BOROUGH OF FLEMINGTON
REORGANIZATION COUNCIL MEETING
JANUARY 5, 2026

Mayor Karrow called the meeting to order at 5:04 p.m. announcing that all laws governing Open Public Meetings Act have been met and that this meeting has been duly advertised.

SALUTE TO THE FLAG

Mayor Karrow stated a notice was provided as required. The annual meeting notice is on file in the Office of the Municipal Clerk for public inspection.

OATH OF OFFICE:

Beth Herbert was sworn in by Assemblywoman Mitchelle Drulis.

Susan Engelhardt was sworn in by Senator Andrew Zwicker

ATTENDANCE ROLL CALL:

Councilman Brandon Arias	Present
Councilwoman Susan Engelhardt	Present
Councilman Adrienne Fusaro	Present
Councilwoman Beth Herbert	Present
Councilman Trent Levitt	Present
Councilman Tony Parker	Present
Mayor Marcia Karrow	Present

Also Present:
Carla Conner, Borough Clerk
Chris Corsini, Borough Attorney
Sgt. Brian McNally

REMARKS:

MAYOR'S WELCOME

Mayor Karrow welcomed everyone to the Reorg meeting and acknowledged the guest. Mayor Karrow asked for a moment of silence in memory of former Congressman/State Legislator Dick Zimmer.

COUNCILMAN ARIAS:
Councilman Arias congratulated Council Members Herbert and Engelhardt and said he was looking forward working with them.

COUNCILWOMAN ENGELHARDT:
Councilwoman Engelhardt thanked her family and residents for voting for her. Councilwoman Engelhardt discussed her fiscally responsible decisions in 2026 such as sustained funding for the Police station, support for property owners making improvements, and redevelopment opportunities for business, housing, culture, and education. Councilwoman Engelhardt called for inclusive programming for seniors, people experiencing homelessness, and immigrants; continue solutions on health insurance and waste management; and complete the final phase of Main Street road improvements.

COUNCILWOMAN FUSARO:
Councilwoman Fusaro thanked her husband and Mayor Karrow. Councilwoman Fusaro discussed what her goals were in 2025: course correction at the library with an interim director and strengthened board operations; praised parking/traffic committee for resident-driven changes (e.g., West—/Spring Street area adjustments). Stated commitment to being the independent voice of residents and celebrated Liberty Village progress and productive service on the Planning Board.

COUNCILWOMAN HERBERT:
Councilwoman Herbert thanked family and supporters. Councilwoman Herbert pledged to listen and learn from staff, residents, property and business owners and aims to build on momentum, recognize what already works, and "know when to get out of the way."

COUNCILMAN LEVITT:
Councilman Levitt welcomed Councilwoman Herbert and Councilwoman Engelhardt and stated it was a pleasure working on their campaigns. Councilman Levitt reflected on 2025 accomplishments: Main Street paving; successful Harvest Fest; Zoning changes to position the Borough for Union Hotel–related opportunities; increased tree replacement fees (generating Shade Tree Fund revenue); new stop signs and incoming flashing crosswalks. Councilman Levitt discussed his 2026 priorities: keep traffic safety a budget priority; finish Shade Tree Commission protection work; and update the Borough's lighting Ordinances.

COUNCILMAN PARKER:
Councilman Parker thanked his husband Scott and reflected on 2025 on change and growth; praised 2025 Council for adopting a no-tax-increase budget, modernizing land use to invite creativity, advancing a new Police HQ, and improving infrastructure developments. Highlighted revitalization of the BID (events, marketing plan, DPW/Public Safety coordination, gateway signage). Councilman Parker discussed 2026 focus: inclusivity, community-oriented events, engagement with schools (noting concerns from people of color about experiences), and starter-home/attainable housing options (small single-family, condos, townhomes). Reaffirmed commitment to "color outside the lines" while advancing constituents' priorities.

MAYOR'S REPORT:
Mayor Karrow thanked families of Council Members; reviewed fiscal turnaround over last three years: structural deficit fixed, capital budget control, and record surplus. Mayor Karrow explained Main Street project financing and State reimbursement of water/sewer/galvanized pipe work, allowing re-use of bond capacity for next segments; announced approx. $1.6M in design/engineering funds to ready a pipeline of nine road projects (Mine St., Park Ave., North Main St., others). She also thanked State partners for budget support.

COUNCIL ELECTIONS:

COUNCIL PRESIDENT
Councilwoman Engelhardt nominated Councilman Parker as Council President, seconded by Councilman Arias with a vote of all ayes.

COUNCIL VICE PRESIDENT
Councilman Parker nominated Councilwoman Engelhardt as Council Vice President, seconded by Councilman Levitt with a vote of all ayes.

CLASS III PLANNING BOARD MEMBER:
Council President Parker nominated Council Vice President Engelhardt as Class III Planning Board member, seconded by Councilman Levitt with a vote of all ayes.

GOVERNING BODY APPOINTMENT:

RESOLUTION 2026-1 - APPOINTING COMMUNITY PARTNERSHIP TRUSTEE FOR 2026

WHEREAS, the Borough of Flemington created a Special Improvement District, also known as a Business Improvement District (BID) and the Flemington Community Partnership (FCP) through Ordinance 2011-5 and amended by Ordinance 2016-5 on February 22, 2016, to enhance the safety, welfare and economic growth of Flemington Borough, its inhabitants, and the Borough of Flemington as a whole; and

WHEREAS, the BID has established a Board of Trustees to govern the aforementioned Ordinances; and

WHEREAS, the Board of Trustees shall include either the Mayor of the Borough or a member of the Flemington Borough Council chosen by the governing body; and

WHEREAS, the Mayor of the Borough of Flemington has nominated Council Member Tony Parker for the 2026 appointment to the BID Board of Trustees; and

WHEREAS, the term of this appointment is one (1) year; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington in the County of Hunterdon, State of New Jersey, hereby appoints Council Member Tony Parker to the BID Board of Trustees for the period of January 1, 2026 to December 31, 2026.

A ***MOTION*** was made by Councilman Levitt to approve the Resolution, seconded by Council Vice President Engelhardt and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Yes
Councilman Levitt	Yes
Council President Parker	Yes
Mayor Karrow	Yes

Motion carried.

APPOINTMENTS OF MAYOR WITH ADVICE AND CONSENT OF COUNCIL:

RESOLUTION 2026-2: APPOINTING DAVE GIULIANI AS THE PROPERTY MAINTENANCE OFFICER FOR 2026

WHEREAS, the Mayor of the Borough of Flemington appoints a Property Maintenance Officer each year for a one-year term; and

WHEREAS, Mr. Giuliani is the most qualified to perform the duties; and

NOW THEREFORE IT BE RESOLVED, by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey appoints Dave Guiliani to be the Property Maintenance Officer for a one-year term.

