

Minutes of the Flemington Historic Preservation Commission Work Session Meeting on June 12, 2019

Call to Order: This meeting, held in conformance with the Open Public Meetings Act, was called to order by Chair Elaine Gorman at 7:00 PM. It was held at Flemington Borough Hall, 38 Park Avenue, Flemington NJ. 08822.

Flag Salute

Roll Call: Elaine Gorman (EG), Richard Giffen (RG), Kim Tilly (KT), Don Eckel (DE) and Councilwoman Giles-McCormick (CGM) were present. John Hatch, AIA and Jennifer Williford were also in attendance. Emily Kelchen was absent.

1. Acceptance of the resignation of Judy McCarthy, effective immediately.

DE moved to accept the resignation. RG seconded the motion, which passed 4-0-0.

2. Approval of the Regular Meeting Minutes of May 15, 2019.

DE moved to approve the minutes. KT seconded the motion, which passed 4-0-0.

3. Historic Map Update

John Hatch, AIA, of Clarke Caton Hintz, reviewed the updated map. The HPC will discuss further on Wednesday, June 19, 2019. The Change in Designation letter drafted by RG was presented and discussed. Final draft to be presented on June 19, then sent to Planning Board for their overview. DE will mail merge with addresses and designation changes when final.

4. Planning Board

a. The five applications submitted were approved.

b. Ordinance 1404-Establishment of the Historic Preservation Commission, Chapter 14 and Ordinance 1631-Historic District Review Ordinance, Chapter 16-Sign Ordinance, were approved and moved to Council.

5. Council Items

a. Ordinance 1404-Establishment of the Historic Preservation Commission, Chapter 14 and Ordinance 1631-Historic District Review Ordinance, Chapter 16-Sign Ordinance, were approved Council on June 10, 2019.

6. HPC Follow-Up Items

a. **Community Day**-KT suggested purchasing a personalized table cloth as the hung banner was a nuisance for people entering the tent area. KT also suggested participating in Borough only events. The audience was too broad.

b. **Historic Plaque, Board of Education**-KT has contacted Tim Bart, BOE President. He is checking the BOE calendar to schedule presentation of the plaque.

c. **HPC Vacancies, Jennifer Williford.** EG will propose to Mayor Driver to appoint her Alternate 1.

7. Public Comment

Members of the public were present but no comments were received.

8. Chair Items

a. **Sustainable NJ, Tara Howell** – EG will meet Ms. Howell in September.

b. **Upcoming Applications for June 19, 2019 meeting** –

i. 28 Pennsylvania Avenue, Kurt and Pat Steifel, exterior door

ii. 30 Mine Street, Guy Paredes, window conversion

c. **Certified Local Government (CLG)**- RG provided a document to be posted on the website and possibly included with The Change in Designation letter.

9. Adjournment

DE moved to adjourn at 8:16 PM, RG seconded the motion which passed unanimously.

Respectfully Submitted,

Kim Tilly, Regular Member