BOROUGH OF FLEMINGTON
REGULAR COUNCIL MEETING
JUNE 10, 2024

Mayor Karrow called the meeting to order at 7:01 p.m. announcing that all laws governing Open Public Meetings Act have been met and that this meeting has been duly advertised.

SALUTE TO THE FLAG

Mayor Karrow stated a notice was provided as required. The annual meeting notice is on file in the Office of the Municipal Clerk for public inspection.

ATTENDANCE ROLL CALL:

Councilwoman Susan Engelhardt	Present
Councilwoman Adrienne Fusaro	Absent
Councilman Trent Levitt	Present
Councilman Jeremy Long	Present
Councilman Tony Parker	Present
Councilwoman Elizabeth Rosetti	Present
Mayor Marcia Karrow	Present

Also Present:
Carla Conner, Borough Clerk
Chris Corsini, Borough Attorney

MAYOR'S REPORT:
Mayor Karrow announced that Councilwoman Fusaro's mom passed away and will not be attending the meeting and the Borough Clerk, Carla Conner and the TA, Maureen McIvor are celebrating their one year anniversary with the Borough.

Mayor Karrow also gave an update on the parking committee, they have been discussing the parking issues that will take place at the Union Hotel once it opens. The Committee is looking at North Main Street right hand light where the timing is off and the detention sensor is not working at the lights on North Main Street, Church Street and Broad Street and William Street and Broad Street should have a four way stop and change the parking spots for compact cars only on William Street.

Mayor Karrow continued that the new Police building will have to have a temporary sump pit and ejector pump installed in the existing mechanical room including demo and new work to existing slab due to sewer back up. PS&S has sent the Mayor a quote for $8,076 for their consulting services.

A ***MOTION*** was made by Council President Long to approve PS&S to design the pit and pump and hook up of the extension to the lateral with a NTE of $8,076, seconded by Councilman Levitt and on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

COUNCIL MEMBER REPORTS

COUNCIL PRESIDENT LONG:
Council President Long reported that the Atlantic Hurricane season started June 1, 2024, on or around June 12, 2024 the Chesapeake Bay Helicopter will be flying around to inspect power lines for JCP&L and the Fire Department had 114 fire calls for May.

COUNCIL VICE PRESIDENT ROSETTI:
Council Vice President Rosetti reported Shade Tree will hold their monthly meeting on June 12, 2024.

COUNCILMAN PARKER:
Councilman Parker reported the House Tours was a big success, his house was part of the tour and he enjoyed chatting with the people who came through.

COUNCILMAN LEVITT:
Councilman Levitt reported the House Tour was a success and thanked all the volunteers and those who opened their homes. The tour drew in 500 people.

Councilman Levitt also reported the online application for the HPC is now live through the SDL portal and you can fill out an application there and the next HPC meeting will be held June 19, 2024.

Councilman Levitt also gave a shout out to a local group, the FlemingtonQT's that are putting events together in Flemington and throughout Hunterdon County for Pride month and Bioblitz will take place this weekend, June 22nd and 23rd with kickoff at 12pm at Flemington DIY.

COUNCILWOMAN ENGELHARDT:
Councilwoman Engelhardt thanked everyone who attended the Fleming House Tour and YOGA will be offered tomorrow.

Councilwoman Engelhardt also reported the Borough received a $73,000 Recreation Improvement grant from the DCA for improvements to the soccer field and basketball court at Tuccamirgan Park.

PUBLIC COMMENTS – SESSION I:

Robin Lapidus from FCP handed out coupons from FCP for businesses around town and went over literature about FCP.

William Boyce from Flemington Borough stated he does not agree with the Ordinance regarding no riding bikes on the sidewalk. He stated it is too dangerous to ride on the street and suggest putting bike lanes around the Borough. Mr. Boyce stated he was stopped by a Police Officer for riding his bike on the sidewalk and was given a verbal warning.