A ***MOTION*** was made by Council Vice President Engelhardt to approve the Resolution, seconded by Councilman Levitt and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Yes
Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

RESOLUTION 2026-3: APPOINTING PROFESSIONAL SERVICES FOR 2025

WHEREAS, proposals were received through a fair and open process; and

WHEREAS, the Clerk of the Borough of Flemington has determined and certified in writing that the value of the contract may exceed $17,500.00; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of professional services contracts without competitive bidding; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2025 budget, various capital ordinances, and various escrow accounts.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Flemington as follows:

1) The Mayor and Council are hereby authorized and directed to execute proper agreements for a not to exceed amount with the following:

WHEREAS, proposals were received through a fair and open process; and

WHEREAS, the Clerk of the Borough of Flemington has determined and certified in writing that the value of the contract may exceed $17,500.00; and

WHEREAS, the term of this contract is one (1) year; and

WHEREAS, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of professional services contracts without competitive bidding; and

WHEREAS, the Chief Financial Officer has certified that funds are available in the 2026 budget, various capital ordinances, and various escrow accounts.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Flemington as follows:

1) The Mayor and Council are hereby authorized and directed to execute proper agreements for a not to exceed amount with the following:

Marmic Associates, Gary Herman, NTE $40,000 – IT Services
Savo, Schalk, Corsini, Warner, Gillespie, O'Grodnick & Fisher, P. A., Christopher Corsini, NTE $110,000 - Borough Attorney
Remington Vernick Engineers, Terrance Vogt, NTE $150,000 – Municipal Engineer, Sewer Engineer and Storm Water Engineer
Kyle & McManus, Beth McManus, NTE $50,000 – Borough Planner
Scholl & Whittesley LLC, Frank Whittesley, NTE $25,000 – Labor Attorney
Suplee, Clooney & Company, NTE $50,000 – Municipal & Utilities Auditors
M2, Matt Mulhill, NTE $10,000 – Environmental Consultant
NW Financial Group, Michael Hanley, NTE $50,000 - Financial Analysis for Redevelopment

WHEREAS, the Borough of Flemington, has a need to acquire the goods or services to be provided hereunder as a non-fair and open contract pursuant to the provisions of *N.J.S.A.* 19:44A-20.4 or 20.5, as applicable; and,

WHEREAS, the specific services to be rendered are engineering services concerning the following projects:

Dilworth Paxton, Christopher Walrath, Megan Bennett, NTE $50,000 – Bond Attorney
Dilworth Paxton, Christopher Walrath, Jim Fearon, NTE $50,000 – Redevelopment Attorney
Jay Troutman, McDonough & Rea Associates, Inc., NTE $25,000 - Traffic Consultant

(2) These contracts are awarded for a period of one year, for the amounts set forth in each contract, and without competitive bidding as "Professional Services" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5(1)(a) as contracts for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and because the services to be performed are not susceptible of quantifying in bid specifications.

(3) These contractors have completed and filed with the Borough of Flemington a Campaign Contributions Affidavit as required by N.J.S.A. 19:44A-20.2 et seq. certifying they have not made any prohibited contributions to a candidate committee or municipal committee representing the elected officials of the Borough.

(4) A copy of this Resolution, the Certifications of Contract Value, the Campaign Contributions Affidavit, and the executed Agreements shall be placed on file in the office of the Borough Clerk.

(5) A notice of this action shall be published once in the official newspaper as required by law.

A ***MOTION*** was made by Councilman Levitt to approve the Resolution, seconded by Council President Parker and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Abstain
Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

RESOLUTION 2026-4: RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR ENGINNERING SERVICES – SPECIAL PROJECTS ENGINEER TO ROBERT MARTUCCI ENGINEERING, LLC FOR 2026

WHEREAS, the Borough of Flemington, has a need to acquire the goods or services to be provided hereunder as a non-fair and open contract pursuant to the provisions of *N.J.S.A.* 19:44A-20.4 or 20.5, as applicable; and,

WHEREAS, the specific services to be rendered, as amended, are engineering services concerning the following projects:

1. Shields Avenue/Pennsylvania Avenue Water Main Project (and associated road work)
2. Shields Avenue Water Tower Project
3. Courthouse Square Utility Project (including associated stormwater work)
4. Closeout of Streetscape Project
5. Closeout of Hopewell Avenue Improvement Project
6. 200 Main Street Well Project (Well 11) and Associated EPA Grant
7. Main Street from Church Street to Flemington Circle
8. and any other projects assigned by Mayor & Council

WHEREAS, it has determined and certified in writing that the value of the acquisition will exceed $17,500 and not to exceed $100,000; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Martucci Engineering LLC has submitted a proposal indicating they will provide the services of Special Projects Engineer for the aforementioned projects; and

WHEREAS, Martucci Engineering LLC has completed and submitted a Business Entity Disclosure Certification which certifies that they or any of their employees have not made any reportable contributions to a political or candidate committee in the Borough of Flemington in the previous one year, and that the contract will prohibit them from making any reportable contributions through the term of the contract; and

WHEREAS, this Contract may be and shall be awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A: 11-5(1)(a) of the Local Public Contracts Law because these services are rendered or performed by a person authorized by law to practice a recognized profession; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.) requires that the resolution authorizing the award of contract for "Professional Services," without competitive bids and the contract itself, must be available for public inspection; and

WHEREAS, it shall be agreed and understood between the Borough of Flemington and Martucci Engineering LLC that the services rendered hereunder shall be provided at a cost of $1 in nominal consideration to the Borough for the first $99,000 of "fair market value" services and at an hourly rate of $115 in an amount not to exceed $35,000 for all services rendered above the fair market value of $99,000; and

WHEREAS, the Chief Financial Officer certifies that funds are available in the 2026 budget, capital projects and various escrow accounts.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Flemington that the Mayor is hereby authorized to enter into a contract with Martucci Engineering LLC, as described herein.

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

BE IT FURTHER RESOLVED that the Borough Clerk shall publish such notice as required under the law.

A ***MOTION*** was made by Councilman Levitt to approve the Resolution, seconded by Council Vice President Engelhardt and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes

Councilwoman Herbert	Abstain
Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

MAYOR APPOINTMENTS OF BOARDS/COMMISSIONS

Mayor Karrow read the Mayor's Council Assignments

MAYOR APPOINTMENTS OF COUNCIL ASSIGNMENTS

Mayor Karrow read the Mayor's Appointments

OPENING RESOLUTION:

RESOLUTION 2026-5: APPROVING USE OF A CONSENT AGENDA, 2026

BE IT RESOLVED by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey, that approval is given for the use of a "Consent Agenda," which may also be noted as "Resolutions" on the Agenda, where matters of a routine nature may be placed.

