

Minutes of the Historic Preservation Commission Meeting on December 18, 2019

Call to Order: This meeting, held in conformance with the Open Public Meetings Act, was called to order by Chair Elaine Gorman at 7:01 pm. It was held at Flemington Borough Hall, 38 Park Avenue, Flemington NJ. 08822.

Flag Salute

Roll Call: Elaine Gorman, Richard Giffen, Emily Kelchen, Don Eckel

Jennifer Williford was absent.

Councilwoman Caitlin Giles-McCormick arrived at 7:10PM.

John Hatch, AIA did not attend the meeting

Don Eckel moved to accept the resignation of Kim Tilly, who has been elected to Borough Council. Emily Kelchen seconded the motion, which passed 4-0.

1. Approval of the Work Session Minutes of December 4, 2019

Emily Kelchen moved to approve the minutes, and Richard Giffen seconded the motion. 3-0-1 with Emily Kelchen abstaining.

2. Planning Board

Elaine Gorman attended the Planning Board meeting on December 10, 2019. Notes from the meeting are attached. The next meeting is scheduled for January 6, 2020.

3. Council Items

A. Historic District Map Update — The Council has yet to schedule a first reading of the ordinance needed to adopt the revised map.

B. 2020 Appointments — The contract with our advising architects is up for review. There are currently two vacancies on the Commission. Chair Elaine Gorman's term is expiring at the end of 2019.

4. Design Guidelines

Emily Kelchen and Don Eckel are working on this.

5. CLG

Elaine Gorman and Richard Giffen are working on this.

6. HPC Follow-up

A. Historic Plaque Presentation, December 16, 2019, JPCase Auditorium, 7:00pm, Elaine Gorman, Emily Kelchen, and Jennifer Williford attended the meeting. The School Board presented the HPC with a nice certificate.

B. Updated Resolution Form — The updated form will be added to the HPC website.

C. Potential HPC Goals for 2020

- Finish the War Monument Fence - Elaine Gorman is the point person for this.
- CLG - Elaine Gorman and Richard Giffen are the point people on this.
- Design Guidelines - Emily Kelchen and Don Eckel are the point people on this.

- PB/HPC Joint Members
- Railroad Talk - Emily Kelchen and Don Eckel are the point person.
- Update HPC Ordinance
- Connect with Property Owners, Realtors, and Contractors - Jennifer Williford will be asked to be the point person on this.
- Community Events - Richard Giffen is the point person for this.
- Awards for Property Owners

7. Public Comment — None

8. Chair Items

A. Reorganization Dinner, January 4, 2020, Capuanos at 6:00pm

B. Budget Update

9. Adjournment

Emily Kelchen moved to adjourn the meeting at 8:19 pm. Richard Giffen seconded the motion, which passed unanimously.

Respectfully submitted,
Emily S. Kelchen, HPC Secretary