Chief Rotella from the Police Department stated riding a bike on the sidewalk is against the law and Mayor Karrow agreed and stated the old Ordinance will still in place.

Christine Boyce from Flemington Borough stated kids are being forced to be in the streets with their bikes which is dangerous.

Police Chief Rotella stated the Police Department will continue to have electronic road signs in English and Spanish with messages about bike safety.

APPROVAL OF MINUTES:

Regular Session March 25, 2024

A ***MOTION*** was made by Council President Long to approve the minutes, seconded by Councilman Levitt with a vote of all ayes.

Executive Session March 25, 2024

A ***MOTION*** was made by Council President Long to approve the minutes, seconded by Councilman Levitt with a vote of all ayes.

Regular Session April 8, 2024

A ***MOTION*** was made by Council President Long to approve the minutes, seconded by Councilman Levitt with a vote of all ayes.

Regular Session April 22, 2024

A ***MOTION*** was made by Council President Long to approve the minutes, seconded by Councilman Levitt with a vote of all ayes.

Executive Session April 22, 2024

A ***MOTION*** was made by Council President Long to approve the minutes, seconded by Councilman Levitt with a vote of all ayes.

PROCLAMATION – RECOGNIZING THE MONTH OF JUNE, 2024 AS PRIDE MONTH:

Councilman Levitt read the Proclamation

WHEREAS, the Borough of Flemington recognizes that June is traditionally recognized as a month of celebration by LGBTQIA people; and

WHEREAS, the Borough Flemington values the importance of diversity among its citizens and its employees; and

WHEREAS, the Borough of Flemington has in place policies prohibiting discrimination against LGBTQIA residents and employees; and

WHEREAS, the Borough of Flemington recognizes that LGBTQIA residents, business owners and employees of Flemington have worked hard to make our community a more fabulous place; and

WHEREAS, the Borough of Flemington encourages the work of advocates who dedicate their time and efforts to the equality of all persons, and recognizes the impact that LGBTQIA individuals have had on our community; and

WHEREAS, Flemington continues to encourage all individuals to celebrate the great diversity of the American people; and

WHEREAS, The Borough of Flemington intends to fly a rainbow Pride flag at Borough Hall for the month of June in recognition of LGBTQIA Pride Month;

NOW, THEREFORE BE IT RESOLVED, that in recognition of LGBTQIA Pride Month, Mayor and Council hereby proclaim the month of June as "Lesbian, Gay, Bisexual, Transgender, Questioning, Intersex & Asexual (LGBTQIA) Pride Month" in the Borough of Flemington.

WORKSESSION – COMMUNITY ENERGY PLANNING GRANT:

Councilwoman Engelhardt stated the NJ Bureau of Public Utilities offers a state community energy planning grant which she is in the works applying for. Councilwoman Engelhardt also stated the

Borough has received $25,000 to use for professionals to help gather information and ideas for potential energy saving projects or education information which can lead to funding a grant worth $250,000 but the Borough needs to send a report and application. Councilman Parker stated Council knew nothing about this grant and the work that goes into apply for it.

Councilwoman Engelhardt urged residents to send comments on how the grant can be utilized to her at her Council email address.

CONSENT AGENDA:

1. RESOLUTION 2024-86 – RESOLUTION APPROVING OCTAVIO ANGELOZZI INTO THE NJ STATE FIREMEN'S ASSOCIATION

WHEREAS, Octavio Angelozzi has applied to be a member of the NJ. State Firemen's Association, and

WHEREAS, the applicant has undergone the required physical examination,

NOW, THEREFORE, BE IT REOLVED by the Mayor and Council of the Borough of Flemington, in the County of Hunterdon and the State of New Jersey that the applicant be admitted to active membership in the NJ State Firemen's Association.