A ***MOTION*** was made by Councilwoman Fusaro to approve the Resolution, seconded by Council Vice President Engelhardt and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Yes
Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

CONSENT AGENDA:

RESOLUTION 2026-6: OPEN PUBLIC MEETINGS ACT NOTICE 2026

WHEREAS, the Senate and General Assembly of the State of New Jersey have enacted an Act concerning meetings of certain public bodies known as "The Open Public Meetings Act" approved October 21, 1975, as Chapter 231, P.L. 1975 effective 90 days after enactment, to wit, on or before January 19, 1976; and

WHEREAS, it is deemed appropriate that the Common Council of the Borough of Flemington shall resolve in all respects to implement the provisions thereof, and in particular to adopt resolutions

relating to the posting and distribution of a yearly schedule and any revised schedule of any regular meetings of the Common Council, as well as giving of advance notice of at least 48 hours of any regular, special or re-scheduled meeting thereof, designating at least two newspapers to receive such notices, and fixing fees to cover the costs of mailing to any person requesting copies of any regular meeting schedule or revision and any "48 Hours" advance written notice of any regular or re-scheduled meeting of the Common Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey as follows:

1. The regular meeting of the Mayor and Common Council of the Borough of Flemington shall be held on the second and fourth Mondays of each month during the calendar year, 2026, unless otherwise noted. The meetings shall be held at Borough Hall, 38 Park Avenue, Flemington, New Jersey, unless otherwise noted. Meetings will start at 7:00 PM prevailing time.
2. A regular work session/ new business session/ executive session of the Mayor and Common Council of the Borough of Flemington shall be held on the second and fourth Mondays as needed, before the regular scheduled meeting, during the calendar year 2026. The posted agenda for each meeting will indicate if such session will occur, the timing and the nature of such session. The meetings shall be held at the location of the regular meeting.
3. Flemington Borough Council meetings will be conducted in-person and with access through an electronic system such as Zoom for these meetings, with the access information listed further below.
4. Notice of such annual schedule or regular meetings of the Mayor and Common Council, or any revised schedule thereof, as well as advance written notices of any regular, special or rescheduled meetings of the Common Council shall be prominently posted at Borough Hall, 38 Park Avenue, Flemington, New Jersey, and shall be mailed, telephoned, faxed, hand-delivered or emailed to the Hunterdon County Democrat or Courier News, both of which are newspapers generally circulating within the Borough of Flemington, and shall be filed with the Borough Clerk.
5. The *Hunterdon County Democrat* is hereby designated as the official newspaper of the Borough of Flemington, with the *Courier News* as an alternate.
6. Upon prepayment of the sum of $10.00 by any person requesting that the Clerk mail him/her copies of any annual regular meetings scheduled or revision thereof or requesting that the Clerk mail him/her advanced written notice of any regular, special or re-scheduled meeting of the Mayor and Common Council, the Clerk shall mail to such person so requesting a copy of any such schedule or written notice.
7. Notice requested by news media, other than those specifically enumerated in paragraph 5 above, shall be mailed to any such other news media, upon written request, without charge or fee.
8. Formal action of the Mayor and Common Council is contemplated at the regular meetings, but not at the work sessions.

To access these meetings:

https://us06web.zoom.us/j/87407401644?pwd=YU5kUkJQZDBSVEhnck5wVnhEa0Y2Zz09

Passcode: 655835

Or One tap mobile :

US: +13017158592,,87407401644# or +13052241968,,87407401644#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 719 359 4580 or +1 720 707 2699 or +1 253 205 0468 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 689 278 1000

Webinar ID: 874 0740 1644

International numbers available: https://us06web.zoom.us/u/ketKMMpHZO

Members of the public will be able to give public comment during relevant portions of the meeting, by using Zoom's "raise hand" function. If you wish to make a comment during the public meeting, your Zoom display name must accurately identify the meeting participant and cannot contain profanity, language meant to insult or defame governing body members or another Borough employee or representative, or be an attempt to impersonate another person or conceal the participant's identity. The meeting moderator may decline to recognize a participant for public comment if the person's Zoom display name violates these guidelines.
To email a public comment, please limit the email to 450 words and send it by 3:00 p.m. the day of the meeting to: PublicComment@historicflemington.com.
Documents in connection with Council meetings will be posted on the Borough website, www.historicflemington.com.

RESOLUTION 2026-7: ADOPTING RULES OF ORDER FOR 2025

BE IT RESOLVED that the Rules of Order as hereinafter set forth shall be followed during Regular Council Meetings of the Borough of Flemington, which shall be at 7:00 P.M. on the second and fourth Monday of each and every month, unless otherwise noted, at Borough Hall, 38 Park Avenue, Flemington, New Jersey 08822, except as otherwise specified. Special meetings may be called at any time by the Mayor, or by four (4) Council members, on due and timely notice.

SECOND: The Order of Business shall be:

1. Regular Meeting (7:00 PM Start)
2. Pledge and Roll Call
3. Presentations
4. Mayor's Report
5. Council Members' Reports
6. Administrator's Report
7. Public Comment - Session I
8. Approval of Minutes
9. Council Business (Resolutions & Ordinances)
10. Work Session
11. Public Comment - Session II
12. Payment of Bills
13. Executive Session (if necessary)
14. Adjournment

RESOLUTION 2026-8: ADOPTING MEETING DATES FOR 2026

BE IT RESOLVED, by the Mayor and Common Council of the Borough of Flemington that the following is hereby established as the schedule of the regular meetings of the Governing Body to be held during calendar year 2026 at 7:00 PM prevailing time, on the 2nd and 4th Monday of each month (or as otherwise noted), at Borough Hall, 38 Park Avenue Flemington, NJ (or as otherwise noted on the municipal website), to include the reorganization/regular meeting of 2027:

Jan. 26, 2026, 4th Monday
Feb. 9, 2026, 2nd Monday
Feb. 23, 2026, 4th Monday
March 9, 2026, 2nd Monday
March 23, 2026, 4th Monday
April 13, 2026, 2nd Monday
April 27, 2026, 4th Monday
May 11, 2026, 2nd Monday
May 26, 2026, **4th Tuesday**
June 8, 2026, 2nd Monday
June 22, 2026, 4th Monday
July 20, 2026, **3rd Monday**
August 10, 2026, 2nd Monday
September 14, 2026, 2nd Monday
September 28, 2026, 4th Monday
October 13, 2026, **2nd Tuesday**
October 26, 2026, 4th Monday
November 9, 2026, 2nd Monday

November 23, 2026, 4th Monday
December 14, 2025, 2nd Monday
January 4, 2027, Monday, **5:00 pm, Reorganization Meeting**

RESOLUTION 2026-9: SCHEDULING THE 2027 REORGANIZATION MEETING

BE IT RESOLVED that the Reorganization Meeting of the Borough of Flemington for the year 2027 shall be held at 38 Park Avenue or the Hunterdon County Courthouse, Flemington, New Jersey 08822, on Monday, January 4, 2027 at 5:00 PM, or on another date to be scheduled by the Mayor and Common Council.

