kaczynski for her signature and to Ms. Parks.

2. Nomination for Chair

Mr. Cook made a statement that with such a bright future imminent for Flemington with the planning ground work laid for some of the most promising development where it will require leadership from all of us regardless of title or position and to that end and to afford him to participate and provide leadership in County or other Borough endeavors and to allow others to have fun fine job as chair Mr. Cook nominated Jeffrey Doshna as the 2021 chair.

Jeffrey Doshna was the only nominee for chair and was unanimously elected. Nomination made by Mr. Cook, seconded by Mayor Driver. Members in favor of Mr. Doshna for Chair 2021: Cook, Driver, Long, Campion, Engelhardt, Doshna, Budney, Hain, Giffen, Hill, Norton.

Mr. Doshna chaired the meeting thanking Mr. Cook for the years of service.

3. Nomination for Vice Chair

Susan Engelhardt was the only nominee for Vice Chair and was unanimously elected. Nomination made by Mr. Cook, seconded by Mr. Budney. Members in favor of Mrs. Engelhardt for Vice Chair 2021: Cook, Driver, Long, Campion, Engelhardt, Doshna, Budney, Hain, Giffen, Hill, Norton.

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4. Chair Remarks

Mr. Doshna asked if Mr. Cook wanted to add any remarks. Mr. Cook was excited to serve 4 more years in a new role adding that all the Board members cared for the town and he looked forward to serving a leadership in other areas.

Mr. Doshna thanked the Board for all the work done in 2020 despite Covid-19 and holding remote meetings where the Board was still able to do good work and took the opportunity to put procedures in place for the Board and looked forward to 2021 to work on the Master Plan for the Board to provide guidance and proper planning for the town.

5. Mayor's Remarks

Mayor Driver congratulated Mr. Doshna and Mrs. Engelhardt and appreciated all the hard work of all the members, thanked Mr. Cook for his years of service as Chair and thanked all the nominees willing to service additional terms on the Board.

Mayor Driver gave her perspective on 2020 transitioning for the Borough office for remote working, thanked the Board making quick changes to the ordinances for outdoor dining, and discussed projects in 2021 including ongoing redevelopment for Global Ag, North Main Street, 144 Main Street, upcoming construction on Main Street including new sewer mains, the Union Hotel site plan, expected a new water tower to be constructed, and hoped Liberty Village redevelopment will get started once the preliminary investigative report was complete.

6. Council Remarks

Mr. Long was happy to be back on the Board having learned a lot from 2020, congratulated Mr. Doshna and Mrs. Engelhardt and thanked Mr. Cook for his years of service as Chair and hoped stepping down opens him up to do more things.

7. HPC Comments: None.

8. Public Comments

Ms. Parks discussed an email received in the publiccomment@historicflemington.com mailbox from Barbara Mason for 11 Dorset Street, Ms. McManus clarified that this property was in Readington Township. Ms. Mason appeared, stating that she had recently moved into the area, Mr. Doshna explained the situation and advised Ms. Mason to contact Readington Township

9. Resolution PB-2021-01: Open Public Meetings Act

The list of dates in the agenda (based on the second and fourth Tuesday of the month norm) was presented.

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Mr. Doshna noted a State holiday on September 28, 2021 and recommended to keep the date as this was one of the minor Jewish holidays. Mayor Driver discussed that Council had prepared a resolution pertaining to virtual meetings if an attendee used an obviously fake name on zoom that they would not be called upon to speak, Ms. Kaczynski would look into the issue.

The meeting schedule, which would be published in the official newspaper, the Hunterdon County Democrat, and would be transmitted to the weekly alternate, the Courier News, is as follows:

January 5, 2021	Reorganization Meeting
January	12 & 26
February	9 & 23
March	9 & 23
April	13 & 27
May	11 & 25
June	8 & 22
July	13 & 27
August	10 & 24
September	14 & 28
October	5 & 26
November	9 & 23
December	7 & 14
January 11, 2022	(Reorganization)

Motion to approve the 2021 meeting dates as shown above per Resolution 2021-01 was made by: Hain, seconded by: Cook

Ayes: Driver, Long, Campion, Cook, Engelhardt, Doshna, Budney, Hain, Giffen, Hill, Norton.

Nays: (None)

Abstain: (None)

Motion passed: 11-0-0

10. Resolution PB-2021-02: Appointments for professional services

Kara Kaczynski, Esq. of MYKL, LLC as the Board's Attorney

Robert Clerico of Van Cleef Engineering Associates as the Board's Engineer

Elizabeth McManus of Kyle McManus as the Board's Planner

John Hatch of Clarke Caton Hintz as the Historic Architect

Jay Troutman, P.E. of McDonnough and Rea Associates, Inc. as the Board's Traffic Engineer

Motion to approve the professional appointment for 2021 as shown above per Resolution 2021-02 was made by: Driver, seconded by: Giffen

Ayes: Driver, Long, Campion, Cook, Engelhardt, Doshna, Budney, Hain, Giffen, Hill, Norton.

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Nays: (None)
Abstain: (None)
Motion passed: 11-0-0

11. Resolution PB-2021-03: Board secretary position

Motion to approve the appointment of Eileen Parks as Board secretary for 2021 per Resolution 2021-03 was made by: Cook, seconded by: Budney
Ayes: Driver, Long, Campion, Cook, Engelhardt, Doshna, Budney, Hain, Giffen, Hill, Norton.
Nays: (None)
Abstain: (None)
Motion passed: 11-0-0

12. Approval of minutes for December 8, 2020

Motion to approve the minutes was made by: Engelhardt, seconded by: Budney
Ayes: Driver, Long, Campion, Cook, Engelhardt, Doshna, Budney, Hain, Giffen.
Nays: (None)
Abstain: (None)
Motion passed: 9-0-0

13. Chair Items

Mr. Doshna acknowledged the receipt of the annual report which would be placed on the next meeting agenda on January 12, 2021 for any comments or recommendation. Ms. Kaczynski discussed the procedures.

Next Meeting: January 12, 2021 – Annual Report discussion and resolution

Mr. Hain asked if the subcommittees would be same as last year, the Board discussed. Ms. Parks asked if the Sign Review Committee (SRC) would be same as there was a sign application emailed today, Ms. Kaczynski to review as the SRC was set by ordinance, Ms. Parks to send application to current SRC to avoid any delay.

14. Bills

Motion to audit the bills was made by: Cook, seconded by: Hain
Ayes: Driver, Long, Campion, Cook, Engelhardt, Doshna, Budney, Hain, Giffen.
Nays: (None)
Abstain: (None)
Motion passed: 9-0-0

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15. Professionals Reports

Ms. Kaczynski – the Board to consider resolution regarding online user names for attendees noting that Covid created differences in the way the Board operates. Also to consider whether applicants need to submit full amount of copies for discussion.

16. Executive Session (As Needed) – none needed

17. Adjourn

Motion to adjourn at 8:11 pm was made by: Cook, seconded by: Budney

Ayes: All were in favor.

Nays: (None)

Abstain: (None)

Motion passed: 11-0-0