2. RESOLUTION 2024-87 - RESOLUTION APPROVING LIAM PERALTA INTO THE NJ STATE FIREMEN'S ASSOCIATION

WHEREAS, Liam Peralta has applied to be a member of the NJ. State Firemen's Association, and

WHEREAS, the applicant has undergone the required physical examination,

NOW, THEREFORE, BE IT REOLVED by the Mayor and Council of the Borough of Flemington, in the County of Hunterdon and the State of New Jersey that the applicant be admitted to active membership in the NJ State Firemen's Association.

3. RESOLUTION 2024-88 - RESOLUTION APPROVING AUSTIN DECICCO INTO THE NJ STATE FIREMEN'S ASSOCIATION

WHEREAS, Austin DeCicco has applied to be a member of the NJ. State Firemen's Association, and

WHEREAS, the applicant has undergone the required physical examination,

NOW, THEREFORE, BE IT REOLVED by the Mayor and Council of the Borough of Flemington, in the County of Hunterdon and the State of New Jersey that the applicant be admitted to active membership in the NJ State Firemen's Association.

4. RESOLUTION 2024-89 - APPROVING HEATHER KELLY AS A SOCIAL MEMBER OF THE FLEMINGTON BOROUGH FIRE DEPARTMENT

WHEREAS, Heather Kelly has applied to be a social member of the Flemington Borough Fire Department, and

WHEREAS, Ms. Kelly has provided the required application,

NOW, THEREFORE, BE IT REOLVED by the Mayor and Council of the Borough of Flemington, in the County of Hunterdon and the State of New Jersey that Ms. Kelly is approved to be a social member of the Flemington Borough Fire Department.

A ***MOTION*** was made by Council President Long to approve the Consent Agenda, seconded by Councilman Parker and on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

INTRODUCTION OF ORDINANCE:

5. ORDINANCE 2024-14 - AN ORDINANCE AMENDING CHAPTER 4 (LICENSING) OF THE MUNICIPAL CODE OF THE BOROUGH OF FLEMINGTON TO AMEND THE LICENSING FEE APPLICABLE TO MEDICAL CANNABIS FACILITIES

WHEREAS, the Borough Council wishes to amend the annual license fee to be assessed for medical cannabis facilities;

BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Flemington in the County of Hunterdon and State of New Jersey that Chapter 4 (Licensing) of the municipal code is hereby amended as follows:

SECTION I.

Section 4-16.4 of Chapter 4 is hereby amended as follows (struck through portions are to be removed; bolded and underlined portions are to be added):

The annual license fee and maximum number of licenses for cannabis establishments in the Borough shall be as follows.

Class of License	Annual License Fee*	Number of Licenses
Cultivator		2 total cultivator
Class 1, cultivator	$10,000	
Medical cannabis cultivator	~~n/a~~ **$10,000**	
Retail/treatment center		2 total retailers/TC
Class 5, retail	$10,000	
Medical cannabis retail/alternative treatment center	~~n/a~~ **$10,000**	
***Annual license fees shall be assessed per license issued. A business holding more than one license shall be issued more than one fee.**		

SECTION II. If any part of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance.

SECTION III. Should any section, paragraph, sentence, or clause of this ordinance be declared unconstitutional or invalid for any reasons, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect and, to this end, the provisions of this ordinance are hereby declared severable.

SECTION IV. This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

A ***MOTION*** was made by Councilman President Long to introduce the Ordinance, second by Councilman Parker and on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

Public Hearing will be held June 24, 2024.