RESOLUTION 2026-10: CASH MANAGEMENT PLAN FOR 2026

WHEREAS, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

WHEREAS, the Cash Management Plan must include:

1. The designation of a public depository or depositories.
2. The authorization for investments as permitted by various applicable laws.
3. The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote.
4. An annual audit of the Cash Management Plan.
5. That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Flemington that the attached Cash Management Plan is hereby adopted for the year 2025.

Cash Management Plan
2026

TABLE OF CONTENTS

I. Statement of Purpose
II. Identification of Funds and Accounts to be covered by the Plan
III. Designation of Officials Authorized to Make Deposits and Investments
IV. Designation of Depositories
V. Deposit of Funds
VI. Investment Instruments and Procedures
VII. Safekeeping, Custody payment and Acknowledgment of Receipt of Plan
VIII. Disbursement of Funds
IX. Petty Cash Funds
X. Change Funds

XI. Bonding
XII. Compliance
XIII. Reporting Requirements
XIV. Term of Plan

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S. A.40A: 5-14 in order to set forth the basis for the deposits and investment of certain public funds of the Borough of Flemington, pending the use of such funds for the intended purposes. The plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made regarding the Deposits and the Permitted Investments will be done to ensure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Borough of Flemington:

1. Current Fund:
    a. Current Fund
    b. Payroll

2. Other Trust funds:
    a. Developers Escrow
    b. Affordable Housing Trust Fund
    c. Tax Collector
    d. Grant Fund
    e. Unemployment Trust Fund
    f. Animal Control
    g. Other Escrow Trust Fund
    h. Municipal Court General Account
    i. Municipal Court Bail Account
    j. Flemington Police Explorers
    k. Capital Improvement Fund

3. Utility Accounts:
    a. Utility Collector Account

b. Sewer Operating Fund
c. Sewer Capital Fund
d. Water Operating Fund
e. Water Capital Fund

B. It is understood that this Plan is not intended to cover certain funds and accounts of the Borough of Flemington, specifically:

1. Deferred Compensation

III. DESIGNATION OF OFFICIALS OF THE BOROUGH OF FLEMINGTON AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer of the Borough of Flemington is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Flemington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

UNITY BANK
NORTHFIELD BANK
CITIZENS BANK
NJARM

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA) and shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis. In addition, designated depositories shall maintain maximum FDIC or FSLIC coverage of all Borough funds on deposit.

V. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A: 5-15, into appropriate fund operating accounts. Non-interest-bearing operating and capital accounts shall be regularly monitored for the availability of funds for investment. Trust accounts shall be maintained in accordance with Federal and State statutes, regulating such funds. Payroll, Developers' Escrow, Performance Bond deposits and other agency funds, which represent funds of

individuals and other organizations held by the Borough shall be deposited in regular interest-bearing checking accounts, unless applicable State statutes direct otherwise.

Where compensating balances are required by any designated depository to offset the cost of services provided an agreement between the Borough and the depository shall be executed, specifying the charge for each service and the balance required to offset each charge. Said agreement shall be reviewed on an annual basis.

VI. INVESTMENT INSTRUMENTS AND PROCEDURE

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Bonds or other obligations of the Unites States of America or obligations guaranteed by the United States of America.

2. Government money market mutual funds.

3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor.

4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts
of which the Local Unit is a part or within which the school district is located.
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.

6. Local government investment pools.

7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52: 18A-90.4); or

8. Agreements for the repurchase of fully collateralized securities if:
   a. The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection "A."
   b. The custody of collateral is transferred to a third party.
   c. The maturity of the agreement is not more than 30 days.
   d. The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); ND

e. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and Local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An Investment Company or investment trusts:

a. Which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1, et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
b. The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities: and
c. Which has:
d. Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
e. investing in U.S. Government securities for at least the most recent past 60 Months and with assets under management in excess of $500 million.

Local Government Investment Pool. An investment pool:

a. Which is managed in accordance with 17 C.F.R. sec. 270.2a.7;

b. Which is rated in the highest category by a nationally recognized statistical rating organization; which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C. F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by U.S. Government securities;

c. Which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;

d. Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

e. which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank, located within this State, or through a broker-dealer which,

at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section9 of P.L. 1967 c.9 (C.49:3-56) and has at least $25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough to assure that there is no unauthorized use of the funds or the Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Borough or by a third-party custodian prior to or upon the release of the Borough's funds.

To assure that all parties with whom the Borough deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Borough Council. The Chief Financial Officer shall, at the beginning of the year, present to the Mayor and Council a schedule of debt service principal and interest payments and when available, a schedule of School Tax payments for the upcoming year. Upon approval of the schedules of payments by the Borough, the Chief Financial Officer shall then have the authority to make the following disbursements:

School Taxes
County Taxes
Open Space Taxes
Interfunds
Purchase of Investments
Debt Service
Payroll - Salaries and Wages

Health Benefits for Employees & Retirees
Pension payments
Postage
Utility bills

IX. CHANGE FUNDS

Change funds have been established by past resolutions of the governing body to provide change to taxpayers making payments to the following departments:

Clerk	$ 50.00

X. BONDING

The following officials shall be covered by individual or blanket surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution:

Chief Financial Officer
Tax Collector
Court Administrator
Staff members of the Department of Finance and Tax Collection not covered by separate surety bonds shall be covered by a Public Employee's Faithful Performance Bond.

XI. COMPLIANCE

The Cash Management Plan of the Borough of Flemington shall be subject to the approval of the Borough Attorney, and shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A: 5-4.

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Borough funds shall deposit them as instructed by this Cash Management Plan and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or and department thereof, the applicable State regulations shall apply.

XII. REPORTING REQUIREMENTS.

By the tenth day of each quarter during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the Mayor and Council a written report of any permitted investments made pursuant to this Plan, which shall include, at a minimum, the following information:

A. The Name of any institution holding funds of the Borough as a permitted investment.

B. The amount of investments purchased or sold during the immediately preceding month.
C. The class or type of investment purchased.
D. The book value of such investments
E. The earned income on such permitted investment. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
F. The fees incurred to undertake such permitted investments.
G. The market value of all permitted investments as of the end of the immediately preceding month.
H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

XIII. TERM OF PLAN.

This Plan shall be in effect from January 1, 2026 to December 31, 2026. Attached to this Plan is a resolution of the governing body of the Borough of Flemington approving this Plan for such a time period. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Governing Body, the Designated Official (s) is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan. The amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

RESOLUTION 2026-11: SETTING A FEE OF $20 FOR ANY RETURNED CHECK IN 2026

BE IT RESOLVED by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey to authorize the following action:

To set a fee of **$20.00** pursuant to N.J.S.A. 40:5-18, payable to the Borough of Flemington, for checks returned for insufficient funds for Taxes and/or other fees due the municipality. (i.e. Clerk's Account, Court, Water/Sewer, Planning Board, Police Department, Construction Official, etc.). In the event that checks are returned for insufficient funds more than twice annually, payments due to the borough shall be paid only by cash or certified check.

