

## **Minutes of the Flemington Historic Preservation Commission Meeting on March 6, 2019**

**Call to Order:** This meeting, held in conformance with the Open Public Meetings Act, was called to order by Vice-Chair Richard Giffen at 7:04 pm. It was held at Flemington Borough Hall, 38 Park Avenue, Flemington NJ. 08822.

### **Flag Salute**

**Roll Call:** Richard Giffen, Emily Kelchen, Kim Tilly, Al Brewer, and Don Eckel were present. Councilwoman Giles-McCormick was also in attendance.

Elaine Gorman was absent.

### **1. Approval of the Regular Meeting Minutes of February 20, 2019.**

Kim Tilly moved to approve the revised minutes. Don Eckel seconded the motion, which passed 4-0-1 with Al Brewer abstaining.

### **2. Planning Board**

Don Eckel attended the Planning Board meeting on 2/26/19.

The HPC resolutions for 2 Park Avenue, and 43-45 Brown were approved.

The Planning Board would like to continue getting updates on the historic district map project.

### **3. Council Items**

Councilwoman Giles-McCormick reported that budget negotiations are ongoing.

Councilwoman Giles-McCormick is following up with the Borough attorney on HPC processes.

The next council meeting is scheduled for March 11.

### **4. Sign Committee — No report.**

### **5. HPC Follow-up**

A. Historic District Map – John Hatch will update the HPC on the map update project at the HPC meeting on 3/19/19.

#### **B. HPC Budget**

Richard Giffen and Don Eckel attended the Council budget meeting on 2/28/19.

C. HPC Alternate #2 - The position is still vacant.

#### **D. HPC Postcards**

Kim Tilly and Emily Kelchen are working on two different postcards.

- The first is 2019-focused.
  - It has been mailed out to the list of properties supplied by the Borough.
  - The cost was \$177.23 for printing by Minuteman Press and \$210 in postage, for a total of \$387.23. Kim Tilly paid these expenses out of pocket and will be reimbursed.

- The second will be a more generic postcard about the HPC, which can be mailed to new property owners, shared with realtors, placed in the visitor's book, etc. This postcard is in the design phase.

E. Historic Talk, April 16, 2019, Cynthia and Vann Smith - No update.

F. Talk and Walk, October 19, 2019, Janice Armstrong - No update.

G. Action Item List

Don Eckel is creating a list of HPC action items to help with project management.

H. Social Media Update - No update.

I. HPC Correspondence

Richard Giffen discussed the HPC process and ordinances with a potential Borough property owner.

J. HPC Process

Councilwoman Giles-McCormick is following up with the Borough attorney on HPC processes.

K. Rutgers Continuing Studies course "Preservation in Practice" on March 9, 2019 in Morristown is sold out.

L. Website and Online Forms - Don Eckel is updating the HPC website, providing suggested updates to the Borough website, and working on a new fillable form for HPC applications.

**6. Public Comment** — None

**7. Chair Items** — None

**8. Adjournment**

Al Brewer moved to adjourn the meeting at 7:46 PM. Kim Tilly seconded the motion, which passed unanimously.

Respectfully submitted,  
Emily S. Kelchen, HPC Secretary

A detailed historical map of Flemington, New Jersey, serves as the background. The map shows a grid of streets, various colored areas representing different districts or landmarks, and a network of blue lines indicating water features or utility lines. The text is overlaid on this map.

FLEMINGTON'S HISTORIC PRESERVATION  
COMMISSION IS

# UPDATING OUR HISTORIC DISTRICT MAP

AND WE WANT YOUR FEEDBACK

FLEMINGTON BOROUGH HALL  
38 PARK AVENUE  
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Flemington Borough Hall  
38 Park Avenue  
Flemington, NJ 08822

The Flemington Historic Preservation Commission (HPC) is currently updating our Borough's historic district map. Property owners with comments on the boundaries of the district, or the designation of particular parcels, should submit comments to the HPC in writing, or attend an HPC meeting.

As a reminder, by Borough ordinance, most exterior work on properties within the Flemington Historic District that is visible from a public right of way must be approved by the HPC. This includes the replacement and repair of windows, doors, roofs, gutters, siding, porches, stairs, fences, and larger projects like additions and new construction. The review process is professional, informative, and free.

Additional information is available by contacting:

Flemington HPC at the address above or:

908-782-8840

[HPC@historicflemington.com](mailto:HPC@historicflemington.com)

[flemingtonhpc.com](http://flemingtonhpc.com)

Save the date for two upcoming  
HPC events:

4/16 - 7PM - Main Branch of the County Library  
The Colonial History of Flemington

10/19 - Talk & Walk Tour