6. ORDINANCE 2024-15 - AN ORDINANCE AMENDING SECTION 1201 OF THE CODE, ENTITLED "WORDS AND TERMS DEFINED" FOR PUBLIC ART

WHEREAS, the Borough of Flemington seeks to promote art and culture and enhance its unique character;

WHEREAS, the Borough adopted Ordinance 2023-25, which created the Public Art Committee and established land use standards for the installation of public art;

WHEREAS, the Borough finds that the term "public art" should be defined in order to provide clarity to those considering an at installation, provide clarity as to the scope of the Public Art Committee, and ensure consistency as to the type of art installations subject to review by the Public Art Committee;

NOW THEREFORE IT BE ORDAINED, the Borough Mayor and Council of the Borough of Flemington, the County of Hunterdon, that Chapter 12 of the Code of the Borough of Flemington (the "Code"), entitled "Land Development Definitions," is hereby amended and supplemented as follows:

Section 1. Section 1201 of the Code, entitled "WORDS AND TERMS DEFINED" is hereby amended (additions are shown as thus; deletions are shown as ~~thus~~);

Public Art

All forms of visual art and crafts, including but not limited to sculpture and murals, whether freestanding and/ wall supported or mounted, that are visible from a public or private street or public park, and that will be displayed for more than two weeks. Public art may be permanent, temporary, fixed, or portable; may be an integral part of a building, facility, or structure; and may be integrated with the work of other design professionals.

Public Art shall exclude the following:

- Structure or portions thereof that meet the definition of a sign, pursuant to Section 1201 of the Borough Code. Public art shall not be deemed a sign unless the name of the business is included in the public art.
- Structure or portions thereof on one and two family home properties that exceed either four (4) feet in height or three (3) feet in width.
- Structure or portions thereof on properties other than one and two family home properties that exceed either three (3) feet in height or two (2) feet in width.

- Typical structures for the use of the property that serve a function, such as but not limited to mailboxes, light fixtures, play equipment, fountains, planters, signs and sign support structures.
- Landscape and garden features such as, but not limited to, topiaries and plant supports.
- Structures or portions thereof that are on display for less than two weeks.
- Structures or portions thereof that are on display for the purpose of an annual holiday.

Section 2. Severability

If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this ordinance. The governing body of the Borough of Flemington declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section 3. Effective Date.

This ordinance shall take effect immediately upon passage and publication according to law.

A ***MOTION*** was made by Councilman President Long to introduce the Ordinance, second by Councilman Parker and on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

The public hearing will be held June 24, 2024

7. ORDINANCE 2024-16 - AN ORDINANCE REPEALING SECTION 10 OF CHAPTER 3 (BICYCLES) OF THE MUNICIPAL CODE OF THE BOROUGH OF FLEMINGTON

WHEREAS, the Borough Council wishes to repeal Sections 3-10.1 through 3-10.9 inclusion of the municipal code of the Borough of Flemington;

BE IT THEREFORE ORDAINED, by the Borough Council of the Borough of Flemington in the County of Hunterdon and State of New Jersey that Section 10 of Chapter 3 (Bicycles) shall be repealed as follows:

SECTION I.

Sections 3-10.1 through 3-10.9 inclusion of Chapter 3 are hereby repealed in their entirety and the title heading of Section 3-10 shall be replaced with the designation "RESERVED."

SECTION II.

If any part of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance.

SECTION III.

Should any section, paragraph, sentence, or clause of this ordinance be declared unconstitutional or invalid for any reasons, the remaining portions of this ordinance shall not be affected thereby and shall remain in full force and effect and, to this end, the provisions of this ordinance are hereby declared severable.

SECTION IV.

This ordinance shall take effect upon adoption and publication in the manner required by New Jersey general law.

Mayor and Council had a lengthy discussion on the Ordinance.

A ***MOTION*** was made by Councilman President Long to table the Ordinance, second by Councilman Parker and on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

PUBLIC HEARING:

8. ORDINANCE 2024-12 - AN ORDINANCE CREATING THE "ACCESSORY BUILDINGS, STRUCTURE OR USE'" SECTION

A ***MOTION*** was made by Council President Long to open the Public Hearing, second by Councilman Parker with a vote of all ayes.

There being no one from the public who wished to speak, Mayor Karrow closed the public hearing.

A ***MOTION*** was made by Council President Long to close the Public Hearing, second by Councilman Parker with a vote of all ayes.