RESOLUTION 2026-12 DESIGNATING THE AUTHORITY TO SIGN CHECKS, 2026

BE IT RESOLVED that checks issued by the Borough of Flemington shall be signed by three officers as noted below, except payroll checks, which only require the signature of the Chief Financial Officer.

One signature from The Mayor and Council:
Mayor: Marcia Karrow

Council President: Tony Parker

One signature from The Finance Department:
Chief Financial Officer: William J. Hance

One signature from The Borough Clerk's Office:
Borough Clerk: Carla Conner

RESOLUTION 2026-14: SETTING THE DELIQUENT INTEREST RATE FOR PROPERTY TAXES, 2026

BE IT RESOLVED by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey as follows:

1. Taxes shall be due and payable quarterly on February 1, May 1, August 1, and November 1, 2026.

2. Payment of taxes shall be remitted to the Tax Collector of the Borough of Flemington.

3. Interest shall be charged and calculated at the rate of 8% per annum on the first $1,500.00 of the delinquency, and 18% per annum on any amount in excess of $1,500.00 to be calculated from the date the tax was payable until the date the actual payment is received.

4. There shall be a 10-day grace period, after which unpaid taxes will be charged interest from the due date.

5. Redemption fee for Tax Sale Certificate to the Municipality as follows:
    a. 2% on certificates $200.00 to $4,999.99
    b. 4% on certificates $5,000.00 to $9,999.99
    c. 6% on certificates of $10,000.00 or more

6. Redemption amounts shall be obtained from the Tax Collector upon written request for same. The property owner shall be entitled to receive two redemption calculations free of charge per calendar year. Subsequent calculations and calculations for the lienholder shall be charged of $50.00 per calculation.
    a. Duplicate Tax Sale Certificate or Certificate of Redemption - $100.00
    b. In lieu of publication, notice of tax sale to be mailed - $25.00 per mailing

7. A fee of $20.00 shall be charged on each returned payment.

8. Duplicate bill fee of $5.00 shall be charged on all payments received without a tax bill, excluding payments made by property owners.

9. The Tax Collector is authorized pursuant to P.L. 1979, Chapter 82, as amended by P.L. 1996, Chapter 113 (C.40A:9-154.1) to cancel a refund and/or balance of any municipal charge of less than $10.00 without further action of the Governing Body.

10. Be it further resolved that a 6% year-end penalty be assessed on the last day of the fiscal year on delinquent accounts when in excess of $10,000.00.

11. Final Water/Sewer bills shall be calculated by the Tax Collector upon written request for same. Final water/sewer requests shall incur a fee of $35.00. The fee shall be added to the Final Bill.

RESOLUTION 2026-16: AUTHORIZING CORRECTION OF TYPOGRAPHICAL AND TECHNICAL ERRORS IN ORDINANCES AND RESOLUTIONS ADOPTED BY THE BOROUGH OF FLEMINGTON MAYOR AND COUNCIL, 2026

WHEREAS, from time to time typographical or grammatical errors are noticed in ordinances and resolutions adopted by the Mayor and Council of the Borough of Flemington; and

WHEREAS, when required corrections are minor in nature, it is not necessary to return such ordinances or resolutions to the Mayor and Council for correction of such errors.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Clerk/Borough Attorney, and representatives of e-Code are hereby authorized to correct any typographical and/or grammatical errors in resolutions and ordinances adopted by the Borough of Flemington Mayor and Council during the year 2026.

2. This Resolution shall not be construed to permit such persons to make any substantive changes to adopted resolutions or ordinances.

3. This Resolution shall take effect immediately

RESOLUTION 2026-17: DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE BOROUGH OF FLEMINGTON, 2026

WHEREAS, N.J.S.A. 10:4-8(d) of the Open Public Meetings Act requires that notice of meetings be transmitted to a newspaper, plus a link posted on the website for notices, and

WHEREAS, the Mayor and Common Council of the Borough of Flemington have determined that the Courier News have the greatest likelihood of informing the public within the jurisdictional boundaries of the Borough of Flemington of such meetings; and

WHEREAS, the Mayor and Common Council of the Borough of Flemington have determined that the Courier News be the newspaper for transmission; and

BE IT RESOLVED by the Mayor and Common Council of the Borough of Flemington that the Courier News is hereby designated as official newspapers of this body during 2026 as required by N.J.S.A. 10:4-18 and N.J.S.A. 10:4-8(d)(2) of the Open Public Meetings Act, plus a link posted on the website for notices.

RESOLUTION 2026-18: ADOPTING A PUBLIC COMMENTING POLICY FOR REMOTE/HYBRID ONLINE COUNCIL MEETINGS. 2026

WHEREAS, N.J.A.C. 5:39-1.4(h) requires public bodies to "adopt by resolution standard procedures and requirements for public comment made during a remote public meeting as well as for public comments submitted in writing ahead of the remote public meeting;" and,

WHEREAS, attached hereto is a compliant commenting policy for the Council of the Borough of Flemington; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Flemington hereby adopts the attached commenting policy, which shall be applicable to all public comments made at or submitted prior to meetings of the Council of the Borough of Flemington which are held remotely or provide attendance by electronic means.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that such commenting policy may be amended in the future by resolution of the Borough Council.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Borough Clerk shall post such commenting policy on the municipal website and otherwise make such policy available for public inspection.

RESOLUTION 2026-20: AUTHORIZING THE MUNICIPAL ATTORNEY TO FILE CORRECTIVE APPEALS AND COUNTER CLAIMS INSTEAD OF THE MUNICIPAL TAX ASSESSOR, 2026

WHEREAS, the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, New Jersey have been informed by the Hunterdon County Board of Taxation that from time to time errors are made in computing the tax assessments concerning certain property locations within the Borough of Flemington, and

WHEREAS, the Hunterdon County Board of Taxation has required that the Mayor and Borough Common Council authorize the Municipal Attorney instead of the Municipal Tax Assessor to file corrective appeals of such errors with the Hunterdon County Board of Taxation, memo dated

February 11, 1998; and

WHEREAS, the Hunterdon County Board of Taxation has required that the Borough of Flemington Mayor and Common Council authorize the Municipal Attorney instead of the Municipal Tax Assessor to file, in cases of increase, counter claims as the Municipal Attorney deems necessary, with the Hunterdon County Board of Taxation, and

WHEREAS, the Municipal Tax Assessor of the Borough of Flemington is called upon to defend tax appeals filed with the Hunterdon County Board of Taxation and to agree to stipulations of appeals,

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council that the Municipal Attorney of the Borough of Flemington is hereby authorized to file corrective appeals with the Hunterdon County Board of Taxation in defense of appeals filed with said Board and to sign stipulations of appeals filed on behalf of the Borough of Flemington which the Municipal Attorney feels are proper and in the best interest of the municipality; and
BE IT FURTHER RESOLVED by the Mayor and Common Council that the Municipal Attorney of the Borough of Flemington be and is hereby authorized to file counter claims in cases of increase with the Hunterdon County Board of Taxation, as the Municipal Attorney deems necessary.

RESOLUTION 2026-21: DESIGNATING THE BOROUGH MAYOR AS THE PUBLIC AGENCY COMPLIANCE OFFICER, 2026

WHEREAS, New Jersey Statutes provide that no public work contracts can be awarded nor any money paid until the prospective contractor has agreed to contract performance that complies with an approved affirmative action program; and

WHEREAS, N.J.A.C 17:27-3.5 states that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer (PACO);

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey appoints Borough Mayor, Marcia Karrow as the Borough's public agency compliance officer for the year 2026;

BE IT FURTHER RESOLVED that the Borough Clerk be directed to file notice of this designation immediately to the New Jersey Department of the Treasury, State Affirmative Action Office.

RESOLUTION 2026-22: RESOLUTION APPOINTING DAVE GIULIANI AS EMERGENCY MANAGEMENT FIRST DEPUTY, 2026

WHEREAS the Borough of Flemington Office of Emergency Management is in need of an Emergency Management Coordinator First Deputy for the year 2025; and

WHEREAS David Giuliani is qualified for this position and served in this position 2025;

WHEREAS, during a period of declared emergency by the State or Federal Government, David Giuliani will be paid a rate of $30.00 per hour for work approved and assigned by the OEM coordinator for the duration of the declared emergency.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that David Giuliani be appointed to the position of Emergency Management Coordinator First Deputy for a one-year term beginning January 1, 2026 and ending December 31, 2026.

RESOLUTION 2026-23: APPOINTING CHRIS WILT AS EMERGENCY MANAGEMENT SECOND DEPUTY, 2026

WHEREAS the Borough of Flemington Office of Emergency Management is in need of an Emergency Management Coordinator Second Deputy for the year 2026; and

WHEREAS Christopher Wilt is qualified for this position;

WHEREAS, during a period of declared emergency by the State or Federal Government, Christopher Wilt will be paid a rate of $30.00 per hour for work approved and assigned by the OEM coordinator for the duration of the declared emergency.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that Christopher Wilt be appointed to the position of Emergency Management Coordinator Second Deputy for a 1-year term beginning January 1, 2026 and ending December 31, 2026.

RESOLUTION 2026-24 – APPOINTING CHRISTOPHER BOYCE AS EMERGENCY MANAGEMENT THIRD DEPUTY, 2026

WHEREAS the Borough of Flemington Office of Emergency Management is in need of an Emergency Management Coordinator Third Deputy for the year 2026; and

WHEREAS Christopher Boyce is qualified for this position;

WHEREAS, during a period of declared emergency by the State or Federal Government, Christopher Boyce will be paid a rate of $30.00 per hour for work approved and assigned by the OEM coordinator for the duration of the declared emergency.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that Christopher Boyce be appointed to the

position of Emergency Management Coordinator Third Deputy for a 1-year term beginning January 1, 2026 and ending December 31, 2026.

RESOLUTION 2026-25: APPOINTING LOCAL EMERGENCY MANAGEMENT COUNCIL, 2025

WHEREAS, Brian McNally, who serves as the Emergency Management Coordinator, has been designated by the Mayor to act as the Emergency Management Coordinator for the Borough of Flemington; and

WHEREAS, David Giuliani has been designated by the Mayor to act as the Deputy Emergency Management Coordinator for the Borough of Flemington; and

WHEREAS, the State of New Jersey Office of Emergency Management requires that each municipality create a Local Emergency Planning Council; and

WHEREAS, it is the intention of the Borough of Flemington to comply with requirements set forth by the State of New Jersey Office of Emergency Management;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the Common Council of the Borough of Flemington that the following individuals shall be appointed to serve on the Borough of Flemington Local Emergency Management Council:

Flemington Borough Emergency Management Council:

OEM Coordinator/Chair	Brian McNally
Deputy Coordinator	David Giuliani
Deputy Coordinator	Christopher Boyce
Council Rep	Adrienne Fusaro
Mayor	Marcia Karrow
Police Chief/Rep	Jerry Rotella
Fire Chief/Rep	Robert Schenck
Rescue Chief/Rep	Thomas Hoffman
DPW	Mike Campion

Construction / Code	John Tillotson
Fire	Ken McCormick
Raritan Township OEM	Chris Phelan
Hunterdon County OEM	Andrew Camp
Flemington CERT	Riley Boyce

RESOLUTION 2026-26: RESOLUTION REAPPOINTING STEPHEN ECKERT AND ALAN UMGELTER AS DEPUTY FIRE MARSHALS, 2026

WHEREAS, Flemington Borough requires fire inspections of commercial and residential properties in the borough, and

WHEREAS, the Fire Marshal is recommending the reappointment of Stephen Eckert and Alan Umgelter as Deputy Fire Marshals to conduct fire inspections for the Borough at a rate of $23.42 per hour in 2026; and

WHEREAS, the licensing fees generated by the inspections will cover the expense with no negative impact to any other aspect of the Borough budget or financial commitment to the Fire Department; and

WHEREAS, Mr. Eckert and Mr. Umgelter are fully certified by the State of New Jersey as Fire Officials/Fire Inspectors.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Flemington reappoints Stephen Eckert and Alan Umgelter as Deputy Fire Marshals as part-time per diem Deputy Fire Marshals at a rate of $23.42 per hour from January 1, 2026 to December 31, 2026.

RESOLUTION 2026-27: RESOLUTION RE-APPOINTING CHRISTOPHER WILT AS A PER DIEM FIRE INSPECTOR, 2026

WHEREAS, Flemington Borough requires fire inspections of commercial and residential properties in the borough, and

WHEREAS, the Fire Marshal is recommending the reappointment of Christopher Wilt as a Deputy Fire Marshal to conduct fire inspections for the Borough at a rate of $25.00 per hour in 2026; and

WHEREAS, the licensing fees generated by the inspections will cover the expense with no negative impact to any other aspect of the Borough budget or financial commitment to the Fire Department; and

WHEREAS, Mr. Wilt is fully certified by the State of New Jersey as Fire Official/Fire Inspector.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Flemington reappoints Christopher Wilt as Deputy Fire Marshal as part-time per diem Deputy Fire Marshal at a rate of $25.00 per hour from January 1, 2026 to December 31, 2026.