A ***MOTION*** was made by Council President Long to adopt the Ordinance, second by Councilman Parker and on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

9. ORDINANCE 2024-13 - AN ORDINANCE TO FIX AND DETERMINE THE MINIMUM AND MAXIMUM BASE SALARIES OF THE MAYOR, COUNCIL AND NON-UNION EMPLOYEES IF THE BOROUGH OF FLEMINGTON, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

A ***MOTION*** was made by Council President Long to open the Public Hearing, second by Councilman Parker with a vote of all ayes.

There being no one from the public who wished to speak, Mayor Karrow closed the public hearing.

A ***MOTION*** was made by Council President Long to close the Public Hearing, second by Councilman Parker with a vote of all ayes.

A ***MOTION*** was made by Council President Long to adopt the Ordinance, second by Councilman Parker and on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

REGULAR AGENDA:

10. RESOLUTION 2024-82 - AWARD OF CONTRACT TO CHARLES MANN GENERAL CONTRACTING 625 COUNTY ROAD 513, PITTSTOWN, NJ 08867) FOR BASEMENT RENOVATIONS TO THE FLEMINGTON PUBLIC LIBRARY

WHEREAS, the Borough, in collaboration with the Flemington Borough Library, has determined that there is a need for basement renovations at the Library's building located at 118 Main Street; and

WHEREAS, a notice of advertisement for bids and an Invitation to Bid were prepared and advertised in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq; and

WHEREAS, sealed bids were opened and read on November 29, 2023 at 10:00 am, in accordance with the requirements of the Local Public Contracts Law; and

WHEREAS, three (3) bids were received as follows:

	Total Bid
1. Charles Mann General Contracting	$326,585
2. Scozzari Builders, Inc.	$346,439
3. Pelcon Construction, Inc.	$467,000

WHEREAS, Adam Finkle, AIA, Consulting Architect, and William Hance, Chief Financial Officer, have reviewed the bids and recommend that the award of contract be made to Charles Mann General Contracting, in the amount of $326,585 as the lowest responsive and responsible bidder; and

WHEREAS, Christopher M. Corsini, Esq., Borough Attorney, has further reviewed the bid proposal package of the lowest responsible bidder, declares said proposal to be in conformance with the Borough's Instructions to Bidders and the Local Public Contracts Law and recommends an award of contract to Charles Mann General Contracting, as the lowest responsive and responsible bidder; and

WHEREAS, the sixty-day bid award period has been voluntarily extended by the successful bidder to facilitate the award of this bid; and

WHEREAS, the availability of funds has been certified by William Hance, Chief Financial Officer pursuant to N.J.A.C. 5:30-5.1 and 5.2.

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Flemington, County of Hunterdon, State of New Jersey as follows:

1. An award of contract for the Basement Renovations to the Flemington Public Library, as outlined hereinabove, is hereby made to Charles Mann General Contracting, as the lowest responsive and responsible bidder in the amount of $326,585.

2. Mayor Marcia Karrow and Borough Clerk, Carla Conner are hereby authorized to execute the Borough's standard form of Contract for Goods and Services referenced herein and made a part of this award of contract as well as any non-substantive modifications thereto and related constituent documents.

3. The Borough Clerk, Carla Conner, is directed to forward a certified copy of this Resolution to the President of the Flemington Library Board of Trustees, Chief Financial Officer, Consulting Architect, Borough Attorney, and Charles Mann General Contracting.

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

11. RESOLUTION 2024-90 - RESOLUTION APPROVING THE HIRING OF ELIZABETH CIALONE AS THE FLEMINGTON BOROUGH DEPUTY TREASURER

WHEREAS, resumes have been received and interviews conducted for the position of full time Deputy Treasurer; and,

WHEREAS, the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey have reviewed the credentials of Elizabeth Cialone and find her to be suitable to fill the position; and,

WHEREAS, the Mayor and Council authorize the appointment of Elizabeth Cialone to the position of Deputy Treasurer; and,

WHEREAS, the appointment of Elizabeth Cialone beginning June 24, 2024 with an annual salary of $46,000. It is further understood and agreed that after a successful six month review after the probationary period the salary shall increase to $48,000; and,

BE IT FURTHER RESOLVED, that the appointment is pending a successful background check.

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

12. RESOLUTION 2024-91 - RESOLUTION AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE SEWER DEPARTMENT FROM PELLEGRINO CHEVROLET, THROUGH ESCNJ CONTRACT #23/24, NTE $63,915.75

WHEREAS, the Borough of Flemington authorized the purchase of two Chevrolet Silverado Pickup Trucks under the Sourcewell Contract # 091521-NAF from National Auto Fleet Group; and

WHEREAS, we were notified that they were unable to fulfill the order and it was cancelled; and

WHEREAS, a quote was received for a Chevrolet Silverado under the ESCNJ 23/24 contract that is an acceptable substitution.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington authorize the Chief Financial Officer to amend purchase order 23-00846 to the amount of $63,915.75 for the Silverado 2500HD to Pellegrino Chevrolet.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds are available in the sewer operating budget and capital ordinance C-04-223-004.

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

13. RESOLUTION 2024-92 – RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT FOR A FORD POLICE K9 INTERCEPTOR FOR THE POLICE DEPARTMENT FROM ELITE VEHICLE SOLUTIONS, STATE CONTRACT #17-FLEET-00749, NTE $35,371.68

WHEREAS, the Borough of Flemington has received a quote from Elite Vehicle Solutions under State Contract # 17-FLEET-00749 for the purchase of equipment for a Ford Police K9 Interceptor Utility, and

WHEREAS, a donation was received from Summit Nutritionals International for the purchase price.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington authorize the Chief Financial Officer to process a purchase order in the amount of $35,371.68 to Elite Vehicle Solutions for the purchase of the equipment.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds are available in E-03-100-130 (Police K9 Donations).

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

14. RESOLUTION 2024-93 - RESOLUTION AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE POLICE DEPARTMENT FROM PARAMUS FORD, NTE $47,120.00

WHEREAS, the Borough of Flemington has received a quote from Paramus Ford, Inc. for the purchase of a 2023 Ford Police K9 SUV, and

WHEREAS, a donation was received from Summit Nutritionals International for the purchase price.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington authorize the Chief Financial Officer to process a purchase order in the amount of $47,120.00 to Paramus Ford, Inc. for the purchase of the vehicle.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds are available in E-03-100-110 (Police Donations).

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

15. RESOLUTION 2024-94 - RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT FOR A FORD POLICE K9 INTERCEPTOR FOR THE POLICE DEPARTMENT FROM ELITE VEHICLE SOLUTIONS, STATE CONTRACT #17-FLEET-00749, NTE $26,592.35

WHEREAS, the Borough of Flemington has received a quote from Elite Vehicle Solutions under State Contract # 17-FLEET-00749 for the purchase of equipment for a Ford Police Interceptor Utility, and

WHEREAS, it has been determined by the Police Department that the quote meets the needs of the Department.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington authorize the Chief Financial Officer to process a purchase order in the amount of $26,592.35 to Elite Vehicle Solutions for the purchase of the equipment.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds are available in 4-01-630-218 and 3-01-630-218.

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

16. RESOLUTION 2024-95 - RESOLUTION AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE POLICE DEPARTMENT FROM NIELSEN FORD THROUGH THE CRANFORD POLICE COOPERATIVE PRICING SYSTEM, CONTRACT #47-CPCPC, NTE $44,065.00

WHEREAS, the Borough of Flemington has received a quote from Nielsen Ford under the Cranford Police Cooperative Pricing System # 47-CPCPC for the purchase of a 2023 Ford Police Interceptor Utility AWD, and

WHEREAS, it has been determined by the Police Department that the quote meets the needs of the Department.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington authorize the Chief Financial Officer to process a purchase order in the amount of $44,065.00 to Nielsen Ford for the purchase of the vehicle.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds are available in 4-01-630-218.