RESOLUTION 2026-28: RESOLUTION APPOINTING MICHAEL CAMPION TO THE SOLID WASTE ADVISORY COUNCIL (SWAC) FOR 2026

WHEREAS, the Borough of Flemington is in need of a employee to be on the Solid Waste Advisory Council (SWAC) for Hunterdon County for a one-year term; and

WHEREAS, Mr. Campion is the most qualified to perform the duties; and

NOW THEREFORE IT BE RESOLVED, by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey appoints Michael Campion to be on the Solid Waste Advisory Council (SWAC) for Hunterdon County for a one-year term.

RESOLUTION 2026-29: RESOLUTION APPROVING THE HIRING OF ERIK MICKELSEN AND JOSE NIEVES AS HOUSING OFFICIAL/INSPECTOR

WHEREAS, Flemington Borough requires Housing Official/Inspector of registered multi-family residence in the borough, and

WHEREAS, the Fire Marshal is recommending the hiring of Erik Mickelsen and Jose Nieves as Housing Official/Inspector to conduct inspections in the Borough at a rate of 80% of the fees the Borough receives for inspections of registered multi-family residences and $50.00 per hour with a two-hour minimum for complaint responses to the Borough and any actions needed; and

WHEREAS, Mr. Erik Mickelsen and Mr. Jose Nieves are fully certified by the State of New Jersey as Housing Official/Inspector.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Flemington authorize the hiring of Erik Mickelsen and Jose Nieves as Housing Official/Inspector, at a rate of 80% of the fees the Borough receives for inspections of registered multi-family residences and $50.00 per hour with a two-hour minimum for complaint responses to the Borough and any actions needed.

RESOLUTION 2026-30: RESOLUTION APPOINTING BRIAN MCNALLY AS EMERGENCY MANAGEMENT COORDINATOR FOR A 3-YEAR TERM BEGINNING JANUARY 1, 2026

WHEREAS, the Borough of Flemington Office of Emergency Management is in need of an Emergency Management Coordinator starting January 1, 2026; and

WHEREAS, Brian McNally is qualified to hold this position; and

WHEREAS, the State of New Jersey requires a three-year appointment to this position.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that Brian McNally be appointed to the position of Emergency Management Coordinator for a 3-year term beginning January 1, 2026 and ending December 31, 2028.

RESOLUTION 2026-31: RESOLUTION REAPPOINTING KENNETH MCCORMICK AS FIRE OFFICIAL FOR A 3-YEAR TERM BEGINNING JANUARY 1, 2026

WHEREAS, the Mayor and Council of the Borough of Flemington wishes to reappoint Kenneth McCormick as Fire Official January 1, 2026; and

WHEREAS, Kenneth McCormick currently holds this position and meets all the requirements; and

WHEREAS, the State of New Jersey requires a three-year appointment for this position.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey approve the reappointment of Kenneth McCormick as Fire Official for a 3-year term beginning January 1, 2026 and ending December 31, 2028.

RESOLUTION 2026-33: RESOLUTION APPOINTING WILLIAM HANCE AS THE TAX COLLECTOR FOR FLEMINGTON BOROUGH

WHEREAS, there is a vacancy in the position of Tax Collector for the Borough of Flemington due to a resignation and the Borough is presently in need of a Tax Collector; and,

WHEREAS, the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey have reviewed the credentials of William Hance and find him to be suitable to fill the position of Borough Tax Collector and William Hance having met all the requirements to receive a Tax Collector Certificate and otherwise being qualified for such position; and,

WHEREAS, in accordance with the provisions of N.J.S.A. 40A:9-145.8, the Mayor and Council authorize the appointment of William Hance to the position of Tax Collector with the express understanding that the duties of include collection of utility payments for the Borough; and,

WHEREAS, the appointment of William Hance shall fulfill the remaining term of the previous tax collector beginning January 1, 2026 and expiring December 31, 2028. The annual salary will be $12,000.

RESOLUTION 2026-34: RESOLUTION AUTHORIZING THE SALARY INCREASE FOR LIZ CIALONE AS DEPUTY TREASURER

WHEREAS, due to the resignation of the tax / utility collector, additional duties will be assumed by the Deputy Treasurer; and,

WHEREAS, the Deputy Treasurer salary should be increased accordingly by $13,500.00 effective January 1, 2026, to account for the additional work.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Flemington that the salary for Elizabeth Cialone be adjusted to $63,180.00 effective January 1, 2026.

Councilwoman Herbert pulled Resolutions 2026-13, 2026-15, 2026-19 and 2026-32 from the Consent agenda.

A ***MOTION*** was made by Councilwoman Fusaro to approve the Consent Agenda except Resolutions 2026-13, 2026-15, 2026-19 and 2026-32, seconded by Council Vice President Engelhardt and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Yes
Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

RESOLUTION 2026-19: REAFFIRMING THE COMMITMENT AND OBJECTIVES OF THE FLEMINGTON GREEN TEAM, 2026

Mayor Karrow explained the Resolution.

WHEREAS, Flemington adopted Resolution 2019-84, "Designating the Environmental Commission as Flemington Borough's Green Team," at a regular meeting conducted on March 27, 2019; and

WHEREAS, Flemington resolved in that resolution that they wished to pursue local initiatives and actions that would lead to Sustainable Jersey Municipal Certification; and

WHEREAS, Flemington further resolved in that resolution to re-establish the Flemington Green Team, to serve as Flemington's agents for the Sustainable Jersey municipal certification process; and

WHEREAS, the Green Team is comprised of members of the Environmental Commission, who are interested in advancing the efforts of Flemington in the Sustainable Jersey municipal certification program; and

WHEREAS, that group has been creating and cataloging significant sustainability actions so that Flemington may obtain Sustainable Jersey certification;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington reaffirm that:

1. The Green Team of Flemington is active in the community and advancing sustainable practices and actions included in the Sustainable Jersey municipal certification program;

2. The Green Team has been and shall continue to be comprised of individuals who have demonstrated interest in advancing the efforts of Flemington to pursue certification through the Sustainable Jersey municipal certification program;

3. The role of the Green Team has been and shall continue to be to lead and coordinate the sustainability activities of the community.

A ***MOTION*** was made by Councilman Levitt to approve the Resolution, seconded by Council President Parker and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Abstain

Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

RESOLUTION 2026-32: RESOLUTION APPROVING THE DEBT MANAGEMENT POLICY

Mayor Karrow explained the Resolution.

WHEREAS The Mayor and Council of the Borough of Flemington hereby adopt the included Debt Management Policy.