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

17. RESOLUTION 2024-96 - RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT FOR A 2023 FORD POLICE INTERCEPTOR FOR THE POLICE DEPARTMENT FROM ELITE VEHICLE SOLUTIONS, STATE CONTRACT #17-FLEET-00749, NTE $28,330.11

WHEREAS, the Borough of Flemington has received a quote from Elite Vehicle Solutions under State Contract # 17-FLEET-00749 for the purchase of equipment for a 2023 Ford Police Interceptor Utility, and

WHEREAS, it has been determined by the Police Department that the quote meets the needs of the Department.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington authorize the Chief Financial Officer to process a purchase order in the amount of $28,330.11 to Elite Vehicle Solutions for the purchase of the equipment.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds are available in 4-01-630-218.

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilwoman Engelhardt on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

18. RESOLUTION 2024-97 - RESOLUTION APPOINTING BIANCA WATKINS AS INTERIM MUNICIPAL COURT ADMINISTRATOR

WHEREAS, Bianca Watkins was hired on May 8, 2023 as the Municipal Court Administrator as established in the shared service agreement with Raritan Township; and

WHEREAS, Bianca Watkins is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A.2B:12-11(e) since she was hired after May 25, 2011 and does not hold a Municipal Court Administrator certificate, and;

WHEREAS, the statue allows the Governing Body to appoint a person as a Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one year commencing on the date of the appointment; and

WHEREAS, the stature further states "Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as a Municipal Court Administrator, on an Interim basis, for two subsequent one-year terms. The Municipal Court Administrator appointed on an Interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the Municipal Court Administrator is currently enrolled in the certification program and need additional time to complete that program.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Flemington, County of Hunterdon, State of New Jersey, that Bianca Watkins be appointed as the Interim Court Administrator for a one-year term effective May 8, 2024 to May 7, 2025.

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

19. RESOLUTION 2024-98 - RESOLUTION AUTHORIZING THE PURCHASE OF A VEHICLE FOR THE SEWER DEPARTMENT FROM PELLEGRINO CHEVROLET, THROUGH ESCNJ CONTRACT #23/24-11, NTE $76,000.00

WHEREAS, the Borough of Flemington authorized the purchase of two Chevrolet Silverado Pickup Trucks under the Sourcewell Contract # 091521-NAF from National Auto Fleet Group; and

WHEREAS, we were notified that they were unable to fulfill the order and it was cancelled; and

WHEREAS, a quote was received for a GMC 3500HD Sierra under the ESCNJ 23/24-11 contract that is an acceptable substitution.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Flemington authorize the Chief Financial Officer to purchase a 2024 GMC 3500HD Sierra from Pellegrino GMC for $76,000.00.

BE IT FURTHER RESOLVED that the Chief Financial Officer certifies that funds are available in the 2023 sewer operating budget.

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

20. RESOLUTION 2024-99 - RESOLUTION AUTHORIZING THE 2024-2025 SCHOOL TAX PAYMENTS TO THE FLEMINGTON-RARITAN REGIONAL SCHOOL DISTRICT

WHEREAS, the total levy for the 2024-2025 school year for the Flemington-Raritan Regional School Board of Education has been certified at $5,654,699.00 and,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Flemington that the 2024-2025 school tax be paid as follows:

August 15, 2024	$942,450.00
October 15, 2024	$942,450.00
November 15, 2024	$942,450.00
February 18, 2025	$942,450.00
April 15, 2025	$942,450.00
May 15, 2025	$942,449.00

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilwoman Engelhardt on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

21. RESOLUTION 2024-100 - 2024 SALARY RESOLUTION

A resolution to fix the rate of compensation of the Mayor, Council and non-union employees of the Borough of Flemington, County of Hunterdon, State of New Jersey.

BE IT ORDAINED, by the Mayor and Common Council of the Borough of Flemington, County of Hunterdon, State of New Jersey as follows:

Section 1: The rate of compensation of the following employees shall be on a yearly basis, payable quarterly and effective January 1, 2024:

Mayor	
Council Member	$4,935

Section 2: The rate of compensation of the following non-union employees shall be on a yearly basis, payable bi-weekly and effective January 1, 2024:

Borough Clerk (To include Registrar of Vital Statistics)	$86,700
Deputy Clerk / Technical Assistant to Construction Official	$73,440
Chief Financial Officer (To include Deputy Collector)	$50,756
Tax & Utility Collector	$25,000
Tax Assessor	$34,005
Deputy Treasurer	$46,000
Construction Official / Building Sub-Code Inspector	$53,040
Property Maintenance Officer (per hour rate)	$24.49
Fire Sub-Code Inspector	$12,307
Plumbing Sub-Code Inspector	$12,307
Electric Sub-Code Inspector	$13,749
Fire Marshal	$46,923
Planning Board Secretary	$26,623
Office of Emergency Management	$2,436
Department of Public Works Director / Recycling Coordinator	$119,668
Library Director	$74,012
Librarian I	$43,155
Librarian II	$41,014
Fire Prevention Inspector Step I (per hour rate)	$21.23
Fire Prevention Inspector Step II (per hour rate)	$22.96
Right to Know Officer	$2,500
Police Secretary (per hour rate)	$15.24
Library Aide (per hour rate)	$15- $20
Adult Crossing Guards (per hour rate)	$16 - $30
Tax Assessor Assistant (per hour rate)	$27.59
Parking Enforcement Officer (per hour rate)	$15 - $30
Special Police Officer: Class III (per hour rate)	$35 - $45
Casual Employees (per hour rate)	$15 - $60
Administrative Assistant	$17.69

Section 3: The rate of compensation of the following police non-union employee shall be on a yearly basis, payable bi-weekly:

Chief of Police	$163,483

A ***MOTION*** was made by Council President Long to approve the Resolution, second by Councilman Parker on Roll Call the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

PUBLIC COMMENTS – SESSION II:
Delfina Picchio from Raritan Township expressed her concerns about pedestrian and bicyclist safety.

Shannon Moore from Raritan Township expressed his concerns about utilizing side streets for bicyclists stating it will create hazardous situations for drivers, cyclists and pedestrians in town.

APPROVAL TO PAY THE BILLS:

AUTHORIZING PAYMENT OF THE BILLS IN THE AMOUNT OF $3,078,439.66

A ***MOTION*** was made by Council President Long to pay the bills. This Motion was seconded by Councilwoman Engelhardt and on Roll Call vote the following was recorded:

Councilwoman Engelhardt	Yes
Councilman Levitt	Yes
Council President Long	Yes
Councilman Parker	Yes
Council Vice President Rosetti	Yes

Motion carried.

EXECUTIVE SESSION:

BE IT RESOLVED that the Mayor and Council will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act.

The general nature of the subject to be discussed in this session is as follows:

1. NEGIOTATIONS: CARDINAL AND CAPTIVA

It is unknown precisely when the matters discussed in this session will be disclosed to the public.

- Matters concerning litigation may be announced upon the conclusion of any trial or settlement of the litigation. Other matters may be made public when the need for confidentiality no longer exists.

The Mayor and Council entered into Executive Session and a ***MOTION*** was made by Council President Long, seconded by Councilman Parker with a vote of all ayes.

ADJOURNMENT:

A ***MOTION*** was made by Council President Long to adjourn the meeting. and was seconded by Councilman Levitt with a vote of all ayes.

ATTEST:

Carla Conner, Borough Clerk

Marcia Karrow, Mayor

Adopted: August 12, 2024