A ***MOTION*** was made by Councilman Levitt to approve the Resolution, seconded by Councilwoman Fusaro and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Yes
Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

RESOLUTION 2026-15: SETTING THE TEMPORARY BUDGET FOR 2026

BE IT RESOLVED by the Mayor and Council of the Borough of Flemington that the following appropriations shall constitute the temporary budget for the year 2026 with the provisions of NJS 40A:4-19 of the Local Budget Law which provides that the total of $1,674,500.00 shall not exceed the temporary appropriations to provide for the period between January 1, 2026 and the adoption of the budget.

	Salaries & Wages	Other Expenses
Borough Council	$12,000.00	$500.00
Administrative & Executive		$10,000.00
Borough Clerk	$35,000.00	$6,000.00
Financial Administration	$10,000.00	$5,000.00
Assessment of Taxes	$9,000.00	$1,000.00
Collection of Taxes	$9,000.00	$4,500.00
Legal Services & Costs		$15,000.00

Engineering Services & Costs		$10,000.00
Public Buildings	$5,000.00	$20,000.00
Fleming House		$5,000.00
Planning Board	$2,200.00	$5,000.00
Recycling	$1,100.00	$14,000.00
Insurance:		
Other Insurance		$55,000.00
Workers Compensation		$20,000.00
Employee Group		$80,000.00
Fire		$10,000.00
Uniform Fire Safety Act	$15,000.00	$3,000.00
Police	$372,087.47	$24,000.00
Construction Code		
Building Inspector	$15,000.00	$1,000.00
Plumbing Inspector	$3,000.00	
Electrical Inspector	$3,000.00	
Fire Subcode Official	$3,000.00	
Property Maintenance Inspector	$7,500.00	$500.00
Emergency Management Services	$1,000.00	$1,000.00
Board of Health		$4,000.00
Dog Regulation	$1,500.00	$100.00
Streets & Roads	$70,000.00	$20,000.00
Gas & Oil		$18,000.00
Street Lighting		$18,000.00
Electricity		$18,000.00
Fuel Oil		$10,000.00
Telephone		$5,912.53
Water		$2,000.00
Historical Commission		$3,000.00
Garbage & Trash Removal		$52,000.00
Prosecutor	$7,500.00	
Recreation Commission		$4,000.00
Shade Tree		$1,000.00
Maintenance of Free Public Library		$44,000.00
Public Defender	$100.00	
Contribution to Social Security System		$38,000.00
Municipal Court	$39,000.00	$7,000.00
Safe and Secure Communities-Local	$8,000.00	
Sub Total	$623,987.47	$541,278.08

Total		$1,164,500.00
Bond Principal	$290,000.00	
Bond Interest	$90,000.00	
BAN Principal	$60,000.00	
BAN Interest	$70,000.00	
Sub Total		$510,000.00
Grand Total		$1,674,500.00

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Flemington that the following appropriations shall constitute the temporary budget of the dedicated Water Department for the year 2026 with the provisions of NJS 40A:4-19 of the Local Budget Law which provides that the total of $481,125.00 shall not exceed the temporary appropriations to provide for the period between January 1, 2026 and the adoption of the budget.

	Salaries & Wages	Other Expenses
Water Operating	$76,000.00	$190,625.00
Social Security		$6,000.00
BAN Interest		$70,000.00
Payment of Loan		$100,000.00
Bond Principal		$25,000.00
Bond Interest		$13,500.00
Sub Total	$81,000.00	$400,125.00
Grand Total		$481,125.00

BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Flemington that the following appropriations shall constitute the temporary budget of the Dedicated Sewer Department for the year 2026 with the provisions of NJS 40A:4-19 of the Local Budget Law which provides that the total of $817,700.00 shall not exceed the temporary appropriations to provide for the period between January 1, 2026 and the adoption of the budget.

	Salaries & Wages	Other Expenses

Sewer Operating	$72,000.00	$95,000.00
Social Security		$16,000.00
Contracted Expenses - R.T.M.U.A.		$452,700.00
Collector Rehabilitation		$10,000.00
Payment of Bond Principal		$52,000.00
Payment of Loans		$100,000.00
Payment of Bond Interest		$20,000.00
Sub Total	$72,000.00	$745,700.00
Grand Total		$817,700.00

Mayor Karrow explained the temporary budget.

A ***MOTION*** was made by Councilwoman Fusaro to approve the Resolution, seconded by Council Vice President Engelhardt and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Abstain
Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

RESOLUTION 2026-13: AUTHORIZING THE PRE-PAYMENT OF CERTAIN BILLS FOR 2026

Mayor Karrow explained the Resolution.

WHEREAS, the Borough of Flemington has budgeted funds for payment of obligations including, utilities, payroll, debt service, governmental fees and other statutory payments, insurance, and for the advertising, printing and mailing costs of the Borough; and,

WHEREAS, the payment of these items occasionally arrives out of time for placement on the next available list of bills and claims, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

WHEREAS, the Borough's Chief Financial Officer and Borough Attorney have advised that the governing body may provide for the pre-payment of these items, so that they may be paid in a timely manner without penalty.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey that the Chief Financial Officer be and is hereby authorized and directed to make pre-payment of the following items prior to the same appearing on the next meeting's list of bills and claims:

1. Utilities (electric, gas, water, sewer and telephone, cellular telephone, gasoline, diesel fuel, internet providers, etc.).
2. Borough payroll and payroll agencies.
3. Debt service as evidenced by pre-authorized bonds and/or notes.
4. Health, dental and other insurance premiums and/or claims.
5. Governmental fees and other statutory payments (school, county, sewage authority, state and county fees).
6. Bills pertaining to the advertising, printing and mailing costs of the Borough.
7. Third party fees collected through pre-authorized credit/debit card processing.
8. Bills where vendor discounts are granted for timely payment. (Example 2% discount for payments made within 10 days.) Maximum dollar amount allowed is $20,000.
9. Inter-fund Obligations
10. Purchase of Investments

A ***MOTION*** was made by Councilman Levitt to approve the Resolution, seconded by Councilwoman Fusaro and on Roll Call the following was recorded:

Councilman Arias	Yes
Council Vice President Engelhardt	Yes
Councilwoman Fusaro	Yes
Councilwoman Herbert	Yes
Councilman Levitt	Yes
Council President Parker	Yes

Motion carried.

PUBLIC COMMENTS – SESSION II:
Jeremy Long from Flemington Borough thanked Council and their hardwork.

ADJOURNMENT

A ***MOTION*** was made by Councilman Levitt to adjourn the meeting. and was seconded by Council President Parker with a vote of all ayes.

ATTEST:

Carla Conner, Borough Clerk

Marcia Karrow, Mayor

Adopted: February 9, 2026